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ABSTRACT

This guide provides teachers and administrators with one way of structuring the basic skills component of an adult basic literacy program and with an annotated bibliography of instructional materials. The curriculum guide discusses an integrated approach to basic literacy and presents case studies illustrating the process. A short bibliography of professional resources follows. The next nine sections, each of which focuses on one basic skill, are structured to provide teachers with suggestions for using an integrated approach. Sections cover these skill areas: interpersonal, listening, speaking, viewing, reading, writing, spelling, learning, and mathematics. In each section, the goal and specific skills are listed. Page numbers of suitable instructional materials in the resource guide are cited. The resource guide contains an annotated bibliography of over 200 instructional materials arranged alphabetically within nine sections corresponding to the skill areas. Annotations follow this format: title, author, publisher, distributor, readability, pages, approximate price, special features, and comments. The next section lists government departments, community agencies, institutions, and other sources and describes resource materials available from them. Following a directory of publishers and distributors is an appended survey containing a bibliography of leisure reading materials for adults with lower reading levels. (YLB)

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ADULT BASIC LITERACY

CURRICULUM AND RESOURCE GUIDE

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Province of British Columbia
Ministry of Education
1980

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Part I

CURRICULUM GUIDE

CONTENTS

Page

FOREWORD iii

ACKNOWLEDGEMENTS v

INTRODUCTION 1

AN INTEGRATED APPROACH TO BASIC LITERACY 7

CASE STUDIES 15

PROFESSIONAL RESOURCES 23

INTERPERSONAL SKILLS 29

LISTENING 33

SPEAKING 39

VIEWING 43

READING 47

- Readiness 51
- Sight Words 53
- Phonics 54
- Structural Analysis 57
- Context Clues 61
- Dictionary 62
- Comprehension 63

WRITING 69

- Composition 71
- Handwriting 74

SPELLING 77

Page

LEARNING SKILLS 81

- Vocabulary Development 83
- Studying and Remembering 85
- Problem-solving 89
- Inquiring and Referencing 93

MATHEMATICS 99

- Whole Number Operations 102
- Graphing and Problem Solving 112
- Decimals 115
- Fractions 121

FOREWORD

As British Columbia enters the 1980's, it is disconcerting to note that more than 56,000 adult residents have less than five years of schooling, and an additional 269,000 have between five and eight years of formal education. Basic literacy programs have been developed in the province's school districts, colleges, and other institutions to cope with this situation, but their work has been hampered in part by a lack of resource materials appropriate for adult students. In an effort to close this gap, the Ministry contracted with the Department of Adult Education of the University of British Columbia to devise curriculum guidelines and identify resource materials for use in basic literacy programs for adults.

This Guide was developed over a six-month period, in consultation with experienced administrators and teachers from adult basic education programs throughout the province. The guide is intended as a resource for teachers, especially newcomers to this important part of adult education. It is not a prescribed curriculum to be followed slavishly.

As implied by the title, this publication is intended to act as a guide in the development of adult basic literacy programs. No attempt has been made to assign an artificial grade equivalency which might be granted to an adult upon "completion" of such a program. The skills outlined in the Guide can be taught at a variety of levels of sophistication determined in large measure by the competencies and motivation the learners bring to the program and by their goals or educational needs. As a result, the exit competencies achieved will also vary. It is expected, however, that the adult will have attained a degree of literacy that, among other benefits, will allow entry into educational programs not previously accessible. Institutions accepting these adults into other educational programs will continue to use appropriate counselling and placement techniques to determine suitable entry levels.

The Ministry intends this Guide to be revised and updated periodically, to maintain its relevance for basic literacy teachers and students. Please inform us of its inadequacies as well as its strengths. Please also send information about recommended new materials. Of special interest will be information about material developed locally by teachers for special groups such as native Indians, rural residents, and persons with learning disabilities. A companion curriculum guide will be developed for adult English as a Second Language students, some of whom will need literacy as well as ESL materials.

Developing a basic literary curriculum for adults is an evolutionary and collaborative process. We encourage the users of this Guide to help us provide the best possible basic literacy programs for the people of British Columbia.

Ron Faris
Executive Director
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ACKNOWLEDGEMENTS

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INTRODUCTION

This Curriculum and Resource Guide was developed to assist teachers and administrators involved in basic literacy programs for adults. The need for such a guide was expressed in numerous requests from the field and was highlighted by the Report of the Committee on Adult Basic Education which included the following recommendations:

> "That a standard Adult Basic Education curriculum guide be developed for the province, with provision for local adaptation or additions.
>
> That the Grades 1 to 8 equivalency level be assigned the highest priority for curriculum development."

Given this clearly recognized and articulated need, the Ministry of Education contracted with the Department of Adult Education of the University of British Columbia to coordinate the preparation of this Guide.

An Adult Basic Literacy Curriculum Committee was formed to guide the project. The committee consisted of twelve persons selected for their expertise in adult basic education. Following the guidelines and principles established by the committee, the Guide was produced by the project staff and curriculum specialists seconded from colleges and school boards. Everyone involved in the project was aware of the diversity of basic literacy programs in British Columbia, so the intent was to tap that experience to produce a document that would have the widest possible utility.

The core of this Guide is the scope and sequence section which presents one way of structuring the basic skills component of an adult literacy program. The term basic skills, as used here, involves those fundamental and generalizable capabilities which assist adults to survive in today's complex society. For the purposes of this Guide, basic skills were divided into nine categories:

Interpersonal Skills
Listening
Speaking
Viewing
Reading
Writing
Spelling
Learning Skills
Mathematics

Each of these areas is subdivided into varying numbers of specific skills which are indexed to instructional materials.

In addition to the basic skills cited above, the acquisition of general knowledge in certain areas would enable many adult basic literacy students to deal more effectively with their everyday life activities. Such knowledge varies from one community to another and from one student to another, but for purposes of this Guide included five major categories:

Occupational Knowledge
Community Resources
Consumer Economics
Health
Government and Law

This guide does not attempt to prescribe a "life-skills" curriculum in those five areas, but rather presents an approach to assist teachers in structuring programs which combine basic skills and general knowledge areas.

The instructional materials for each basic skill and general knowledge area were selected by the curriculum specialists as being appropriate for use in basic literacy programs in British Columbia. A considerable amount of screening occurred so that the materials listed do not exhaust the number available by any means. It was recognized that no single set of materials could meet the needs of all students, so several alternatives are listed wherever possible. Brief annotations are provided to assist teachers in selecting materials which best meet the needs of their students.

The reader should be aware that this document is a curriculum and resource guide and not a teachers' manual. It does not attempt to deal directly with the many situations encountered in a basic literacy class, nor to develop the many skills required by basic literacy teachers. The bibliography of professional resource materials and the annotated bibliography of instructional materials identify some sources of information on such topics as assessment, diagnosis, native peoples, cultural differences, and teaching techniques. Although every effort has been made to minimize the amount of technical language contained in the Guide, some terms which may cause confusion for the neophyte teacher will undoubtedly remain. This is especially likely in such areas as diagnosis and assessment where specific instruments are noted. In these cases, the reader is advised to consult the local program administrator or to obtain the appropriate professional literature.

Some basic literacy classes include students who speak English as a second language, have learning disabilities, or are mildly mentally handicapped. Although specific guidance for teaching such students is not given here, reference is made wherever possible in the annotated bibliography to special instructional materials for such students. The Community Education Services Division of Vancouver Community College has produced curriculum materials for use with mentally retarded adults. A substantial number of basic literacy students may be learning disabled in that they have not learned to read and write to their potential, even though they have no apparent intellectual, emotional, or socio-economic disadvantage. Such students may have perceptual problems, sequencing difficulties, or atypical ways of ordering time and space, so that it is difficult for them to learn using standard approaches and materials. The bibliography of professional literature identifies some sources of information to aid in recognizing and teaching learning disabled adults.

An increasing number of students for whom English is a second language are appearing in basic literacy programs. Although those students appear to have little difficulty communicating orally in English, they often have difficulties in learning to use the language effectively. They need to accept a difference between spoken and written forms and to recognize that printed materials present and demand a standard form of English. Nevertheless, such students may see themselves as gaining educational upgrading rather than learning a second language. In working with students for whom English is a second language, basic literacy teachers should be cautioned that:

1. Materials chosen should indicate correct social usage and language style.

2. Materials which contain slang, dialect, or an excess of idioms will cause difficulty.

3. Cultural connotations which go beyond the surface meaning of words may pose comprehension problems.

4. Materials should provide guidelines with syntax.

5. Approaches to spelling other than phonetic may be required.

6. The development of social interaction skills may be complicated by accent and different cultural modes such as "body language."

Throughout this Guide, the skills which present greater difficulty for second language students are indicated by notation "ESL +." The annotations in the bibliography also indicate items which may be either more useful or more difficult for such students.

AN INTEGRATED APPROACH TO BASIC LITERACY

Adult basic literacy programs have focussed traditionally on the core skills of reading, writing, and mathematics. Several years ago other competencies such as listening, speaking, viewing, and learning skills began to be included in basic communication courses. More recent developments in curricula have integrated content from key general knowledge areas such as law, health, and consumer economics into the learning of core skills. An example of such approach is the Adult Performance Level (A.P.L.) developed at the University of Texas and widely adopted in the United States.

This Guide seeks to combine the best elements of the traditional and newer approaches. The core skills and competencies are listed and considered in the following order:

Interpersonal Skills
Listening
Speaking
Viewing
Reading
Writing
Spelling
Learning Skills
Mathematics

Suggestions are made throughout the Guide as to how teachers might use a wide range of materials and situations drawn from their local communities and the experiences of their students to facilitate the learning of those basic skills.

The A.P.L. project noted earlier identified five categories of general knowledge it considered essential for an adult to possess to function effectively in society:

Occupational knowledge
Consumer economics
Health
Government and law
Community resources

In developing instructional programs, one should bear in mind that these areas represent only one of many possible such lists which could vary in different communities and among different students. The use of general knowledge areas, however, enables the teacher to identify potential learning needs and objectives. Sixty-five such objectives, identified by the A. P. L project, are shown on the following pages.

An integrated basic literacy curriculum occurs when basic skills and general knowledge are learned at the same time. Thus, as participants learn basic skills, they learn them in a context relevant to some part of their lives. The integration takes place in the minds and lives of the students. Their learning can begin to have a direct impact on their lives, can motivate them to further learning, and can impart a feeling that they have control over their lives. The students' personal goals thus become an integral part of the curriculum.

Another important aspect of an integrated approach is the recog-

APL Objectives for Functional Competency*
Occupational Knowledge

Goal: To develop a level of occupational knowledge which will enable adults to secure employment in accordance with their individual needs and interests.

1. To build an oral and written vocabulary related to occupational knowledge.
2. To identify sources of information (e.g., radio broadcasts, newspapers, etc.) which may lead to employment.
3. To define occupational categories in terms of the education and job experience required, and to know minimum requirements of given occupations.
4. To be aware of vocational testing and counseling methods which help prospective employees recognize job interests and qualifications.
5. To understand the differences among commercial employment agencies, government employment agencies and private employers.
6. To prepare for job applications and interviews.
7. To know standards of behavior for various types of employment.
8. To know attributes and skills which may lead to promotion.
9. To know the financial and legal aspects of employment.
10. To understand aspects of employment other than financial which would affect the individual's satisfaction with a job.

CONSUMER ECONOMICS

Goal: To manage a family economy and to demonstrate an awareness of sound purchasing principles.

1. To build an oral and written consumer economics vocabulary. This should be an ongoing process through each objective.
2. To be able to count and convert coins and currency, and to convert weights and measures using measurement tables and mathematical operations.
3. To understand the concepts of sales tax and income tax.
4. To be aware of the basic principles of money management, including knowing the basics of consumer decision-making.
5. To use catalogs, consumer guides and other reference documents to select goods and services.
6. To be aware of factors that affect costs of goods and services and to determine the most economical places to shop.
7. To be aware of the principles of comparison shopping, and to be aware of the relationship of price to quality among brand names, and between "firsts" and "seconds" and to be able to substitute economy for quality according to individual needs.
8. To know the various methods by which goods are packaged and to know which methods are most cost-effective in terms of quality and storage.
9. To be able to take advantage of sales by knowing where to find them, by planning for their eventuality, and by being able to determine which are of worthwhile value to the individual.
10. To be aware of advertising techniques and to recognize appropriate and inappropriate forms of selling and advertising.
11. To know how to order food and to tip in a restaurant.
12. To be aware of different stores where home furnishings can be purchased and to determine the best buys for essential and luxury items based on individual needs and resources.
13. To determine housing needs and to know how to obtain housing and utilities based on those needs.
14. To know how to buy and maintain a car economically.
15. To know basic procedures for the care and upkeep of personal possessions (home, furniture, car, clothing, etc.) and to be able to use resources relating to such care.
16. To know the various media of exchange and to be familiar with banking services in the community.
17. To develop an understanding of credit systems.
18. To collect information concerning the types of insurance available and to be able to select the best insurance for the individual and his family.
19. To know the recourses available to the consumer in the face of misleading and/or fraudulent product/service claims or tactics.
20. To understand the implication of consumption vis-a-vis finite world resources and to recognize that each individual's pattern of consumption influences the general welfare.

HEALTH

Goal: To insure good mental and physical health for the individual and his family.

1. To develop a working vocabulary related to health, especially as it relates to basic medical and physiological terminology, for accurate reporting of symptoms and following a doctor's directions in applying treatments.
2. To understand how basic safety measures can prevent accidents and injuries and to recognize potential hazards, especially as such hazards relate a home and occupational safety
3. To know medical and health services in the community.

4. To understand the physical and psychological influences of pregnancy as well as the need for proper prenatal care.

5. To understand the importance of family planning, its physical, psychological, financial and religious implications and to have knowledge of both effective and ineffective methods of birth control.

6. To understand general child rearing practices and procedures for guarding the health and safety of a child and to apply proper action in accordance with needs and resources.

7. To understand the special health needs and concerns of the adolescent (and his parents) and to become acquainted with some ways to ease the transition from childhood to adulthood.

8. To understand what contributes to good mental and physical health and to apply this understanding toward preventive care and health maintenance.

9. To understand the interaction of self as a member of small groups (family, work, club, class) and to use this understanding to promote effective interpersonal coping skills.

10. To be able to apply first aid in emergencies and to inform proper authorities of sudden illnesses, various accidents or natural disasters.

11. To plan for health or medical insurance and to be aware of available financial assistance for medical or health problems.

12. To understand what constitutes a proper diet and to plan meals according to individual needs and resources.

13. To understand federal control of various drugs and items for health protection and to understand how public reaction influences this control.

GOVERNMENT AND LAW

Goal: To promote an understanding of society through government and law and to be aware of governmental functions, agencies and regulations which define individual rights and obligations.

1. To develop a working vocabulary related to government and law in order to understand their functions in society and in the personal life of the individual. This should be an ongoing process as each objective is covered.

2. To develop an understanding of the structure and functioning of the federal government.

3. To investigate the relationship between the individual citizen and the government.

4. To understand the relationship between the individual and the legal system.

5. To obtain a working knowledge of the various legal documents which the individual will need as a member of society.

6. To explore the relationship between government services and the American tax system.

COMMUNITY RESOURCES

Goal: To understand that community resources, including transportation systems, are utilized by individuals in society in order to obtain a satisfactory mode of living.

1. To build an oral and written vocabulary pertaining to community resources and to define community resources in terms of (a) services to community members and (b) services to persons outside the community or non self-supporting members of society (unemployed, criminals, insane, etc.)

2-3. To know the types of community services provided for members of society including the purposes of and how to gain access to these services.

4. To understand how and when to apply for community services, such as Social Security, and Medicare.

5. To know various recreational services available in the community.

6. To be able to utilize information services of the community.

7. To be aware of the people and agencies in the community whose job it is to register and act upon citizen complaints.

SUBSET: TRANSPORTATION

8. To build [illegible] written vocabulary of transportation terms, including car insurance terms.

9. To be able to recognize and utilize signs related to transportation needs.

10. To develop a familiarity with transportation schedules, and to calculate fares.

11. To be able to find and utilize information facilities.

12. To learn the use of maps relating to travel needs.

13. To recognize time zone boundaries and understand the concept of daylight saving time.

14. To request information on and make verbal and written travel and overnight accommodations/reservations.

15. To understand the relationship between transportation and public problems.

16. To understand driving regulations, including safety, courtesy, and rules such as having a driver's license, car license plates, etc.

nition that learning is a social process as well as an individual activity. Many important learning outcomes, especially those of a social-emotional nature, occur as a result of interpersonal or group activities so that basic literacy students should experience group learning situations whenever appropriate.

The figure shown below depicts one way of thinking about an integrated basic literacy program. The left side lists the basic skills, while the top shows the general knowledge areas identified by A. P. L. Either list may be altered to suit the needs of individual students or groups. Where the rows and columns intersect, compartments or cells are formed. These cells contain tasks which represent the integration of basic skills and general knowledge areas, thereby forming the basis for instructional units in a basic literacy program.

Determining the appropriate cells and their content for individual students and groups is an ongoing process and not just a one-time activity. Adults often change their plans and goals as a result of participating in an educational activity, so teachers should establish procedures to ensure that content and learning activities reflect students' current goals. Some come to basic literacy programs with well-defined goals, while others enter with unspecified goals and require assistance to identify and clarify them. The teacher may use a variety of methods to identify student needs and goals, including personal interviews, standardized tests, and other instruments.

The Guide is structured to provide teachers with suggestions for using an integrated approach. Most sections conclude with a list of

GENERAL KNOWLEDGE AREAS

BASIC SKILLS	CONSUMER ECONOMICS	OCCUPATIONAL KNOWLEDGE	HEALTH	COMMUNITY RESOURCES	GOVERNMENT AND LAW
READING	READ AN AD FOR A SALE	READ A JOB DESCRIPTION	READ FIRST AID DIRECTIONS	READ A MOVIE SCHEDULE	READ ABOUT YOUR RIGHTS AFTER ARREST
WRITING	FILL IN INCOME TAX FORM	COMPLETE A JOB APPLICATION	WRITE A MENU	COMPLETE AN APPLICATION FOR COMMUNITY SERVICE	WRITE YOUR M. L. A.
SPEAKING, LISTENING, VIEWING	ASK QUESTIONS ABOUT INCOME TAX	LISTEN TO AN EMPLOYER TALK ABOUT A JOB	LISTEN TO A DOCTOR'S DIRECTIONS	USE THE TELEPHONE	DESCRIBE AN ACCIDENT
PROBLEM-SOLVING	DECIDE WHICH HOUSE TO RENT	DECIDE WHICH JOB SUITS YOU	DECIDE WHEN TO CALL A DOCTOR	USE STAMP MACHINES IN THE POST OFFICE	DECIDE WHICH CANDIDATE TO VOTE FOR
INTER-PERSONAL RELATIONS	RELATE TO A SALES CLERK	BE SUCCESSFUL IN A JOB INTERVIEW	INTERACT WITH HOSPITAL PERSONNEL	ASK DIRECTIONS	INTERACT WITH POLICE SUCCESSFULLY
COMPUTATION	COMPUTE SALES TAX	CALCULATE PAYCHECK DEDUCTIONS	DECIDE HOW MANY TIMES A DAY TO TAKE A PILL	CALCULATE THE TIME IT TAKES TO TRAVEL A DISTANCE	CALCULATE THE COST OF A SPEEDING TICKET

possible applications of the basic skills. Those lists are intended to be suggestive rather than definitive or exhaustive. The instructional materials listed in the bibliography are organized into nine sections according to the appropriate basic skills. The items are cross-referenced to the appropriate general knowledge areas wherever possible so that the teacher can identify instructional resources for particular cells. In addition, teachers should not overlook the wealth of print and non-print materials from local sources which can be readily adapted for use. Newspapers, brochures, oral histories, posters, radio and television programs, magazines, and government documents are only some of the resources available locally at little or no cost. Finally, the case studies described in the next section are intended to illustrate ways in which curriculum goals and instructional materials may be integrated with the needs of particular learners in actual situations.

CASE STUDIES

The following case studies are based on actual students or groups of students, although some aspects have been changed to preserve confidentiality. The case studies are intended to illustrate the process of integrating basic skills and general knowledge areas in literacy programs, but the actual teaching methods are not described.

The first case study describes a general approach used by a teacher in an isolated Native Indian village and the second illustrates a typical basic literacy class in an urban center. Case 3 focuses on an individual with a specific learning need, assistance with spelling, while Case 4 illustrates an approach to resolving reading difficulties. The final case study deals with an individual learning mathematics skills.

Case 1

Mary was a new teacher assigned to teach a class in an isolated Native Indian village. Basic literacy classes had been offered previously in the village, but never with a great deal of success. Completion rates had been low and the courses had not been evaluated as being very successful by the community.

Most of the students in this class were tested at the Grade 3 to 6 level in reading and computation. Mary observed that education did not have a very positive image among most of the people in the village or among many of the students in the class. She also observed that the instructional materials she had been given were not particularly applicable to the learning needs of Native people. On the basis of these observations and other information, Mary concluded that a fundamental problem in getting a successful program going was to make it more relevant to the social, personal, and community concerns of her students. Rather than students learning core skills such as reading, writing and speaking in isolation from relevant social and occupational concerns, Mary concluded that students could learn these core skills as part of an integrated program that also covered content areas such as community resources, local history, local culture, and government.

After discussing the goals of the class with the students, Mary decided upon the following strategy. The students would break up into a number of work groups. Some would collect material on local history, others on culture, and others on community resources. Some of the students would then write a small local history for the use of school children and others would prepare a few issues of a local newsletter. In this way students could do something useful and relevant, learning and using their core skills while also learning about important content areas.

Case 2

A class of ten Level I students, ages 17-52, met as a group at a college center in a large urban community. Four of them spoke English as a second language, one spoke a New Orleans dialect of English, and one a Native Indian dialect. Two students had been assessed as learning disabled with regard to central word processing. Three had only recently left school and were uncertain if they wanted to be in the class. The four who were employed worked in the following positions: apartment manager (sharing the responsibility with his wife), restaurant hostess, gas station attendant, and race-horse groom. Reading ability varied from Ted, who could not name or sound the letters of the alphabet, to Jose who read the newspaper regularly. Ted could not write at all, but the others could spell some sight words and some regular pattern words, and some of them could write complete sentences. The second-language students had varying degrees of first-language interference in their structure and syntax. All ten students were willing to participate in class discussion, although two of them felt it was a waste of time.

Reading materials included a variety of articles and books. The beginning students usually worked individually in the Steck-Vaughan Adult Reading Series. The more advanced readers used Something New, Something Else as beginning points for discussion, the stories from Beginning English Skills, and "found" materials such as Augusta, movie reviews of The Black Stallion, and an article from Time magazine brought in by one of the students. Often parts of these materials were rewritten to make them accessible to more of the students so the class could discuss them.

For phonics, spelling, and basic sentence structure work, the students used a variety of books and worksheets. These included parts of Target-Spelling, Language Tool Kit, a Guideline Curriculum for A.B.E., Phonetics Factory, Laubach and Learning to Read Using Words in Color. Much of the spelling and sentence structure was pulled from writing done by the students. Ideas for this came from Using Language Experience with Adults and Write Now as well as from conversations and arguments which occurred among the students. They also wrote in response to films such as Augusta or Charley Squash Goes to Town and speakers such as the Rentalsman.

Case 3

Valerie read historical novels and news magazines for pleasure, but was unable to spell at the Grade 3 level. At 27, married with two school age daughters, she returned to school so that she could learn to "write so that someone could read it". She tested at 14.8 on the Schonell Reading Scale, mispronouncing only two words, and was able to read with full comprehension selections from the Grade 12 literature program. Her "spelling age" on the Schonell graded spelling list (Form A) was 8.2 years, equivalent to beginning Grade 3.

Valerie began a level one spelling program learning sounds, syllabication, structural analysis, and basic rules. She learned to use tools of analysis to find her own trouble spots in words and, because of her reading ability, progressed to the teacher's references. She taught her daughters, who were also poor spellers, whatever she learned and found the teaching process a valuable learning activity for herself. For spelling practice she wrote shopping lists, analysed the words, corrected the errors she could identify, looked up doubtful words in a dictionary, made any further corrections, and added those words to a personal dictionary. Later she followed the same procedure with telephone messages and letters to her mother. Although her spelling did not become exceptionally good, Valerie tested at 13.9 years on the Schonell graded spelling list when she left after two terms of two classes per week. This represented an improvement of 5.7 years.

Case 4

John, age 20, was an apprentice mechanic. Although he did well on the practical aspects of his training, he was advised by his counsellor that his spelling and writing skills were well below the expected standard, and that his reading needed improvement. Assessment showed that John was reading at a 13.6 year level and spelling at a 9.1 year level (Schonell). His reading was slow and laboured, he lacked word identification skills, and achieved only 85% accuracy in comprehension testing questions. Because of his animosity toward anything that looked like an English test, his reading comprehension was directed on a selection from Motor Sport. John knew no spelling rules or principles, and knew no way of learning specific words, other than by "looking at them and trying to remember what they looked like".

Discussion with his apprenticeship counsellor resulted in a more detailed listing of his needs. The two texts for his automotive course, plus two general automobile repair manuals, were obtained. From these books, a list of 200 common terms which he would need to spell was made and analysed. The words that were regular were put aside to be learned with the spelling rules and principles; the irregular words were listed for learning by sight or rote. Sections of the manuals and texts were isolated to be used in developing the following literal comprehension skills: finding the main idea, supporting details, sequence, cause and effect, following directions, and locating information.

A program of instruction was developed including word identification skills (phonics being applied to both reading and spelling), a system of learning regular spelling words, spelling rules and principles, skimming and scanning skills for reading, and a systematic approach to developing the literal comprehension skills needed in his work. The only materials used were the apprenticeship texts, the repair manuals, and the lists and questions developed from them. This limitation was imposed by John's statement that he "didn't want to learn English or anything like that--just reading and spelling for mechanics".

Case 5

Bob was a 30-year-old, unemployed miner living in his sister's home. He came to the coast in hope of finding other work until mining opened up again. When he couldn't find work, he decided to take advantage of the time for self-improvement. Although he had junior high standing, he knew that his arithmetical skills were poor. He came to the community school basic literacy class asking for arithmetic only. He was tested with the Adult Basic Learning Examination (ABLE)--Level IIA, computation and problem solving sections only. His scores indicated a Grade 6 level. By examining his answers, it was found that he could add, subtract, multiply and divide whole numbers, but that he had missed most questions having to do with fractions, decimals and percentage. While discussing the test, he said that he could multiply and divide, but it was a slow process because he did not know times tables very well. He was pleased to learn that a unit on metric measurement was offered to students, and that he would also be offered instruction in the use of hand calculators. The following program was set out for him:

(1) To demonstrate the meaning of multiplication (using sets and Diens blocks).

(2) To develop automatic response to multiplication.

(3) To review fractions, decimals, percentage, ratio and proportions.

(4) To learn metric measurement.

Since he had no reading problem, he had the choice of any arithmetic materials available in the classroom. In consultation with the teacher, he chose the following:

(1) Times tables--flash cards, a times table grid, and selected exercises from Figure It Out--Book I.

(2) Fractions, decimals and percent: Figure It Out--Book II.

(3) Ratio and proportion: Mathematics: Rates, Proportion, Percent, Book 3, Unit 4.

(4) For metric measurement Exploring Metrics.

(5) For problem solving skills Modern Mental Mathematics.

(6) Concrete objects and measuring devices as needed--Diens blocks.

(7) Extra exercises and word problems as needed from other tests and ditto worksheets.

Bob completed the program in two and a half months. He declined a final evaluation, saying that he was well pleased with what he had done. Had he wanted a final evaluation, he would have been given an ABLE IIB and a teacher-made metric measure test.

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INTERPERSONAL SKILLS

Adults who enter basic literacy programs come with a variety of established ways of interacting socially. Basic literacy programs should enable students to examine those methods to determine if they are the most effective in helping to realize personal, educational, and vocational goals. Adults should be encouraged to clarify their goals by exploring options and establishing realistic objectives. They should be able to demonstrate an awareness of the steps involved in achieving their goals by establishing plans which include an assessment of their own skills, as well as estimates of the time, effort, and ability necessary for success. Basic literacy programs should help adults to become active participants in learning by assisting them to recognize conflict or problem situations and to confront them in a positive, self-reliant manner. Finally, programs should help to promote in adult students an awareness of individual rights and responsibilities as parents, workers, and citizens by providing opportunities to explore and discuss these areas of concern.

Goal: To enable basic literacy students to develop strategies for interacting in a variety of social situations and for effective problem solving individually and with others.	2, 3, 4, 5, 6 7, 8, 9, 10 11, 13, 14 15, 16, 17 18, 19, 20 21, 22, 23 24, 26, 27 28, 29, 30 31, 32, 33 38, 39, 40 41, 42, 44
Skills: 1. examining personal goals	

-maintaining physical health 46, 47, 48
49, 50, 51

-building self-confidence 53, 54, 56
61

-improving personal relationships by:

- -using listening skills for:
    - -understanding oneself
    - -obtaining information
    - -understanding others
- -using speaking skills for:
    - -asking for clarification
    - -persuading
    - -giving information

-functioning as part of a group by:

- -using listening skills for:
    - -understanding oneself
    - -obtaining information
    - -understanding others
- -using speaking skills for:
    - -asking for clarification
    - -giving information
    - -giving instructions
    - -presenting an opinion or point of view
- -using problem solving skills (See Problem Solving)
- -following meeting procedures as:

        - participant
        - leader
    - functioning as part of society by:
        - understanding rights and responsibilities

2. examining educational goals
    - establishing academic plans related to interests or employment
    - developing a view of education as life-long learning
3. examining vocational goals
    - discovering interests and aptitudes
    - investigating training and monetary requirements
    - establishing short and long-range plans
4. improving role performance as a parent by:
    - investigating effective parenting techniques
    - becoming aware of children's rights
    - becoming aware of parents' rights
5. improving role performance as a worker by:
    - becoming aware of the function and services of unions
    - considering health and safety in employment

- acquainting oneself with employment-related procedures
  - executing a job search
  - filing for unemployment insurance
  - interpreting payroll deductions
- becoming aware of protective legislation

6. improving role performance as a citizen by:
   - becoming aware of legal and human rights
   - developing an awareness of common legal procedures
   - developing an understanding of how government works
   - developing an understanding of how the economy works
   - investigating techniques for citizen organizing

Suggested Applications:

- listening to a friend whose marriage has broken up
- organizing to prevent a commuter bypass from being constructed in the neighbourhood
- planning a weight-loss diet
- sending away to the Apprenticeship Board for program brochures
- following a particular political or social issue

LISTENING

Listening skills are applicable to the social, political, and educational realms of adult life. Whether by oneself, among family or friends, conducting business, on the job, or in front of the television set, individuals listen for various purposes, using particular, learned skills. Listening is always an active communication process even if it only involves oneself. Listening to oneself necessitates accepting one's feelings as valid, examining one's motives, recognizing the basis for one's reactions and responses, and exercising restraint in situations which call for it. Listening implies taking a critical stance in relation to one's environment, recognizing that different points of view exist as a consequence of differing political, social, and economic interests, and determining one's own point of view in relation to these. It involves social skills which include recognizing in both theoretical and practical terms the right of others to express their feelings and views, recognizing when something has not been understood, knowing how to ask for clarification in an appropriate manner, and appreciating non-verbal and verbal behaviour as aspects of communication. Further, the listening process involves organization skills which include setting a purpose for listening, and using the necessary attention and comprehension skills.

Auditory acuity, while not a skill, is mentioned here to alert teachers to this critical aspect of listening. Many adults have never (or have not recently) had their hearing properly assessed through audiometric testing, a service offered by public health units. Some students may therefore have undetected auditory acuity problems which the teacher should seek to identify before providing an instructional program.

Goal: To help adults become effective listeners in a variety of situations which they are likely to encounter. 53, 54, 55 61

Skills:
1. recognizing common environmental sounds (auditory discrimination)
2. establishing purpose for listening:
   - for obtaining information
   - for directions or instructions
   - for specific facts or details
   - for main points
   - for evaluative or critical purposes
3. demonstrating attentiveness through
   - eye contact
   - body position in relation to speaker
   - body language
   - facial expression
   - touching
   - verbal or non-verbal cues to the speaker

-patience (not interrupting)

-reflection before response

4. using context clues to establish meaning of words (ESL +)
5. expanding spoken and written vocabulary (ESL +)
6. understanding the meaning of sentences
7. differentiating between statements and questions
8. following instructions and directions

   -relying on memory or external memory devices (e.g.: notes, tape recordings, reminders from others)

   -retaining correct sequence
9. comprehending literal references with regard to main idea and details (ESL +)
10. making inferences and drawing conclusions with regard to:

    -main idea

    -details

    -verbal behaviour (e.g.: use of language, tone of voice, stress, inflection, rhythm)

    -non-verbal behaviour (e.g.: facial expression, body language, gestures)(ESL+)

11. listening critically and evaluatively to determine:
    - fact vs. opinion
    - reality vs. fantasy
    - factual errors, distortions, or omissions
    - relevant vs. irrelevant information
    - logic of presentation
    - credibility of speaker based on criteria of:
        - past reliability
        - reputation of source in subject area
        - source's awareness of current issues
        - source's political outlook
        - particular social viewpoints of source
12. paraphrasing oral conversation in:
    - one-to-one situation
    - short group discussion
13. summarizing short group discussions in written form
14. taking notes from speech or lecture

Suggested Applications:

- discussing a point of conflict with a friend
- evaluating a product advertised on T.V.
- following directions given by a service station attendant

-attending a community meeting

-carrying out jury duty

SPEAKING

Because it is used more widely in communication than writing, speaking is a skill which is of particular importance to adults. The basis for the teaching of effective speaking rests on recognition of language skills as a means of:

-sharing one's experiences

-establishing or defending individual rights

-affecting and changing social relationships and political structures.

Adults need to accept that their feelings, opinions, and ideas have validity, and are capable of being expressed. The situations in which adults may use speaking skills may include informal conversation, restaurant ordering, telephone or in-person requests for information from an agency, registering of a complaint, a court appearance, job interviews, an intervention at a public meeting or social gathering, and academic discussion. The particular skills used will vary with the social context; recognition of this fact is also an aspect of speaking skills.

Goal: To assist adults to speak effectively and with ease in a variety of situations which they are likely to encounter. 49, 53, 54 56, 60, 61 64, 124

Skills: 1. recalling and reproducing words with little or no hesitation

2. using appropriate pronunciation (where physical factors do not interfere)(ESL+)
3. enunciating clearly
4. using appropriate modulation
5. using appropriate stress and intonation (ESL +)
6. demonstrating use of vocabulary appropriate to the individual adult, and to the type of social exchange (ESL +)
7. using complete sentences where required
8. using standard and non-standard dialect appropriately (i.e., appropriate social usage) (ESL +)
9. using appropriate grammar with respect to:
   -subject-verb agreement
   -pronoun-antecedent agreement
   -simple and progressive forms of verb tenses
   -form and placement of adjectives and adverbs
   -the use of articles and prepositions according to idiomatic convention (ESL+)
   -using varied structures
10. demonstrating awareness of facial ex-

pression

11. demonstrating appropriate use of body language (ESL +)
12. using effective gestures
13. maintaining eye contact (ESL +)
14. organizing thoughts and ideas in terms of: 57
    - purpose (for entertainment, information, instructions or directions, reporting, making a request, or expressing an opinion)
    - logical sequence (chronological, or in order of importance)
    - clear language
    - conciseness
15. giving directions or instructions
16. relating a narrative or anecdote
17. making a brief report
18. participating in a job interview
19. registering a complaint
20. making a request
21. expressing an opinion using supporting facts or logical reasons
22. making a short speech from notes at a social gathering or public meeting
23. paraphrasing in one-to-one conversation

24. summarising in short group discussion

Suggested Applications:

- -making a toast to the bride at a wedding
- -teaching a friend how to do macrame
- -returning a faulty spark plug
- -reporting an accident to the police
- -making a point in a union meeting

VIEWING

Viewing requires an orientation which is similar to that required by listening, with images being substituted for sounds. Viewing skills may be applied by adults in the following situations: watching films or television, following instructional diagrams, witnessing a reportable incident, interpreting pictures or illustrations, and appreciating the visual environment. As with listening, viewing requires the organizational skills of setting purpose and applying attention and comprehension skills.

Visual acuity is not a skill, but is mentioned here to remind teachers of the importance of checking vision. Teachers should be aware that near-point vision, which is used in reading, employs visual skills different from those used in far-point vision, and cannot be assessed using the Snellen Chart, the basis for most standard eye examinations. An opthamologist or optometrist should be asked to undertake testing of near-point vision in students referred.

Goal: To assist adults in gaining information from, and responding critically to, material presented visually. 66, 67, 68

Skills: 1. visual discrimination among:
   - forms
   - letters

-words

-colour

-figure-ground

2. establishing a purpose for viewing in terms of information required

3. demonstrating attentiveness through:

   -physical orientation

   -visual tracking (ability to focus both eyes on a moving object or to follow along a line of print)

4. recognizing common objects

5. recognizing common symbols on signs and labels

6. interpreting graphic material in terms of main ideas and important details:

   -diagrams

   -pictures and illustrations

   -television

   -films

7. using witnessing skills:

   -paying attention to critical details

   -using memory or external memory devices (e.g., notes, tape recordings, reminders from others)

8. viewing critically and evaluatively to

determine:

- objective vs. subjective presentation
- reality vs. fantasy
- errors, distortions, or omissions
- relevant vs. irrelevant information
- logic of presentation
- credibility of presentation based on:
  - criteria of past reliability of source
  - reputation of source in subject area
  - source's awareness of current issues
  - source's political outlook
  - particular social viewpoints of source

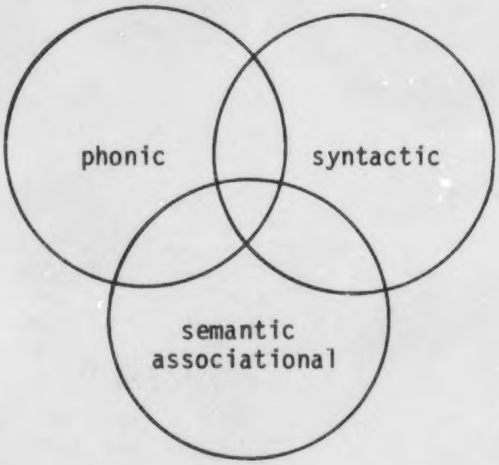
Suggested Applications:

- interpreting laundry symbols
- getting information from a poster
- recognizing poisonous substances from their labels
- comparing a police show on television to real life
- enjoying a movie

READING

When students begin to learn to read, they can be helped to understand that they already know a great deal about language and that they need to know how to apply that knowledge to the printed word.

Reading is both a language process and a cognitive or thinking process. Current theory suggests that there are three systems operating in the language process--phonic (the sound system), syntactic (the grammar system) and semantic (the meaning). The following diagram proposed by P. David Pearson shows one way of conceptualizing language as an integrated whole:



In reading written symbols, these three systems operate together and are coupled with the sum total of the reader's language and experiential background to produce meaning.

This background which students bring to the adult basic literacy classroom provides them with speaking and listening vocabularies, and an understanding of concepts in fields of special interest such as business, trades, or hobbies. If English is their first language, they have also absorbed much information about how the English language is structured; for instance, whether a string of spoken words makes sense or not. What the adult non-reader lacks, however, is knowledge about the system of "marks on paper". Unlike fluent readers, they cannot make regular association between the printed word and the spoken word, or between the printed word and its idea, image, or meaning.

Some people learn to read with little or no instruction; others learn by standard methods of instruction used in classrooms. Students who require reading instruction have not taught themselves to read efficiently or if they have been to school, they may not have profited from the instruction offered. There are many reasons why adults in our society have not learned to read. These reasons may be physical, social, geographical, emotional, linguistic, psycho-neurological, or instructional.

Assessment is an important first step in planning reading instruction. In assessment, the emphasis should be on observation of present reading behavior of the student or, in the case of the total illiterate, knowledge of the basic facts about written language. The assessment should establish personal goals for reading, and it also should include measures of the major components of the reading process.

Learning to read and fluent reading are not the same. At all stages the purpose of reading must be kept in sight. In the initial stages of reading some adults may require considerable help in developing word identification skills. The focus is thus the acquisition of those skills. As word recognition becomes easier for the student and reading becomes more fluent, the teaching emphasis changes. More emphasis is placed on what reading can do for the student and what effects it has on attitudes, beliefs, and knowledge. The importance of what is read may then take precedence over word identification. Comprehension skills can be sharpened by even very fluent readers. When a student reaches a level of fluency, help can be provided in any content area through study skills instruction. Students can be made aware that learning to read in new areas is a lifelong process.

Comprehension in reading is usually described as a thinking process in which a reader grasps an idea from print, understands it within the bounds of experience, and interprets it appropriately to need and purposes. In the past it was thought that once word identification skills were learned, comprehension ability would follow automatically. However, it is now recognized that, although some comprehension may come easily, students can improve the ability to reason while reading and that comprehension should be systematically taught.

Comprehension in reading of necessity begins with word identification. If the reader cannot adequately identify visual symbols then it is impossible to get meaning. The skills of word identification must be evaluated and then taught or remediated as necessary. This is not to say that these skills are to be perfected before comprehension skills are undertaken. In fact, comprehension skills in reading should be taught right from the initiation of reading instruction. Comprehension skills and word identification skills should be complementary rather than sequential. For purposes of this Guide, comprehension is treated in five categories: literal, inferential, critical, appreciative, and reflective.

All students should be exposed to a great variety of reading materials. They should be encouraged to improve their reading by reading extensively. To this end, teachers should be able to guide students to materials of appropriate interest and readability. Adults should be encouraged to seek reading materials which are an enhancement to life: materials which offer pleasure, knowledge, values, enlightenment on problems of daily coping, and expansion of attitudes and beliefs.

Readiness

For ease in learning to read, students should have well-developed listening and speaking vocabularies, adequate mental ability to deal with ordinary concepts in conversation, and enough emotional maturity to deal with average frustrations such as those posed by any registration procedure. If a student is lacking in any of these areas, special communication programming or pre-reading development may be needed. Auditory and visual acuity, perception, and memory should be assessed to determine the necessity for any special teaching techniques.

Goal: To help students understand what reading is and the conventions regarding the printed word.

Skills:
1. The alphabet
2. Recognizing all forms of written letters, upper and lower case, and different print styles.
3. Students must understand:
   - -that reading is a process of getting meaning from the printed word
   - -that printed material is read from left to right and top to bottom
   - -what a sentence is
   - -what a word is

- what a letter is
- what punctuation is and is for
- the vocabulary used in talking about language

Sight Words

In the initial stages of reading it is desirable for a student to learn several words by sight. This is often done by the use of words which students frequently encounter in their everyday experience.

Goal: To enable students to recognize several useful words by sight. 67, 83, 84 86, 87, 89 103, 145

Skills:

1. recognizing key or "loaded" words from language experience dictations
2. recognizing environmental words, e.g. exit, men, women
3. recognizing service words, e.g. a, the, this

Suggested Applications:

-reading words of importance to the student

-reading signs and labels

-reading words such as "the", "a", "an", "and", "but", "yes", "no"

Phonics

The sounds of the language mastered on an oral level must be attached to their visual symbols. The student must not only be able to hear the units of sound, but be able to link these with their visual representations, whether this be a single letter, a pair of letters, or a group. The student must be helped to form generalizations about the written language which can be used in decoding unfamiliar words. More than 80% of English syllables are phonetically regular.

Knowledge of phonics can result in independence in recognition of words, can encourage correct pronunciation, and can foster habits of close attention to word parts. It may, however, set up undesirable habits of detailed analysis of words to the neglect of understanding and may produce painstakingly slow, unenthusiastic reading. There are two systems of teaching phonics, the synthetic system and analytic system. The synthetic system begins with the teaching of individual sounds and from these builds words. The analytic system begins with the acquired sight vocabulary and draws phonic generalizations from these known words. Both systems imply a knowledge of the skills listed below. While much drill in this skill area is essential for the student with visual-perceptual difficulties, students must never be allowed to lose sight of what reading really is--a process of getting meaning from the printed word.

Goal: To help students master sound-symbol relationships which function as one basis of word identification; to make explicit that words in everyday life are made with sounds, and sounds are written with letters in an orderly way to impart meaning. (ESL+)

80, 81, 83
84, 86, 88
101, 102, 135
136, 145

Skills:

Note: All phonic skills should be taught in the context of words.

1. learning single letter sounds
   - consonants
   - short vowels
   - blending of consonant and vowel sounds
2. learning consonant blends
   - initial consonant blends, e.g., bl, fl, cl, pl, gr, cr, fr, scr, spr, str
   - final consonant blends, e.g., -nd, -nk, -ng, -nt
3. recognizing consonant diagraphs, e.g., ch, sh, th, wh
4. using long vowels--final silent "e"
5. learning diphthongs and vowel pairs

e.g., oi, oy, ee, ai

6. recognizing soft c and g
7. knowing w, r, and l controlled vowels
8. recognizing silent letters, e.g., gn, kn, wr, gh

Suggested Applications:

-looking at traffic signs, labels, etc.

-linking common sense with knowledge of sounds ("pull" not "push" the door because of the "ll"s).

Structural Analysis

One of the more effective ways of identifying words is by their structure. Even words with irregular sound-symbol relationships tend to follow a constant structural pattern. A knowledge of the many ways in which words are built and the elements from which they are constructed can be a valuable key to unlocking meaning.

Goal: To enable students to develop competence in the recognition and use of structural components which, when combined with phonics, lead to mastery of word identification in reading. (ESL +)

70, 71, 72
80, 81, 83
84, 86, 88
102, 103, 104
135, 136

Skills:
1. root words
    - concept
    - common roots
        - meanings
        - structural changes
2. endings for:
    - plurals, e.g., s, es
    - tense, e.g., ing, third persons

3. suffixes

-common suffixes, their meaning and functions

Suffix	Function	Meaning	Examples
-er	noun	person occupationally connected with	writer, player
-or	noun	person who, thing which	actor, inventor
-er	adj.	comparative--more	bigger, taller
-est	adj.	superlative--most	biggest, tallest
-ion (tion,sion)	noun	condition or state	position, action
-ment	noun	state or condition of	amusement
-able	adj.	suitable for, capable of	readable comfortable
-ish	adj.	having the quality of, tending to	reddish, boyish
-ful	adj.	full of	careful, watchful
-ly	adj.	like	friendly
	adv.	how, when, to what extent	quickly, completely

4. contractions--can't, didn't, etc.

5. compound words--dishpan, mother-in-law, raincoat

6. prefixes

-common prefixes and their meanings

Prefix	Meaning	Examples
in-	in, into	income, inland
mis-	wrong, wrongly	mistake, mislead
un-	not	uncertain, unclear
pre-	before	prepare, predict
inter-	between	interview, interfere
ex-	out of	extend, exit
re-	back, again	renew, repeat
pro-	forward, for	proceed, program
in-	not	insecure, indefinite
sub-	under	subzero, submarine
anti-	against	antifreeze, antisocial

7. syllabication

- definition of a syllable
- types of syllables
  - closed (CVC)
  - open (CV)
  - silent e (VCE)
  - consonant le
  - vowel -r combinations
  - diphthong

-simple rules of syllabication

-reading syllable stress in dictionary

Suggested Applications:

-reading unfamiliar words from one's own reading after syllabicating them

-decoding, defining and using compound words without reference to a dictionary. (The dictionary is the last way to learn a new word rather than the first or only--see Reference Skills section)

-working out the names of departments or aisles in stores, labels on products, etc., by combining structural analysis and phonic skills.

Context Clues

Context clues are very useful in identifying unknown words from the sense of a passage, and they are often used in combination with phonic clues. This process requires the student to understand what is being read.

Goal: To enable students to identify words through context clues with or without supportive phonic skills. (ESL +)

66, 70, 74
86, 87, 89

Skills:
1. using language skills to identify unknown words
2. using context clues with other word identification skills to identify an unknown word.

Suggested Applications:

- -the student infers the word through context, e.g., The car ran out of __ __ __. ("gas" is unknown by the student)
- -the student recognizes phonic and contextual help, e.g., The man went into his h__ __ __ __. ("h" is known by the student and the whole word is inferred by context)

Dictionary

For more advanced students the skills of using a pronunciation key in a dictionary are useful for word identification and pronunciation.

Goal: To enable students to identify and pronounce unknown words by using the dictionary. 83, 84, 86 101, 150, 157

Skills:
1. to learn diacritical marks
2. to understand the use of a pronunciation key in the dictionary

Suggested Applications:

-identifying an unknown word by using the dictionary

Comprehension

A. Literal Comprehension

Goal: To enable students to recognize facts as presented in written material.	22, 39, 66 67, 68, 70 74, 75, 76 77, 78, 81 82, 83, 84 85, 86, 88 91, 100, 108 155, 156, 160 161, 174

Skills:
1. recalling word meanings
2. finding the main idea
3. supporting details
4. identifying sequence
5. seeing likenesses and differences
6. recognizing cause and effect
7. following directions
8. using references
9. locating information
10. classifying
11. categorizing

Suggested Applications:

-filling in forms

-recalling the sequence of events in a news story

-following a recipe

-recognizing the main events and supporting details in a news story

-following directions for a do-it-yourself purchase

B. Inferential Comprehension

Goal: To enable students to understand what is not explicitly stated.

70, 74, 75
76, 77, 78
81, 82, 83
84, 85, 86
88, 91, 95
100, 108, 149
160, 174

Skills:
1. may include skills from the preceding category
2. inferring meaning when word identification skills may be weak. (ESL +)
3. drawing conclusions
4. predicting outcomes
5. comparison and contrast
6. identifying author's purpose
7. identifying mood, humor, pathos, attitude, tone
8. understanding relationships

Suggested Applications:

-comparing and contrasting two reports of the same news item

-reading magazines for pleasure

-identifying purpose in life skills literature

C. Critical Comprehension

Goal: To enable students to make judgments about what they read according to their knowledge and values.

70, 75, 77
81, 82, 83
84, 85, 86
95, 149, 160
174

Skills:
1. may include skills from preceding categories
2. recognizing appropriateness to reader's purpose and ability
3. recognizing bias, fact, opinion, propaganda, point of view
4. differentiating between reality and fantasy
5. recognizing worth and desirability

Suggested Applications:

-reading political information critically
-recognizing misleading advertising

D. Appreciative Comprehension

Goal: To help students recognize the emotional and aesthetic responses to reading.

42, 70, 75
78, 81, 82
85, 86, 91
108, 149

Skills: 1. may include skills from the preceding categories
2. responding to the author's use of language
3. responding to the author's use of content
4. responding to the author's use of characters
5. responding to the author's use of incidents

Suggested Applications:

- reading a novel
- reading a biography
- reading poetry
- reading song lyrics

E. Reflective Comprehension

Goal: To enable students to understand that even when a writer's chosen language creates a reality, apparently different from that of the reader, the information may be applicable and can be absorbed usefully into the student's own life. (ESL+)

2, 3, 5, 6, 7
13, 14, 15
17, 18, 19
20, 21, 23
24, 26, 27
28, 29, 30
32, 33, 38
39, 40, 41
42, 44, 46
47, 51, 70
78, 79, 81
82, 83, 84
86, 94, 150
157, 161, 174

Skills: 1. may include skills from the preceding categories
2. using new skills learned by reading
3. changing direction

4. approaching a problem in a new way
5. pursuing a new idea
6. going beyond what is read to arrive at a new conclusion
7. discarding that which is not useful

Suggested Applications:

-helping to resolve a family problem by reading for information

-deciding on job training after reading about several kinds of jobs

-performing, on the job, a technique learned by reading

-being able to deal more effectively with social service personnel because of understanding their point of view through reading newspaper articles

WRITING

The process of writing involves putting one's ideas on paper in an orderly way to give meaning to a reader. Instruction in writing should begin as soon as students can read any words. Some students may progress in writing at a different rate than they do in reading. All writing tasks must be meaningful to the adult student, and a valuable way of linking an adult's life with writing skills is the "language experience" approach. Some of the major principles on which it is based are:

- -What people know, they can talk about.
- -What they talk about can be expressed in writing.
- -What they write, can be read.
- -What they have to say about their own life is important in creating the link between themselves and the language--spoken, read, and written.

Language experience activities can begin with single words (names, the days of the week, the months, occupations) and quickly expand to short sentences (My name is Bill Jones. I am a welder. My wife's name is Mary and she's a cashier). Principles of sentence structure based on actual speech, capital letters and periods as conventions of written expression, and information based on the student's actual experience can thus be tied together from the outset of writing experience. The student who has never written before can attain immediate success in writing. As students acquire more sophistication with the conventions of written expression, the information they can express also becomes more complex and begins to take such forms as, "I used to ..., but now I ...."

For students who read better than they spell or write, dictating or telling a personal story to the teacher can provide reading materials and at the same time enable a focus on written language structures. This approach to language experience can be used with individuals or groups of students.

Writing skills can be refined through a knowledge of grammar, current usage (formal and informal), sentence and paragraph structure, vocabulary, and punctuation. Some students will wish to use this strictly for writing improvement; others will require it for further academic study.

Composition

Goal: To improve writing skills by developing and applying knowledge of the structure of the language, the conventions of written expression, levels of vocabulary, and the varieties of style and degrees of formality suitable for different writing tasks. (ESL +)

66, 83, 84
86, 118, 129
131, 132, 152

Skills:

1. labelling
2. making lists
3. writing short sentences
4. combining sentences
5. writing short paragraphs with topic sentences
6. writing longer sentences and paragraphs
7. developing multi-paragraph compositions
   - short reports
   - creative writing
   - personal letters
   - business letters
8. learning the use of punctuation
   - final sentence marks
   - commas
   - apostrophes

70, 83, 84
86, 128, 132

    - quotation marks
    - punctuation of a formal business letter

9. identifying and writing subject and predicate (subject-verb agreement)
10. identifying and writing parts of speech
    - noun
    - verb
    - pronoun
    - adjective
    - adverb
    - prepositional phrase
11. identifying and writing different kinds of sentences
    - declarative, interrogative, imperative, exclamatory
    - simple, compound, complex
12. using singular, plural and possessive forms correctly
13. using contractions (how and when to use them)
14. using formal and informal styles
15. using writing effectively
    - developing confidence in writing
    - developing ease in expressing thoughts

in written form
-knowing that the ability to write is a major factor in taking control over one's own life

Suggested Applications:

- making shopping lists
- taking telephone messages
- filling out forms
- writing personal stories
- writing a post card from a vacation spot
- writing a business letter to a firm, complaining about a purchase
- for students interested in creative writing, writing Haiku, descriptive paragraphs using as many adjectives as possible, or building a story around a given list of adverbs

Handwriting

The basic motivation for learning to write is the desire to express and communicate ideas. Models of good handwriting should be provided. Handwriting instruction should be individualized, based on a diagnosis of each student's writing abilities. Teachers should make provisions for the needs of left-handed students.

Goal: To enable students to write with ease and legibility. 119, 130

Skills:
1. printing letters (for reading and filling out forms)
2. reading cursive script as a transition to writing it
3. writing in cursive script
4. learning when and when not to use capital letters. (ESL +)
5. practicing the mechanics
   - slant
   - spacing
   - size
   - formation
6. practice for development of fluency and legibility

Suggested Applications:

- -labeling
- -filling out forms
- -writing post cards and letters

SPELLING

The ability to spell is critical to the use of written language. Adults who do not spell easily often feel unable to cope with any other written work until some spelling skills are learned. Lack of spelling ability inhibits writing styles and distracts from creativity. Often the adult who spells poorly can read well, making the spelling problem even more puzzling to the student and often embarrassing. For many adults this disability prevents attempts at even the most basic survival writing. Although the inability to spell is a persistent problem and difficult to correct, adults can and do improve their ability to spell.

Adults have often practiced poor spelling for many years; however, unlike children they do not have years of schooling ahead to learn good spelling habits. Teachers need to be knowledgeable about word analysis as well as visual, auditory and tactile approaches to the teaching of spelling. Time used for spelling can be used most efficiently if careful diagnosis of spelling errors is undertaken. Teaching spelling differs from teaching reading in two key aspects:

1. In reading, a person works from print to sound. In spelling a person works from the sound of a word to its written form.
2. In reading, a person is engaged in an active search for meaning. In spelling, the objective is correct written form.

While it is useful to integrate spelling into the general teaching of communication, it should be recognized that spelling is a separate and distinct ability. Good readers may be poor spellers, and vice versa.

The adult who is a good reader should not be subjected to low-level reading materials even when much practice is needed working with phonics and structural analysis from the beginning levels. This process should not be rushed and regular review is essential.

Goal: To enable adults to develop and use strategies which will allow independence in spelling.

81, 83, 84
86, 102, 103
134, 135, 136
137, 138, 140
141, 142, 143
144, 145

Skills:

1. Phonic--learning the names of, the sounds represented by, the feel of (i.e. mouth and throat), and the position in words of (i.e., initial, medial, final):
    - consonants
    - short vowels
    - consonant blends
    - long vowels
    - digraphs
    - diphthongs
    - r, w, and l controlled vowels
    - silent letters
2. Structural analysis (ESL +)--learning the rules, generalizations, and word

structures for:
  - -variant endings
  - -root words
  - -affixes
  - -affixes
  - -contractions
  - -compound words

3. using words important to real life activities
4. learning words in special lists, e.g., months
5. learning to use syllabication as an aid to spelling
6. learning irregularly spelled words
7. learning the spelling of homonyms
8. using the dictionary as an aid to spelling
9. learning to proof read for spelling

Suggested Applications:

-spelling job-related words

-checking the dictionary for correct spelling in a business letter

LEARNING SKILLS

Learning skills for adults should be related to aspects of their lives other than the academic, in recognition of the fact that not all will continue their formal schooling. Some adult students, particularly those with a minimum level of academic skills, find that the most difficult step is overcoming their emotional blocks to learning which may have varied sources. The most crucial aspect of learning skills is the ability to determine what one knows, what one does not know and needs to know, and how to go about learning what is not known. This involves becoming aware of one's cognitive style or how one learns best, under what environmental conditions, and in which content and interest areas. Prepared in this way, students can begin to become proficient at predicting task difficulty and using appropriate learning strategies by realistically assessing their own skills in relation to various aspects of the task such as time constraints, length of reading material included, familiarity with concepts or content, familiarity with vocabulary, and familiarity with type of task.

Developing self-reliance and independence in students with regard to learning is an important goal of basic literacy programs. Adults should begin to accept responsibility for and take initiative with their own learning, continuing with minimal direction when instruction is temporarily unavailable, and taking initiative in obtaining assistance by recognizing difficulties as they occur and seeking an appropriate resource person or materials. As well as independence in learning, programs should teach the skills of co-operation and sharing in learning groups.

Goal: To enable basic literacy students to become aware of their learning styles and use them effectively. The references for this section each apply to several of the learning skills presented, hence they are listed together here.	64, 126, 148 150, 152, 155 156, 157, 160 161, 163, 164 165, 166, 172 173, 174

Vocabulary Development

Increasing one's vocabulary is an ongoing process throughout adult life. Vocabulary is taught as a distinct subject in basic literacy programs in the following areas; for second language students, in content area vocabulary such as Mathematics, and for students with impoverished vocabulary. The development of an increased vocabulary and the refinement of vocabulary acquisition skills are interwoven throughout the earlier sections of this Guide. Every adult develops vocabulary on four levels of increasing complexity: listening, speaking, reading, and writing.

Goal: To enable students to develop skills of acquisition and analysis of meaning, and to use those skills to extend their everyday listening, speaking, reading and writing vocabularies. 77, 107

Skills:
1. recognizing structure of words
   - inflectional endings
   - roots and affixes
2. using contextual clues
3. developing knowledge of synonyms, antonyms, homonyms
4. understanding compound words
5. recognizing word origins (etymology)

as meaning clues

6. appreciating semantics and shades of meaning (ESL +)
7. referencing
   - dictionary
   - thesaurus

Suggested Applications:

-using a chart for each prefix, list words arising from all possible sources, discussing word meaning as based on the prefix, e.g., "pre" (before): prefer, prewash, precaution, predict, prejudice, pre-apprentice

-using chart paper which can remain posted for the term, list and use words from specific foreign languages, e.g.,

  -German: kindergarten, frankfurter

  -Greek: telegraphy, geography, graphic, phonograph

Studying and Remembering

Study skills are an extension of reading skills. Adults need to approach general knowledge areas in a systematic way to allow for maximum learning. Remembering skills are included under the heading of study skills, as are aspects of problem solving. A distinction should be made between rote memorizing and the type of recall which is more accurately referred to as comprehension. Both types of remembering require some of the same basic skills: recognizing what must be remembered (determining main points), and recognizing one's own remembering abilities in relation to the material (engaging in self-questioning regarding the level of difficulty of the material and the task, the amount of effort which will have to be applied, and the memorizing strategies which will prove most useful). Knowledge of one's own cognitive behaviour and strategies is ultimately the most important component of remembering skills because it provides the basis for making decisions about how something will be learned. The particular skills described here and in the two subsequent sections can all be used to enhance remembering, but individual students will choose those methods which work best for them, including even just remembering where to look or who to ask for something that is not remembered.

Goal: To help adults to become more aware of their own comprehension and remembering abilities, and to develop some effective strategies for using these abilities in social and academic situations.

Skills:
1. setting up assignments (name, title, page number, date)
2. demonstrating neatness
3. writing legibly
4. using logical sequence
5. organizing subjects within books or binders
6. using time limits
7. demonstrating familiarity with specialized vocabularies in relevant general knowledge areas
8. varying reading rate and thoroughness to suit type and level of difficulty of material, and reading purpose, using:
   - previewing
   - scanning
   - skimming
   - re-reading
9. summarising content area materials:
   - in oral form by stating:
     - main ideas

    - details
- in written form by:
    - underlining
    - notetaking
    - diagramming
    - outlining
    - writing paragraphs

10. using appropriate study formulas such SQ3R, PQRST, SQRQCQ
11. making criticisms and evaluations by determining
    - fact vs. opinion
    - factual errors, distortions, or omissions
    - relevant vs. irrelevant information
    - logic of presentation
    - credibility of source based on criteria of:
        - past reliability
        - reputation of source in subject area
        - source's awareness of current issues
        - source's political outlook
        - particular social viewpoints of

source

Suggested Applications:

- -evaluating a science article in the newspaper
- -underlining important points in a technical manual
- -filling out an application for credit
- -deciding whether to read a chapter in a book when specific information is needed
- -studying for an apprenticeship or similar exam

Problem-Solving

Problem-solving skills for adults should emphasize generalization to situations which are not necessarily academic. These skills rely heavily on comprehension in that they begin with the setting of a purpose or goal and involve an ongoing thinking process. Adults will be called upon to apply skills in problem solving to personal situations, or in group functioning, or to problems requiring general knowledge as encountered on the job, in the household, or in school.

Goal: To help adults acquire and apply effective problem-solving techniques to resolve problems in a variety of academic and social situations.

Skills:
1. understanding the format of questions (e.g., who, what, when, where, why, how)
2. restating problems as questions
3. outlining relevant factors
4. determining missing information
5. determining methods and skills required
   - -computation
   - -diagramming
   - -interpersonal skills
6. participating in meetings

7. writing agendas
8. leading meetings
9. comparing items or ideas on the basis of similarities and differences
10. comparing items or ideas on the basis of their fundamental aspects
11. classifying items or ideas
12. applying critical skills in listening, viewing, and reading to make judgements of:
    - fact vs. opinion
    - reality vs. fantasy
    - communicator's point of view
    - credibility of information source
13. generating and considering alternative solutions
14. choosing most appropriate solution according to logical, defined criteria
15. using checks of internal consistency to determine contradictions in solutions
16. using reality checking to recognize contradictions in solutions (i.e., Is the solution congruent with what one knows to be real and logical)
17. establishing plans for implementing a

solution

18. evaluating application of a solution

Suggested Application:

- -correcting a workplace hazard
- -developing a household budget
- -working out a schedule for schoolwork or recreation
- -figuring out a way to meet people
- -evaluating the candidates in an election

Inquiring and Referencing

Inquiry skills can be described in terms of both content and process. They include knowing who to ask or where to look, and when to ask (recognizing when one does not know or is confused), and how to ask. Inquiry skills integrate elements of both problem solving and reference skills. They also require critical abilities as described in the preceding sections; students must be able to assess the products of their inquiry in addition to following through in the search process which begins with a definition of the problem. These skills should be applicable to academic and social areas of adult life.

The teaching of reference skills to adults should go beyond the use of academic printed materials to include resources such as government and other service agencies, phone books, technical and instruction manuals, maps, almanacs, and libraries. Adults should be able to demonstrate an awareness of both the locations and uses of these resources by using them spontaneously and effectively in response to a need for information.

Teachers should be aware that basic literacy students often have a negative emotional response to books and educational institutions. This emotional factor will affect the teaching of inquiring and referencing skills in that a substantial effort may need to be spent on reducing fears and anxieties about media, resources, and institutions.

Goal: To assist adults in developing systematic procedures for determining the most useful location of, and means of access to information for specific purposes, and in making effective use of a variety of references in the situations they may encounter. 175

Skills: 1. using printed materials
2. using agencies
3. using persons
4. using speaking skills for:
  -in-person contacts
  -telephone contacts
5. using writing skills for letters
*6. using dictionary-related texts (e.g., dictionary, thesaurus, phone book, encyclopaedia)
  -using alphabetization
  -using guide words

*Note: The dictionary should be used to determine the most appropriate meaning for an unfamiliar word presented in context, where the context does not provide sufficient clues to establish a precise meaning, to check spelling, and to check pronunciation. Looking up word lists is not a useful skill. Use of the thesaurus to expand vocabulary in writing should be taught. The encyclopaedia should be regarded as a tool for research and for the checking of factual information, the extraction of main ideas and scanning for details being the primary skills involved in its use.

-using pronunciation guides

7. using an almanac
8. locating information about a book:
   - title
   - author
   - publication information
   - table of contents
   - preface
   - appendixes
   - index
   - glossary
9. using parts of a book:
   - preface
   - table of contents
   - illustrations
   - appendixes
   - index
   - glossary
10. choosing correct manual or book of instruction by reference to title, table of contents or index
11. scanning to find specific information
12. skimming to form general ideas
13. locating cities or countries in maps and atlases

14. identifying topography (land, water, mountains)
15. estimating distances
16. approximating population
17. identifying types of roads
18. regarding library as a lifetime resource
19. demonstrating awareness of types of materials catalogued
20. using card and microfiche catalogues
21. using location file
22. locating books and materials
23. choosing appropriate community agency according to logical, defined criteria
24. using courteous telephone manner
25. using appropriate, clear oral language to request information
26. using correct letter format
27. using clear, direct written language to request information
28. using correct grammar and spelling

Suggested Applications:

-asking emergency personnel for instructions over the telephone
-asking a teacher about a child's progress
-writing to request information about a job

-inquiring as to municipal building regulations

-asking for a second medical opinion

-challenging an eviction notice

-locating a city mentioned in a news story

-planning an automobile trip

MATHEMATICS

Studying mathematics enables people to acquire quantification and measurement skills that can be applied in conducting numerous aspects of their lives. The development of understanding is paramount for successful learning in mathematics. Learning should not be narrow and simplistic as that inhibits the meaningfulness of measurement systems to the lives of the participants. To facilitate learning for understanding, the teacher should seek to:

1. Develop computational skills necessary in dealing with life situations,
2. Increase the confidence level of the learners by emphasizing the rational nature of mathematics,
3. Expand the range of intellectual skills that learners can bring to bear in applying mathematics to their lives, and
4. Develop positive attitudes toward doing mathematics.

In selecting instructional materials for mathematics, the teacher should consider the learner's readiness in terms of at least five factors as noted below:

1. Language development level and classification skills. For example, "sets" cannot be a meaningful concept unless it is understood that the elements therein are similar in at least one characteristic.
2. Ordering and seriation skills. For example, students should be able to arrange concrete objects in relative order accord-

ing to their length, area, or volume.

3. Establishing correspondence between elements in a concrete set and mathematical symbols. For example, counting will have no meaning without an ability to describe a concrete situation for which elements are counted.
4. Ability to engage in flexible thinking (eg., establishing criteria for categorization), reversible thinking (eg., comparing and contrasting meanings), and the Piagetian notion of conservation (eg., that the mass of a substance is independent of its shape).
5. Understanding space and spatial representation. For example, 2.1 has no meaning unless its relationship to 2 and 3 can be conceptualized.

The sequence of skills suggested in this Guide follows the levels of understanding in the intellectual development of learners as described by Piaget and Bruner. Doing mathematics over a period of time should enable learners to advance to higher levels of understanding, to acquire skills specific to real life situations, and to develop strategies for attacking new but related problems. Following are a number of explanations and suggestions for teachers to enable them to make effective use of this Guide.

1. Visual representations and concrete applications are encouraged throughout in order to assist cognitive development.
2. Metrication is dealt with by using materials that are metricated. The teacher may wish to provide additional

background of the metric system, but this is not done in the Guide. Conversion or comparison with the English measurement system can be dealt with under the skills of ratio and proportion.

3. Learners should be encouraged to estimate answers once they have acquired the prerequisite skills such as place value or counting.
4. Calculators may be used as aids in learning a skill or where general conclusions about an operation are to be reached. They should not be used to produce answers for computational exercises where the computation itself is the skill being developed.
5. Criteria of performance are not stated in the Guide but are necessary to ensure that the appropriate level of mastery has been reached. Such criteria could be established by discussion between the teacher and students.
6. The teacher should be aware of the distinction between "number" (the collection, the set) and "numeral" (the mathmetical symbol designating the value of the set).
7. An asterisk (*) placed next to certain skills indicates that these are key skills which must be understood thoroughly to ensure that the learners can develop competence and confidence in using mathematics.

Whole Number Operations

Whole numbers, including "0", should be considered as the counting numbers. They are the basis upon which all computational skill development must occur. As subtraction is the reverse of addition, and division is the reverse of multiplication, the skills of addition-subtraction and multiplication-division could be taught simultaneously.

Goal: To enable adult students to read, write, represent, and use whole numbers in a meaningful way and to perform the operations of addition, subtraction, multiplication, and division as required in concrete situations.

Skills: A. Counting (recognizing a one-to-one relationship between elements in a set and a spoken or written symbol).

1. state numbers to 100 orally
2. represent characters of numbers to 100 visually (sets)
3. create and describe sets
4. compare number of elements in a pair of sets
   -compare more effectively by using subsets (2,5,10...etc.)

-count in subsets of 10

5. using the terms "equal to", "same as", "fewer", "less than", greater than", "more than", to make set comparisons

6. write digit numerals (0-9)

7. read numerals

* -develop concept of place value

8. represent the value of a written numeral visually, e.g., 4 is equal to △ △ △ △

   -introduce "equal to" (=) and demonstrate meaning in concrete situations

9. represent numbers on a number line

10. compare size of numbers on a number line

11. compare size of numbers given a written numeral as stimulus, e.g., compare 82 with 69

12. describe comparison of numbers ordinally up to tenth position

*13. tell time numerically and traditionally, e.g., 3 o'clock in the afternoon is 1500 hours numerically and 3 p.m. traditionally

*14. compare weights

*15. order value of currency

*16. value a collection of currency

*17. compare prices (same as, more than, less than)

18. use a calendar to represent the day of the month

19. compare temperature measurements

B. Adding (using values of numbers to describe the result of uniting a number of subsets)

177, 179, 189
193, 195, 196
197, 203, 217
225, 230, 231
237, 238, 239
241

1. move from a given position on a number line to the right by a given amount
2. call the result of (1) the "sum"
3. call the process of (1) "addition" -introduce the "+" symbol
4. represent addition of two numbers visually (number line, sets, symbols)
5. represent the addition of two numbers in two ways by changing the order

*6 add one, two and three digit numbers (including the "0" digit) presented orally and visually (in words and in mathematical symbols)

7. use sets to represent addition
   -use subsets of ten
   -use other subsets (2, 5)
   -formally introduce practice of carrying when adding numbers

*8. add time measurements 204

*9. add weights

*10. add money values

*11. add costs

*12. add lengths

C. Subtracting (using values of numbers to compare differences in size numerically using subsets)

1. move from a given position on a number line to the left a given amount
2. compare sizes of numbers by the amount of this movement
3. call this process "subtraction"
   -introduce the "-" symbol

4. subtract numbers visually given in arithmetic question (number line, sets, number symbol.)

5. introduce order of operation e.g. $5-3 \neq 3-5$, but $5+3 = 3+5$

6. subtract one, two, and three digit numbers

*7. describe subtraction using sets -introduce the practice of borrowing when subtracting numbers, including borrowing from 0

8. introduce difference as the change in value from one number to another number

9. find differences in time, weight, money and lengths

*10. compare differences and similarities in concrete objects quantitatively, numerically (weight, area, length, perimeter)

11. compare process of addition and subtraction

*12. solve word problems where subtraction is required 204

-estimate first
-compute second

D. Multiplying (using values of numbers to establish order of magnitude) 199,230

1. develop a multiplication table up to 12 by 12 based upon equal subset addition (up to 12 elements per subset and 12 subsets) via the process of repeated addition
2. state orally the result of adding a maximum of 12 equal or equivalent subsets (up to 12X12.... = 144)
3. call this process"multiplication" of whole numbers
   -introduce the "x" symbol
4. compare multiplication of whole numbers with addition of whole numbers
5. express (explain) process in precise terms
   e.g. 6x8 is the multiplication of 6 by a factor of 8

*6. develop a strategy for multiplication of numerals (up to 3 digits by 3 digits, including the 0 digit)

-break numerals into parts by place value

-restructure problem

-symbolize answer

e.g. 15 x 12

=(10+5) x (10+2)

=10x10+5x10+2x10+5x2

=100+50+20+10

-introduce the previously learned practice of carrying by doing formal multiplication

7. introduce formally the rules of association, commutation and distribution

-establish properties of addition, subtraction, multiplication with relation to these rules

*8. demonstrate the results of multiplication by 0 and 1

*9. formally introduce concept of area 178

10. estimate areas

*11. solve word problems where multiplication is required 202, 204, 212 235

-estimate first

-compute second

E. Dividing (using value of numbers to compare order of magnitude-- e.g. 24 ÷ 8 is asking how many 8's there are in 24) 230

1. perform repeated subtractions of a given amount from a point on a number line
2. estimate results of repeated subtractions by skip counting (subsets)
3. use the times table (Skill D1) to predict results of repeated subtraction
4. call the process "division"
   -introduce the "÷" symbol
5. compare two values by division and state the process in precise terms
6. represent concretely division of a number by a number
7. divide single digit numbers by single digit numbers to the nearest whole number
8. develop a strategy for dividing

multiple digit numbers by multiple digit numbers (up to 6 digits by 3 digits)

9. divide by 0 and 1

10. introduce the "⟌" symbol

11. demonstrate the difference between ⟌ and ÷

12. solve division of multiple digit number problems

13. estimate and demonstrate division of lengths, weights, and time by a given number

*14. solve money, weight, length and area problems 198
- -by estimation
- -by computation
- -using a calculator

*15. solve word problems where division is required 204, 235

16. use a calculator to perform basic operations 188, 203

Suggested Applications:

-use a calendar to count days in the week, weeks in a month, months in a year

-recognize time zones and deal with them

-determine best buy from grocery store flyers, gasoline stations, menus, catalogues

-read telephone numbers

-read nutritional content labels on packaged food containers, vitamin bottles, food charts

-read addresses, speed limits, time statements, drug dosage statements

-estimate charges due on transactions

-produce a personal budget

-calculate money outlay on a payment plan

-calculate gas kilometreage

-estimate and state land measurements and domestic measurements (length, area)

-appreciate population (census) data

-use a calculator to compute and compare unit prices, cost of payment plans, money outlay over time

-see Resource Guide, item 215

Graphing and Problem Solving

By developing the skills of presenting quantified information in a visual format and then using this as the basis for computations, a number of important purposes are served. These are:

-the continual reference to a visual form of data display enables students to recognize that there is always a model to guide decision making when solving problems

-the presentation of data in a different form assists students in solving problems

-the reinforcement of the numerical relationships studied to this point

-the generation of questions about the nature of numbers between whole numbers leads to the exploration of the processes of interpolation and extrapolation

-the introduction of the concept of ratio and equivalent ratios

-graphing has meaning only in the context of a real-life situation (2¢ and 3¢ has a graphic form but 2+3 is an abstract concept) and serves to sharpen the image of that situation markedly. When graphing is being taught, the units involved in the graph must be emphasized to allow for quick comparisons between sets of data

Goal: To enable the student to organize and represent information in a manner which allows for a problem solving strategy to be developed. To

178, 180, 181
182, 185, 189
197, 202, 216
217, 236

enable the student to recognize and relate to fractional quantities.

Skills:
1. describe differences and similarities of information presented in the form of a pictograph
2. describe differences and similarities of information presented in the form of a bar graph
3. plot in bar and pictograph form oral and written information
4. solve word problems involving addition by visual representation (bar graph, sets, etc.)
   - -by estimation
   - -by computation
5. solve problems involving subtraction using visual representation (bar graphs, sets, pictographs)
   - -by estimation
   - -by computation

*6. plot data pairs on a two dimensional graph to establish linear correlation, e.g., cost of apples vs. weight

*7. interpolate and extrapolate from graph to predict result, e.g., cost of "x" kilograms

*8. solve word problems where unitizing is required (ESL +), e.g., km/l, \$/kg, kg/m^2, etc. 178

*9. solve word problems by graphic representation where multiplication of units is required (ESL +), e.g., find the cost of 1 dozen pencils at 2¢ per pencil 178

*10. solve word problems by graphic representation where division is required, e.g., find the cost of 1 pencil when one dozen cost 24¢

11. use concept of proportionality to represent division in simpler terms

12. solve word problems in area using visualization

*13. draw 3 dimensional objects, e.g., cubes, spheres, cones, cylinders

14. solve word problems where circle graphs are and could be used

15. solve word problems where circle graphs can be used

16. solve map problems where scale has to be considered 178

Decimals

Decimal skills are presented here as an extension, by way of increased precision, of skills previously developed. Few new concepts are introduced in this section, but more emphasis is placed on decimal systems, such as money.

Goal: To enable students to use decimal fractions in a meaningful way.

180, 181, 185
189, 191, 193
194, 195, 196
198, 203, 210
211, 212, 218
225, 227, 228
236, 237, 238
239, 241

Skills:
1. orally count by increments of tenths, hundredths and thousandths
2. show decimal increments visually
3. interpret money values, e.g., $2.31 is?
4. read mixed decimals, e.g., 2.31
5. write decimal numbers
6. compare decimal numbers (to third place)
7. perform addition of whole numbers and and decimal numbers
8. perform addition of decimal numbers and decimal numbers
9. add decimal numbers in a column (vertical form)

-by estimation
-by computation

10. add decimal numbers in a line (horizontal form)
    -by estimation
    -by computation

*11. solve word problems in which addition of decimals is required, e.g., money, metric length, area, temperature, weight

12. formally establish relationship between metre, centimetre, millimetre

13. show subtraction of decimal numbers visually

14. subtract decimal numbers in a column (vertical form)
    -by estimation
    -by computation

15. solve word problems requiring subtraction of decimals

16. establish relationship between metre and kilometre

17. perform multiple additions of a decimal number
    -by estimation

-graphically

*18. establish relationship to and similarity of a given decimal number and 10 times that number

19. multiply decimal numbers formally by
    - single digit
    - 10
    - 100

*20. multiply formally whole number by decimal fraction, whole number by mixed decimal, decimal fraction by whole number, mixed decimal by whole number, decimal fraction by mixed decimal, mixed decimal by decimal fraction and decimal fraction by decimal fraction
    - distribute
    - commute
    - associate

*21. compare magnitudes of products in each of the above set of operations (particularly decimal fractions times decimal fractions)

22. solve word problems where multiplication of decimals is required, e.g., 198, 212

area, wages, volume, interest

23. establish connection between km, m, cm, mm 191

24. divide decimal numbers (length, money, weight) by whole numbers using a number line

*25. formally divide decimal numbers by
-single digit
-10
-100

26. establish relationship between mm, cm, m, km

(Note: At this point, metric length measures should have been established, prefixes have been used, and conversions are possible.)

27. plot linear graph given paired data (ordered pairs) e.g., distance traveled vs. time 178

28. estimate result of dividing a whole number by decimal numbers (randomly)

29. compare results with whole number division, e.g., $\frac{11}{2.2}$ with $\frac{10}{2}$

*30. call the above results "ratios"

31. predict result of dividing decimal number by decimal number

32. manipulate division questions to change division to whole number division

33. divide decimal number by decimal number

*34. develop statements of proportionality between ratios, e.g.,

$$\frac{2.1}{10} = \frac{.21}{1} = \frac{21}{100}$$

$$\frac{4.2}{20} = \frac{.42}{2} = \frac{42}{200}$$

35. do cross products of ratios and generalize the results

36. introduce relationship between g, cg, mg, kg

37. formalize division of decimal number by decimal number

38. solve word problems where division of decimal numbers is required

39. convert metric units of length and mass to other metric units, e.g.,
2.3 m = __________ mm

40. solve word problems where any of the basic operations is required

(maximum of 3 operations)

41. use a calculator to solve word problems of 189
    - -single operations
    - -multiple operations

Suggested Applications:

- -calculate time lapse, develop and use a schedule
- -compare unit costs of food items, land, catalogue items, house repair costs
- -compare and understand information on nutrition, sports, population growth, energy, inflation
- -compute transit time, wages, bills
- -use a library more effectively
- -keep an accurate bank book
- -read, interpret and understand information presented graphically in newspapers, magazines, textbooks, t.v.
- -evaluate data from science of relevant interest, e.g., coliform counts, disease epidemic data, etc.
- -be conversant in metric measurement use
- -solve job-related problems
- -see Resource Guide, item 215

Fractions

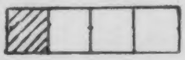
The teaching of fractions is useful to the extent that it increases the student's insight into the concept of portions of a whole and develops strategies for problem solving. Fractions are important in a decreasing number of situations, but they are also commonly seen and heard. Thus, fractions are presented here after decimals which are regarded as more important.

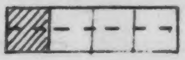
Since the student is already aware of the concept of ratio, it will be necessary to establish the difference between ratio and fraction. This difference should be explained in terms of redefining the subsets relationship associated with ratios in terms of sub-set relationships in fractions. In other words, ratio is a comparison between two similar or dissimilar subsets (2 km to 3 hrs. or 2 games won vs. 3 games lost) and fraction is comparison between a subset and the whole set (2 km to 5 km or 2 games won vs. 5 games played). It is important that the teacher recognizes this distinction, because the students often lose the distinction between ratio and fraction.

Goal: To have the student extend and generalize the basic operations already learned to fractional expressions. (The concept of proportionality can be firmly established.)

Skills: 1. represent visually portions of a whole
2. represent visually whole numbers as fractions

3. write those visual forms numerically
4. call these representations fractions
5. produce multiple versions of a simplified (reduced) fraction (equivalent fractions)
6. read number form of fractions
7. reduce fractions
8. multiply fraction by whole number
9. multiply fraction by fraction
10. show visually multiplication of fraction by fraction, e.g.,

    ½ x ¼ = ½ of  =

     = 1/8
11. multiply mixed number by fraction
12. multiply mixed number by mixed number
13. solve word problems involving multiplication of fractions (area,shopping)

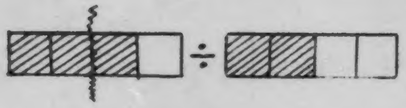
    -estimate

    -compute
14. add fractions with same denominations (compare to multiplication of fraction by whole number, e.g.

    2/3 + 3/3 = 5/3 similar to 5 · 1/3

    where 2 + 3 = 5)
15. multiply fraction by forms of 1

16. add fractions with different denominators (compare to multiplication fraction by whole number)
17. show addition of fractions on a number line; compare to decimal form
18. add mixed numbers and (a) common fractions, (b) mixed numbers
19. do word problems involving addition of fractions
    -estimate
    -compute
20. represent visually subtraction of fractions
21. subtract fractions with (a) like denominators, (b) unlike denominators
22. subtract common fractions from mixed numbers
23. subtract mixed number from mixed number
24. solve word problems involving subtraction of fractions
    -estimate
    -compute
25. divide fractions by multiple subtraction, visually, e.g.

3/4 ÷ ½ = 

= 3 parts - 1 (set of 2 parts) =

1 set + 1 part = 1½ sets

26. divide fractions by changing to common denominator, e.g.,

    $2\ 2/3 \div \frac{1}{4} = \dfrac{8/3}{1/4} = \dfrac{\frac{32}{12}}{\frac{3}{12}} = 32/3 = 10\ 2/3$

27. shorten method to inverting divisor and multiplying

    $2\ 2/3 \div \frac{1}{4} = \dfrac{8/3}{1/4} = 8/3 \times 4/1 = \dfrac{32}{3} =$

    10 2/3

28. divide mixed number (a) by fraction; (b) by mixed number
29. divide fraction by mixed number
30. solve word problems involving division with fractional amounts (2 types)
31. multiply and divide fractions with calculator
32. review order of operation principles with respect to multiplication and division of fractions
33. solve word problems with calculator

Suggested Applications:

- follow directions in a recipe
- compare costs of items given fractional weights or volumes
- use a carpenter's square or measuring tape
- calculate wages due
- make precise estimates of portions of proportions, e.g.,

½ pricing, $\frac{\text{5 miles}}{\text{8 kilometres}}$

Part II

RESOURCE GUIDE

CONTENTS

Page

ANNOTATED BIBLIOGRAPHY OF INSTRUCTIONAL MATERIALS 1

COMMUNITY RESOURCE MATERIALS 243

DIRECTORY OF PUBLISHERS AND DISTRIBUTORS 277

APPENDIX:

Survey of Leisure Reading Materials for ABE Students
with Emphasis on Western Canada

128

ANNOTATED BIBLIOGRAPHY OF INSTRUCTIONAL MATERIALS

The items in this bibliography are arranged alphabetically in nine sections and numbered as follows:

Interpersonal skills	2-53
Listening	53-56
Speaking	58-64
Viewing	66-68
Reading	70-108
Writing	110-132
Spelling	134-145
Learning skills	147-174
Mathematics	176-242

The annotations follow a standard format and contain the following information:

TITLE:

AUTHOR:

PUBLISHER: (addresses listed in the Directory of Publishers and Distributors)

DISTRIBUTOR: (if other than the publisher)

Readability Pages: Approx. Price:

SPECIAL FEATURES: short, descriptive phrases about format, strengths, weaknesses, or content of the material.

COMMENTS: more detailed information about the material and its uses.

The general approach taken to the annotations was to comment only upon unique or exceptional characteristics.

The readability noted for the materials was obtained in most cases from information provided by the publisher. There are many formulae for determining readability, with most involving word, syllable, and sentence counting. Some also require the user to consider vocabulary differences. When the counting process is complete, the results are applied to a scale which yields a grade level equivalency. Among the most frequently used formulae are Fry, Gunning-Fog, Dale-Chall, Flesch, Spache, Botel, and McLaughlin's Smog. Teachers should be aware that different formulae will produce different results, with variations of two grade levels not uncommon.

INTERPERSONAL SKILLS

TITLE: ALCOHOL: Facts for Decisions

AUTHOR: Gail Lichtman

PUBLISHER: New Readers Press YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability: 6.4 (pub.) Pages: 40 Approx. Price: $2.50 paper

SPECIAL FEATURES: Table of contents
Student exercises available separately
(set of 25 - $10.00)

COMMENTS:

The subject of alcohol is discussed in 11 sections. Separate topics include: a description of alcohol and its effects on the body, kinds of beverage alcohol, a history of alcohol use, attitudes toward alcohol, responsible use, legal considerations, alcoholism, and myths about alcohol. Black and white photographs and line drawings illustrate the text. Layout is attractive. Text is informative and non-judgemental.

Could be used in conjunction with Canadian materials to provide more specific, local information.

TITLE: ALL ABOUT JOBS

AUTHOR: Kenneth Tyson

PUBLISHER: Mafex Associates, Inc.

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 107 Approx. Price: $5.50 paper

SPECIAL FEATURES:
- Teacher's guide
- Introduction to student
- Pre-test inventory
- Skills survey
- Interest survey
- Workbook format

COMMENTS:

This workbook covers reasons for getting a job, assessment of skills, types of jobs and skills required, personal interest assessment, job hunting, signs at work, employer/employee rights, employment vocabulary, money management, credit and borrowing, breaking the law and arrest, and personal legal documents. Information is clearly presented and well laid out. At times, the content is simplistic and potentially condescending, but for the most part, the book is useful and could be used selectively by teachers. Black and white line drawings illustrate the text at various points; women are not well represented in these. Clerical and academically-oriented jobs are not dealt with in this book.

TITLE: ARREST: CIVIL RIGHTS AND POLICE POWERS (1979 Ed.)

AUTHOR:

PUBLISHER: B.C. Civil Liberties Association YEAR: 1979

DISTRIBUTOR:

Readability: 13 (SMOG) Pages: 30 Approx. Price: 80¢ plus postage

SPECIAL FEATURES: Booklet Format (12 x 18 cm.)
Introductory summary
Table of contents
Canadian content

COMMENTS:

This booklet is divided into six major sections; arrest and detention, police questioning, consequences of arrest, search without arrest, powers of search and detention, and civilian complaints against police.

The high reading level indicates that this booklet is best used either as teacher reference or for oral presentation; the valuable information contained warrants the inclusion of the booklet on this list, despite the reading level.

TITLE: THE BE INFORMED SERIES

AUTHOR: Various

PUBLISHER: New Readers Press

DISTRIBUTOR
DISTRIBUTOR: Educational Resources Ltd.

Readability: 4.7-6.9(Gunning-Fog) Pages: 40 per unit Approx. Price:$1 ea.

SPEACIAL FEATURES:
Teacher's guide (free) 8 pages
20 separate units
End of unit exercises and activities
Answer key for each unit
Each unit is self-contained, providing up to ten hours of class work

COMMENTS:

The 20 titles in this series, each of about 40 pages, are: Personal Credit (1976), Buying a Car (1976), Owning a Car (rev. 1976), Buying a House (1977), Personal Insurance (1978), Renting a Place to Live, Finding a Job (1975), News Media (1976), Taxes (1976), Banking (1977), Mental Retardation (1970), Marriage (rev. 1974), Using Measurements (1970), Wise Buying (1973), Using the Library (1977), Drugs (1977), Nutrition (1973), Population (1974), Pollution (1974). The units are informative and attractively laid out. Each unit is broken down into separate sections which analyze a particular aspect of the broader topic. Black and white photographs, line drawings, and replications of documents illustrate the text. References to legislation and state agencies will, of course, reflect American experience. Exercises combine individual and group work, and written work and discussion. Generally, the information presented is straightforward and non-judgemental, and could be used with other materials to provoke discussion around issues raised.

TITLE: BECOMING A CAR OWNER

AUTHOR: Wendy Stein

PUBLISHER: New Readers Press YEAR: 1976

DISTRIBUTOR: Educational Resources

Readability: 6.0 (pub.) Pages: 64 Approx. Price: $ 2.95

SPECIAL FEATURES:
- Table of contents
- Index
- Used car checklist

COMMENTS:

This book consists of 17 chapters, each addressing some specific aspect of purchasing or maintaining a car. Topics include: setting criteria for choosing a car, estimating price by critically examining ads, shopping for a used or new car, selling or financing a car, insurance, registration and licensing, warranties, maintenance and servicing, safety measures, and a separate chapter on metrics. The chapters all contain information that is based on American experience, but the general information is useful. Students could be encouraged to research provincial or Canadian consumer protection legislation, and the applicable insurance, registration, and licensing regulations. Photographs (black and white), drawings and diagrams illustrate the text.

TITLE: CAN YOU GIVE FIRST AID?

AUTHOR: Frances M. Boutrager

PUBLISHER: New Readers Press YEAR: 1969

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4.3 (pub.) Pages: 32 Approx. Price: $1.50

SPECIAL FEATURES: Table of contents
Review questions

COMMENTS:

This book covers the following areas; first aid box contents, calling a doctor, and emergency and first aid procedures. 12 chapters cover separate topics. Review questions for each chapter appear at the end of the book and refer to practical situations rather than factual information. These could be supplemented by teachers. Some drawings accompany the text.

TITLE: CANADIAN CONSUMERS' SURVIVAL BOOK

AUTHOR: Ellen Rosemen, Phil Edmonston

PUBLISHER: General Publishing Co. Ltd. YEAR: 1977

DISTRIBUTOR:

Readability: Gr. 13 (SMOG) Pages: 347 Approx. Price: $7.00

SPECIAL FEATURES: Table of contents
Chapter bibliographies
Canadian content

COMMENTS:

Although the reading level of this book is fairly high, it could serve a number of useful functions: a reference for teachers, guide for rewriting the material at a lower level, or a source for oral presentation of the information. The book contains consumers' information and advice in the areas of food, housing, transportation, medicare and law. An extremely useful chapter is the last one, which deals with effective tactics for making complaints. The content is Canadian, an important consideration in a book on this topic.

TITLE: CANADIAN FAMILY LAW

AUTHOR: Malcolm C. Kronby

PUBLISHER: General Publishing Co., Ltd. YEAR: 1979

DISTRIBUTOR:

Readability: 12 (SMOG) Pages: 203 Approx. Price: $7

SPECIAL FEATURES: Table of contents
Canadian content
Appendices

COMMENTS:

The nine chapters in this book discuss aspects of Canadian Family Law: legal remedies, marriage, separation, financial support, custody and maintenance of children, divorce, annulment, property rights and domestic contracts. The 4 appendices deal with information needed by one's lawyer, the actual divorce and family law reform acts, and addresses to write in Canada, the U.S., and U.K. for marriage certificates. Despite the overall high reading level of the book, it could have a number of uses. Simpler passages could be read by students or teachers could read passages aloud or adapt the information in a controlled reading passage. The legal terminology and language in the acts could provide a challenge for students attempting to translate it into simpler form.

TITLE: CAUTION: FINE PRINT AHEAD (Practice in Survival Reading 8)

AUTHOR: Patricia Kelly Waelder

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: 6+ (pub.) Pages: 64 Approx. Price: $3.00

SPECIAL FEATURES:
- Introduction to teacher and student
- Table of contents
- Sample introductory lesson
- Word list (of words above 6 grade level)
- Answer key in book
- 25 sample pages of rules and regulations

COMMENTS:

The 25 2-page units in this book deal with the following topics within the broader context of legal documents: motor vehicle law, income tax, naturalization, jury duty, donation of bodily organs, employment agency contracts, retail credit, truth-in-lending legislation, warranties, social security, insurance, leases, and eviction notices. The first page of each unit is a facsimile of an actual document (where possible), the second a series of 10 comprehension questions of the literal, interpretive, and evaluative types. Some questions cannot be answered from the information provided; this is intentional on the part of the author.

TITLE: COURT WATCHER'S MANUAL

AUTHOR: Vancouver Legal Services Commission

PUBLISHER: Legal Services Society of B.C. YEAR: 1978

DISTRIBUTOR:

Readability: 13 (SMOG) Pages: 42 Approx. Price: $2.00

SPECIAL FEATURES: Booklet format (14 x 21 cm.)
Table of contents
Glossary
Canadian content

COMMENTS:

This handbook on the B.C. court system provides general information on its various aspects: the structure and purpose of the courts, the levels of the system, and the Federal court system. 10 illustrations (photographs, diagrams, drawings, and reproductions of actual legal documents) accompany the text. The reading level is somewhat high due to the technical language associated with this topic, but presented orally in a group situation, the information could be useful. As well, it could serve as a resource for teachers, or an introduction to an actual court visit.

TITLE: DISCOVERING LIFE SKILLS WITH WOMEN: AN APPLICATION OF THE LIFE SKILLS COURSE

AUTHOR: Saskatchewan New Start Incorporated & Y.W.C.A.of Metro Toronto

PUBLISHER: Y.W.C.A.of Metro Toronto YEAR: 1976

DISTRIBUTOR:

Readability: Pages: 184 Approx. Price: $13.50 spiral bound

SPECIAL FEATURES: Adaptation of life skills materials for women
Table of contents
51 group activities
Appendices

COMMENTS:

The group activities in this life skills manual are focussed, for the most part, on self awareness, but also include activities directed at discoveries regarding employment, family, leisure and community situations. Although the manual was written as a course outline for life skills coaches working with women, the activities are entirely suitable for mixed groups. Typical topics include: listening to others, giving a talk, identifying assumptions, learning helpful behaviours in groups, using time creatively, planning and preparing nutritious, low-cost meals, solving problems with a system, helping others to fight their own battles - a balanced mix of activities directed at self-development as a learner, group member, family member, and community member. Each activity is labelled as relating to self, job, family, or community, and includes descriptions of goals, resources required, methods and evaluation techniques. Resources include films as well as printed materials. While the activities are meant to be ordered sequentially, a teacher could use them selectively according to his or her degree of skill and confidence and according to the needs of the group. Included in the text are checklists of life skills and problem-solving skills to be filled out by students, as well as simulation games. This is a thorough and comprehensive manual which contains many useful activities for developing interpersonal skills.

TITLE: DRUGS: Facts for Decisions (Rev. Ed.)

AUTHOR: Roger Canant

PUBLISHER: New Readers Press YEAR· 1976 (Rev.)

DISTRIBUTOR: Educational Resources Ltd.

Readability: 5.6 (pub.) Pages: 32 Approx. Price: $2.50

SPECIAL FEATURES: Table of contents
Student exercises available separately
(set of 25 - $10.00)

COMMENTS:

This is a duplication of the "Drugs" unit in the Be Informed Series, but in a bound booklet format, and minus the exercises and activities. In the 15 sections, various types of drugs and their effects are discussed, as are drug emergencies, legal considerations and motivations for drug use. A section for parents advises them on ways of handling their children's drug use. As well, the treatment of drug addiction is discussed. Canadian materials could supplement this to provide specific, local information, expecially regarding legal aspects and treatment.

TITLE: GETTING AN ABORTION

AUTHOR: Maxine Phillips

PUBLISHER: New Readers Press YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability: 6.3 (pub.) Pages: 15 Approx. Price: $1.00

SPECIAL FEATURES: Booklet format (14 x 21 cm.)

COMMENTS:

This short, but informative booklet outlines facts concerning abortion procedure, some legal aspects (American), and post-operative care in a manner which is straight forward and non-judgemental. Although well laid out, only 3 illustrations accompany the text.

TITLE: GETTING IT TOGETHER: A Psychology Book for Today's Problems

AUTHOR: Phyllis Anne Harrison, M.D.

PUBLISHER: Globe Book Co., Inc. YEAR: 1973

DISTRIBUTOR: Globe-Modern Curriculum Press

Readability: Grade 5-6 (Fry) Pages: 176 Approx. Price: $ 4.70

SPECIAL FEATURES: Table of Contents
Pronunciation guide
Vocabulary, true/false, and discussion
exercise following each chapter

COMMENTS:

This book, primarily directed at teenagers and teenage-life situations, does contain some useful information for more mature adults. It is divided into 6 units: The Whole Personality, Your Body, Understanding Others, Family Living, Drugs and What They Do to You, You Become, and Adult. The units are further divided into 3 or 4 chapters. Used selectively with older students, the books could serve as an introduction to the subject of psychology

TITLE: A HANDBOOK OF CANADIAN LEGAL TERMINOLOGY

AUTHOR: William J. Flynn

PUBLISHER: General Publishing Co. Ltd. YEAR: 1976

DISTRIBUTOR:

Readability: Pages: 113 Approx. Price: $4.00 paper

SPECIAL FEATURES: Dictionary format
Canadian content

COMMENTS:

Approximately 1200 Canadian legal terms are defined in simplified language. Entries are arranged alphabetically, and layout provides good ratio of white space to print. This book could serve as a resource for students or teachers in demystifying legal terminology.

TITLE: HAVING A BABY

AUTHOR: Kay Koschnick (Ed.)

PUBLISHER: New Readers Press YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: 5.1 (pub.) Pages: 168 Approx. Price· $5.00 paper

SPECIAL FEATURES: Table of contents
Index
Small book format (14 x 21 cm.)

COMMENTS:

The 7 chapters in this book are available as separate booklets. Topics include conception and pregnancy, prenatal care, giving birth, the first six weeks of life, the baby and the family, unmarried motherhood, and family planning. Attractive black and white photographs, models, and diagrams illustrate the text. Layout is well executed and print is crisp. As is typical of this publisher, text is informative and non-judgemental.

TITLE: HAVING A BABY: Unwed Mother (Rev.ed.)

AUTHOR: Maxine Phillips

PUBLISHER: New Readers Press YEAR: 1975 (rev.)

DISTRIBUTOR: Educational Resources Ltd.

Readability: 5.1 (Pub.) Pages: 23 Approx Price: $1.00 paper

SPECIAL FEATURES: Booklet format (14 x 21 cm.)
Appendix
1 of 7 chapters of the book Having a Baby

COMMENTS:

This booklet dealing with the situation of teenage pregnancy discusses prenatal care, options for decision-making (e.g., marriage, abortion, adoption, foster care, or keeping the baby while remaining single), financial and legal considerations, schooling, and the role of the father, in a style which is informative and non-judgemental. Obviously the financial and legal information are out of date, as well as being American, but this could be worked around, or could provide the opportunity for some local research. The same comment applies to the appendix, which contains the names and addresses of referral agencies serving counselling, medical, and legal needs. Photographs accompany the text. Although the booklet addresses a teenage situation, it is not "teenagerish" in its presentation, and could be used with any age group.

TITLE: HEALTH, SAFETY AND SANITATION (Rev.)

AUTHOR: Stephen S. Udvari, Janet Laible

PUBLISHER: Steck-Vaughn Co.

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4-6 (pub.) Pages: 95 Approx. Price: $2.50

SPECIAL FEATURES: Teacher's guide
Answer key

COMMENTS:

This text, part of the Family Development Series, consists of five chapters devoted to the topic of health and safety in the home. Sub-topics include emergency first aid, home first aid, preventative home safety measures, procedures to follow in the event of natural disasters or car accidents, following good health habits, diagnosing common illnesses or conditions, and creating sanitary home conditions. Many illustrative black and white photographs and drawings accompany and clarify the text. Quizzes, information sheets and checklists appear frequently throughout. The text could be used independently by students, or parts could be extracted for use in group oriented activities.

TITLE: HELPING YOUR HANDICAPPED CHILD

AUTHOR: Ellen Collins

PUBLISHER: New Readers Press YEAR: 1971

DISTRIBUTION: Educational Resources Ltd.

Readability: 3.8 (pub.) Pages: 14 Approx. Price: $.80

SPECIAL FEATURES: Booklet format (14 x 21 cm.)

COMMENTS:

This booklet could be of interest to adults who have some relationship with a handicapped child, or for those who would like to be able to appreciate other parents' concerns. The focus is on practical suggestions for dressing, grooming, and sending a child to school prepared. The children seem to range in age from 4-12. Photographs accompany the text.
Also available from the same publisher:
A Word Or Two About Learning Disabilities, 272 pp., $8.00.

Helping The Adolescent With the Hidden Handicap, 160 pp., $6.50

150

TITLE: HOW TO BECOME A SAFE WORKER

AUTHOR: Donald F. Thomas

PUBLISHER: Mafex Associates, Inc. YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: 6 (pub.) Pages: 132 Approx. Price: $6.00 paper

SPECIAL FEATURES:
Separate answer key ($7.00), 132 pages
Table of contents
Introduction to student
Bibliography
Safety inspection checklist
Unit comprehension questions
End quiz (50 questions)

COMMENTS:

This book consists of 12 units devoted to the subject of industrial workplace safety, each ending with comprehension questions and a quiz. Topics include developing a positive attitude, inspection, cause analysis, prevention, housekeeping, lifting equipment, handtools, power tools, and the Occupational Health and Safety Act. The book is based on American experience. Most units avoid such references and could prove useful, although limitations are further imposed by the point of view of the authors, who stress worker accountability over that of management. The material could provide a good source of discussion on the topic of occupational health and safety if counterposed with other interpretations of the problem.

TITLE: THE HUMAN BODY

AUTHOR: Joan S. Gottweb

PUBLISHER: Steck-Vaughn Co. YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 132 Approx. Price: $4.75

SPECIAL FEATURES: Table of contents
Vocabulary and comprehension questions following each section
Review questions following each unit
Unit final review tests
Word search puzzles

COMMENTS:

This book, part of The Wonders of Science Series, contains 7 units which are broken down into sections. They cover the make-up of the body, bodily systems and their care, the senses, talking, keeping healthy, and safety and first aid. The format includes short introductory passages accompanied by diagrams, and followed by vocabulary and comprehension questions. The book contains useful and varied information about the human body, presented in a straightforward and simple manner.

TITLE: I'M GOING TO WORK

AUTHOR: Margaret Stewart Holdridge

PUBLISHER: Mafex Associates, Inc. YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 261 Approx. Price: $8.00 paper

SPECIAL FEATURES: Teacher's Guide ($8.00) 43 pages with answer key
Workbook format
Arranged alphabetically
Occupational glossary

COMMENTS:

This book features exercises on over 200 occupations arranged alphabetically focussing on job descriptions, investigations of availability of employment in a particular field, desirable traits and relevant vocabulary. Instructors could use exercises to help students investigate potential occupational choices. Selectivity is necessary, as occasional questions could be regarded as juvenile and condescending; e.g., "Can you draw an airplane?", "Ask your teacher, or a mother or scout leader to take you on a tour of a modern laundry."

TITLE: LEARNING GAMES FOR INFANTS AND TODDLERS

AUTHOR: Dr. J. Ronald Lally and Dr. Ira J. Gordon

PUBLISHER: New Readers Press Year: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 80 Approx. Price: $4.00

SPECIAL FEATURES: Table of contents
Index

COMMENTS:

This book, containing 65 activities for children aged 2 months to 2 years, provides some essential information for parents who may not be aware of the important intellectual development which takes place during this period of infant growth. The games are communication and concept development activities, presented one per page with illustrative, somewhat inept drawings. The drawings include some males in addition to females (the majority) interacting with the children.

154

TITLE: LIFESKILLS: PERSONALIZED LEARNING MATERIALS

AUTHOR: Susan Worthen, Steven Taylor

PUBLISHER: North Vancouver School Board

DISTRIBUTOR: North Vancouver School Board

Readability: Pages: 120 Approx. Price: $5.00 paper

SPECIAL FEATURES:
Goals outline
Overview of life skills curriculum
Resource lists
Appendixes of worksheets and additional materials
Vocabulary lists

COMMENTS:

This curriculum, written for non-academic North Vancouver Secondary students has been largely borrowed from curriculum developed by the Saskatchewan Department of Education. The three major categories: "Self Awareness", "Community Awareness" and "Career Awareness", are further subdivided into the topics "Understanding Ourselves", "Understanding Others", "Health and Safety", "Finding the Way", "Leisure Time", "Consumer Education", "Citizenship", "Living on One's Own", "Understanding the World of Work", "How to Get a Job', "On the Job Skills" and "Work Experience". Each topic contains objectives, suggested activities, and lists of resources. Although geared to high-school students, the lists of specific objectives may be useful to teachers in planning local curriculum in the life skills area. The appendixes contain checklists, role-playing activities, discussion topics, and vocabulary lists of words used in work situations, in financial transactions, on signs, in classified ads, etc. This resource will be most useful as a guide for the teacher rather than as material used directly with students. A further document, "Annotated List of Materials: Life Skills", is published separately by the Board, but is co-ordinated with the curriculum guide above. Reading level, interest level, publisher and price are documented. Annotations consist of extremely brief (one sentence) descriptions. A list of publishers, accompanied by addresses and names of local representatives appears as an appendix.

TITLE: LIVING WITH THE RETARDED

AUTHOR: Maxine Phillips

PUBLISHER: New Readers Press YEAR: 1971

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4.5 (pub.) Pages: 15 Approx. Price:

SPECIAL FEATURES: Booklet Format (14 x 21 cm.)

COMMENTS:

This informative booklet approaches the topic of mental retardation from the perspective of not just parents, but society. Common misconceptions regarding the mentally retarded, including the questions of sexuality and marriage, are challenged, although the section on marriage tends toward discouragement of child-bearing. The information presented could serve as a focus for discussion or a stimulus for further research on the topic.

TITLE: THE NON-TRADITIONAL WOMAN

AUTHOR: Linda Stunell

PUBLISHER: Amazon Women's Employment Society YEAR: 1976

DISTRIBUTOR: Vancouver Status of Women

Readability: 10 (SMOG) Pages 157 Approx. Price: $5.00 paper

SPECIAL FEATURES: Small book format (15 x 22 cm.)
Table of contents
Bibliography
Resource lists
Job inventories

COMMENTS:

The 8 chapters in this book (produced under a L.I.P. grant) discuss the socialization of women, and the traditional roles they occupy in the working world. Comments of 25 women who have held non-traditional jobs (railway checker, tree planter, bus driver, welder, letter carrier) comprise one chapter. Black and white photographs show these women at work. An inventory to determine attitudes towards sexism and non-traditional work is included. Chapter 6 is devoted to descriptions of potentially challenging careers, while Chapter 7 gives advice for those interested in starting a small business. Information on follow-up resources for career planning and job hunting is provided. The print in this book is larger than is usual, and the layout provides much white space.

TITLE: OCCUPATIONS 1 and 2

AUTHOR: Caroline Blakely and Dennis Schroeder, eds.

PUBLISHER: New Readers Press YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability:6.7, 6.3 (pub.) Pages: 64 ea. Approx. Price: $3.00/title

SPECIAL FEATURES:
Table of contents
Introduction to student
53 job descriptions each

COMMENTS:

The 53 job descriptions in each of these books are grouped in 7 chapters, each defining a particular job classification (e.g., semi-skilled occupations, clerical occupations, etc.). One page is devoted to each occupation, and includes a black and white photograph, a short story about a person who holds the job, and a job description which includes a resume of duties, qualifications, working conditions and benefits, chances for advancement, job outlook, places to apply, and sources of further information. A number of drawbacks to the books exist. First of all, the experience described is American and the stories and factual information reflect this. Further, the information is dated. While the books cannot be recommended as a source of up-to-date information on the Canadian labour market, they do provide a sense of the number and various kinds of jobs that exist. As well, they give some idea of what one could be expected to do in different types of jobs. A student may well use these as a resource prior to conducting a more in-depth investigation of jobs she or he is interested in. Teachers should be aware that the books are sexist in their portrayal of which sex occupies particular jobs. With a very few exceptions, women are portrayed as holding traditional "women's" jobs. Of a total of 106 occupations described, 68 are pictured as being male.

TITLE: OUR BODIES, OURSELVES: A Book By and For Women
(2nd Ed., Rev.)

AUTHOR: The Boston Women's Health Book Collective

PUBLISHER: Simon & Schuster

DISTRIBUTOR: General Publishing Co.

Readability: 12 (SMOG) Pages: 383 Approx. Price: $7.00 paper

SPECIAL FEATURES:
- Large format (21 x 28 cm.)
- Table of contents
- Index
- Chapter bibliographics
- Anecdotal passages
- Attractive, detailed drawings

COMMENTS:

This book thoroughly covers close to every aspect of women's physical and emotional health, and female sexuality. The text is made interesting by the inclusion of numerous anecdotes related by women regarding their experiences of some aspect of being female. As well, the text is accompanied by black and white photographs and detailed drawings. Topics are discussed with a great degree of frankness; the 18 chapters cover the changing role and self-image of women, female anatomy and physiology, sexuality and sexual relationships (heterosexual and lesbian), health and nutrition, rape, self-defense, V.D., birth control, abortion, parenthood, pregnancy and childbirth, menopause, and the current health care system. The topics are approached from two perspectives: providing useful, factual information, and generating social awareness regarding the situations encountered by women. The book is attractively laid out, so much so that it could be opened at any point and initiate interest. The chapter bibliographies serve a useful function for teachers or for students interested in conducting further research, or writing for additional information.

TITLE:	OURSELVES AND OUR CHILDREN: A Book by and for Parents	
AUTHOR:	Boston Women's Health Book Collective	
PUBLISHER:	Random House	YEAR: 1978
DISTRIBUTOR:	Copp Clark Pitman	

Readability: 12 (SMOG) Pages: 288 Approx. Price: $8.50 paper

SPECIAL FEATURES:
- Large format (21 x 27 cm.)
- Table of contents
- Index
- Bibliography
- Anecdotal passages

COMMENTS:

The topics covered in this book's chapters include considering parenthood, beginning parenthood, the middle and teenage years in childraising, being parents of adults, sharing parenthood, families, society's impact on families, and solving problems and using resources. The information presented is thorough and well researched. Numerous anecdotes from parents are included in the text to illustrate the commonalities of the parenting experience. The layout tends to be a bit crowded and the black and white photographs are too few, but the text, by the same authors as Our Bodies, Ourselves , is informative, interesting, and thought provoking.

160

TITLE: OUT OF WORK

AUTHOR: Stephen Ludwig

PUBLISHER: New Readers Press YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: 6.8 (pub.) Pages: 54 Approx. Price: $3.00

SPECIAL FEATURES:
- Tables of contents
- Introduction
- Index
- Concluding summary

COMMENTS:

Although this book is based on American experience, it has something to offer and could be most useful as a format for adapting Canadian materials and information. Four aspects of unemployment are considered in the 22 chapters: a description of unemployment as a social phenomenon, a description of agencies which may assist the unemployed, suggestions for acquiring or improving job skills, and preparing for unemployment. The book does not offer plausible reasons for the problem of unemployment, even though it is supportive of the unemployed. Information regarding government regulations and agencies is not applicable for Canadians. A teacher would have to be prepared to completely revise most sections of this book in order to make them useable. Others could be used as they stand; especially good are sections which address themselves to workers' feelings about unemployment and how to cope with them. It would be advisable to use the text as a departure point for discussion around the issues it raises but does not adequately deal with. Photographs illustrate the text.

TITLE: THE POCKET MEDICAL ENCYCLOPAEDIA AND FIRST AID GUIDE

AUTHOR: Dr. James Bevan

PUBLISHER: Simon & Schuster YEAR: 1979

DISTRIBUTOR:

Readability: 10(SMOG) Pages: 144 Approx. Price:

SPECIAL FEATURES:
- Booklet format (9 x 19 cm.)
- Vinyl cover
- Table of contents
- Index
- Medical history chart
- Emergency information chart
- Detailed illustrations
- Smaller than usual print

COMMENTS:

This small but comprehensive guide covers emergency, first aid, and survival techniques; bodily parts and systems; medical terminology; diseases; symptoms and treatments; special problems of old age; domestic accident prevention, good health and body maintenance; the sickroom, keeping healthy on vacation; home medicine supplies; and medicinal drugs. The diagrams and illustrations which accompany the text are detailed and clear. Even though the print is unusually small, the layout is not cramped; good use is made of bold type, coloured ink, and various typefaces. The topics are treated with thoroughness without falling into tedious and involved explanations. The book is interesting enough that the boldface guide words at the top of each page catch the reader's attention and can draw her or him into reading any point in the texts. A good resource book on its own or as a reference for terminology encountered in other reading.

TITLE: PREVENTING MENTAL RETARDATION

AUTHOR: Maxine Phillips

PUBLISHER: New Readers Press YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4.3 (pub.) Pages: 15 Approx. Price:

SPECIAL FEATURES: Booklet format (14 x 21 cm.)

COMMENTS:

This booklet presents information on a little-understood topic. Causes of mental retardation and pre and post-natal preventive measures are discussed. The conclusion makes reference to the American Head Start Program, but this can be explained. Photographs accompany the text.

TITLE: READER'S DIGEST COMPLETE DO-IT-YOURSELF MANUAL

AUTHOR: The Reader's Digest Association (Canada) Ltd.

PUBLISHER: The Reader's Digest Association (Canada) Ltd. YEAR: 1973

DISTRIBUTOR:

Readability: Pages: 600 Approx. Price: $20.22
Hardbound

SPECIAL FEATURES: Metric conversion tables
Table of contents
Index

COMMENTS:

The 17 sections in this book cover thoroughly every aspect of home maintenance and repair, including choice of tools and materials, interior & exterior repairs, furniture repair, plumbing, electricity, heating & air conditioning, painting & decorating,woodwork, metalwork, work with glass & plastics, brickwork & stonework, work with concrete planning, and special projects. Explanations are clear and simple, and illustrations abound. The latter include b & w photographs and detailed diagrams. Accompanying this manual is a small (13 x 20 cm.) booklet titled "Reader's Digest Quick Guide to Household Emergenices" which covers suggestions for action to be taken in emergency situations. The latter include household and car malfunctions, fire, natural disasters, poisoning and first aid. These manuals could be used as leisure reading, as reference tools, or as the basis for curriculum developed around following directions or other comprehension exercises.

TITLE: READER"S DIGEST FIX-IT-YOURSELF MANUAL

AUTHOR:

PUBLISHER: The Reader's Digest Educational Division YEAR: 1977

DISTRIBUTOR:

Readability: Pages: 480 Approx. Price: $20.00 hardbound

SPECIAL FEATURES: Table of contents
Illustrative diagrams and photographs
Index

COMMENTS:

This manual gives instructions on how to repair, clean, and maintain more than 100 household items, including furniture, books, typewriters, electrical appliances (large and small), audio-visual equipment, cars, tools, and recreational equipment. Uses of tools and materials in repair are explained comprehensively, yet simply and clearly. Repair and maintenance of specific items are similarly well explained, and the text is accompanied by numerous, detailed diagrams and black and white photographs. A section on consumer information discusses waranties and service contracts among other topics. The book could be used as a reference tool for general interest reading or as part of teacher-developed comprehension exercises.

TITLE: READER'S DIGEST HOUSEHOLD MEDICAL ENCYCLOPAEDIA

AUTHOR: Ezra Lamdin, M. D.

PUBLISHER: The Reader's Digest Association (Canada) Ltd. Year: 1978

DISTRIBUTOR:

Readability: Pages 288 Approx. Price: $7.47

SPECIAL FEATURES: Family health record form
Metric conversion table
Separate section on first aid
Alphabetically-arranged entries

COMMENTS:

This would be a useful classroom resource for general interest reading or as a reference tool for following up on medical terms encountered in other situations. Entries are brief, yet reasonably thorough, and contain guides to pronunciation. Layout is fairly spacious and entry headings are in large bold type. The medical terminology used will tend to inflate the readability level of this book, but this is for the most part unavoidable.

TITLE: SIGN LANGUAGE: A SURVIVAL VOCABULARY (BOOKS A-D)

AUTHOR: Jim Richey

PUBLISHER: Janus Book Publishers YEAR: 1976-77

DISTRIBUTOR:

Readability: Pages: 52 Approx. Price: $2.60 ea. paper

SPECIAL FEATURES: Teacher's guide and answer keys (free with each order)
Table of contents
Suitable for E.S.L.
Small book format (15 cm x 23 cm)

COMMENTS

Each book in this series covers three major categories of signs: those that inform, command and warn. The format consists of a one-page lesson on each sign, beginning with a b & w cartoonlike illustration of the sign in context, which incorporates the characters Max and Mini, followed by three comprehension questions. Each major category also includes two separate full-page comprehension exercises and a review test. These latter exercises include crosswords, wordwheels, missing vowels, hidden words, unfinished letters and scrambled letters. The series would be useful with beginning readers and E.S.L. students.

TITLE: TAKING THE WHEEL

AUTHOR: Wendy Stein

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4.9 (pub.) Pages: 96 Approx. Price: $5.95

SPECIAL FEATURES: Table of contents
Index

COMMENTS:

The 23 chapters in this book are divided into 3 sections: "Getting Ready to Hit the Road", You're on the Road!" and "Your Driving Fitness Check-up". The topics include a discussion of driver's licences, car safety and controls, basic traffic rules and signs, basic car operation and manouvering in different areas and under various conditions, driving emergencies, and safe and defensive driving. American content intervenes at various points, but Canadian content could be easily substituted. Black and white photographs and diagrams illustrate the text.

TITLE: THIS IS YOUR BODY

AUTHOR: James B. Olsen

PUBLISHER: New Readers Press YEAR: 1976

DISTRIBUTOR: Educational Resources

Readability: 4.8 (pub.) Pages: 65 Approx. Price: $2.95

SPECIAL FEATURES: Table of contents

COMMENTS:

12 chapters in this book cover the make-up and functioning of the human body, beginning with cells and progressing to reproduction.

The book is beautifully laid out and profusely illustrated with clear, black and white line drawings. The print is of a larger type than usual and well spaced. The introductory information presented in this book could serve as an impetus for further reading or research.

TITLE: TOBACCO: Facts for Decisions

AUTHOR: Nancy Raines Day

PUBLISHER: New Readers Press YEAR 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: 5.5 (pub.) Pages: 32 Approx. Price: $2.50 paper
$10.00 set of 65 student exercises.

SPECIAL FEATURES: Table of contents
Student exercises available separately

COMMENTS:

This book's 11 sections outline a history of the use of tobacco, and discusses its effect on the human body, attitudes about smoking, legal aspects of smoking, quitting smoking, and deciding whether to smoke. Informative and non-judgemental. Atractive black and white photographs and line drawings accompany the text. Some legal and other references are based on American experience.

TITLE: TOTAL WOMAN'S FITNESS GUIDE

AUTHOR: Gail Shierman, Christine Haycock

PUBLISHER: World Publications, Inc. YEAR: 1979

DISTRIBUTOR: General Publishing Co., Ltd.

Readability: 12 (SMOG) Pages: 149 Approx. Price: $6.00 paper

SPECIAL FEATURES: Table of contents
Appendix
Recommended bibliography
Photographs (black and white) of described exercises

COMMENTS:

This book begins with an introduction to fitness for women, discussing what fitness is and what its benefits are, evaluating fitness, and setting up a fitness program. Following this are descriptions of 36 exercises, divided into categories of flexibility, muscular strength and endurance, and cardiovascular endurance. Beginners' exercises are indicated and photographs illustrate each exercise. Chapters 4,5 and 6 discuss fitness activities, diet and weight control, and injuries, respectively. Some photographs illustrate these sections as well. Special considerations of women, and descriptions of some individual fitness programs appear in the concluding chapters. The appendix of charts which outline caloric expenditure during exercise; daily fitness progress, daily food intake; assessment of muscular strength and endurance, flexibility, cardiovascular capacity, body composition and overall fitness; body measurements; desirable weights for heights; and caloric allowances. A recommended bibliography follows. Exercise descriptions are at an easy reading level and could be read by students who would otherwise need some help with other sections.

TITLE: USED CARS RATING GUIDE

AUTHOR: Editors of Consumer Guide

PUBLISHER: Publications International Ltd. YEAR: 1979

DISTRIBUTOR: General Publishing Co. Ltd.

Readability: 10 (SMOG) Pages: 322 Approx. Price:

SPECIAL FEATURES: Table of contents

COMMENTS:

This guide discusses how to buy a used car, rating Ford, A.M.C., Chrysler, G.M.C. and imported models. Price ranges are outlined in the last chapter. Black and white photographs illustrate each car model discussed. The descriptions of the cars are often critical in a humorous way and make enjoyable reading. For example: "The muscle-car version, the Mach-1, is an absurdity. It is overpowered for highway use and has the worst repair record on the road, probably because of the way the average Mach-1 driver has used his car." "Cars don't seem to die in Detroit--they get downsized." Finally, the most prevalent complaint about the Audi Fox is that it squeals like a pig when the brakes are applied." Addended to each chapter on a particular manufacturer is a recall summary as of September 30, 1978. This is a practical book for the classroom, as well as a good documentation of the safety and fuel conservation practices of the manufacturers.

TITLE: USING THE WANT ADS

AUTHOR: Wing Jew, Carol Tandy

PUBLISHER: Janus Book Publishers YEAR: 1977

DISTRIBUTOR:

Readability: 2.5 (Spache) Pages: 64 Approx. Price: $3.95

SPECIAL FEATURES: Teacher's guide and answer key
Table of contents
Guide to phonetic respellings
Introduction to students
Workbook format, 8½ x 11 inches

COMMENTS:

The 8 units in this book cover an explanation of the concept of want ads, finding want ads, alphabetising, looking for a job, apartment hunting, looking for a car, writing want ads, and using the local newspaper. The units contain explanations, phonetic respellings for difficult words (in brackets following each word), b & w illustrations (mostly cartoon format), comprehension questions of various types, vocabulary exercises, and review tests. The book is well laid out and suggests a useful outline for a teacher to incorporate local materials. The book is suitable for work with individuals and adaptable for group work.

TITLE: V.D. IT COULD HAPPEN TO YOU

AUTHOR: Maxine Phillips

PUBLISHER: New Readers Press YEAR: 1971

DISTRIBUTOR: Educational Resources

Readability: 5.5 (pub.) Pages: 16 Approx. Price: 40¢

SPECIAL FEATURES: Booklet format (14 x 27 cm.)

COMMENTS:

This booklet discusses the subject of venereal disease in a factual and non-moralizing manner. The different varieties of V.D. and their treatment are described. As well, other non-venereal but similar diseases and conditions are discussed. Given the now epidemic proportions of V.D. incidence in North America, this is a useful source book.

TITLE: VISTAS (Series)

AUTHOR: Jo M. Stanchfield, Harvey R. Granite,
Millard H. Black, Joyce H. Pendleton

PUBLISHER: Houghton Mifflin Company YEAR: 1976

DISTRIBUTOR:

Readability: 4-5-6 (Pub) Pages: 248 (Anthologies)
144 (Skillsbooks)

Approx. Price:
Anthologies $5.32
Teacher's guide $4.40
Skillsbooks $3.00
Assessment masters $26.40
Teacher's annotated edition $ 3.28

SPECIAL FEATURES:
- Teachers guide
- Six anthologies (Two at each of three levels)
- Six skillsbooks (" " " "
- Survival Skill exercises
- Comprehension
- Skills assessment masters available
- Index
- Teachers annotated edition

COMMENTS:

This series is written for teens. However, it has many articles which adults would find interesting. Most of the survival skills exercises in the anthologies and skillsbooks would be useful, although some, such as job applications, tend to address the teen situation. The skillsbooks offer several exercises on comprehension, word analysis, vocabulary, grammar and punctuation. Some adaptations may have to be made for Canadian use.

TITLE: WHAT TO DO WHEN THERE'S NOTHING TO DO

AUTHOR: Boston Children's Medical Centre and Elizabeth Gregg

PUBLISHER: Dell Publishing Co., Inc. YEAR: 1968

DISTRIBUTOR:

Readability: Pages: Approx. Price: $2.00 paper

SPECIAL FEATURES: Table of contents
Index
Appendices

COMMENTS:

This paperback contains approximately 600 suggestions for learning/play activities for infants, crawlers and toddlers and two to five year-olds. Small, attractive drawings break up the print at various points throughout. The appendices refer the reader to inexpensive children's books, children's records, play ideas for special situations (e.g. when the child, or the parent is unwell), and to pamphlets which can be sent for. The appendices are dated given the 1968 publication date of the book, but the activities are not critically dated.

TITLE: A WOMAN'S SELF-DEFENCE MANUAL

AUTHOR: Michael G. V. Pickering

PUBLISHER: World Publications, Inc. YEAR: 1979

DISTRIBUTOR: General Publishing Co. Ltd.

Readability: 11 (SMOG) Pages: 138 Approx. Price: $7.00 paper

SPECIAL FEATURES: Table of contents
Black and white photographs illustrating techniques

COMMENTS:

In addition to the explanations covering self-defence techniques for women, this book contains 246 black and white photographs graphically illustrating the described actions in actual situations (e.g., on the street, in a car, on a bed). The three parts of the book deal with preparation for self-defence, techniques and weapons, and non-physical self-defence techniques. The latter section includes information on avoiding confrontations, emotional aspects, and legal concerns. This is an informative guide for women which could be used in conjunction with a study of violence against women and the legal protection offered them, or on its own as an introduction to personal safety.

TITLE: WORD IS OUT: Stories of Some of Our Lives

AUTHOR: Nancy Adair, Casey Adair

PUBLISHER: Dell Publishing Co., Inc. YEAR: 1978

DISTRIBUTOR:

Readability: Pages: 337 Approx. Price: $10.00 paper

SPECIAL FEATURES: Table of contents
26 transcribed interviews
Bibliography of gay literature

COMMENTS:

This book based on an award-winning documentary film, provides insight into the lives of gay men and women by presenting their stories in the form of transcribed interviews (The book is actually the complete, uncut text of the film). Black and white photographs accompany the text, which is open and straightforward, but not sensationalist. This could be an important resource for students on a topic which is little understood and not often treated with objectivity or sensitivity. A commentary on the making of the film follows the interviews.

TITLE: WORKING

AUTHOR: Studs Terkel

PUBLISHER: Avon Books YEAR: 1975

DISTRIBUTOR:

Readability: Pages: 762 Approx. Price: $2.50 paper

SPECIAL FEATURES: Introduction
Table of contents
Transcription of interviews

COMMENTS:

This collection of 133 transcribed interviews with working people records the feelings they have about themselves and their jobs, and work in general. The range of occupations described is vast: housewife, farm worker, switchboard operator, professor, prostitute, domestic, film critic, welder, barber, hotel clerk, dentist, to name only a few. Their stories are honest and powerful accounts of the nature of work in this society, and provide an opportunity to gain insight into the person, the job, and work as a social institution. The first-person narrative format makes the passages easy to read because it tends to strike a responsiveness in the reader that comes from both the experience and the language. This book could be used in a number of different ways; as personal reading, as alternative descriptions to the more 'objective' job descriptions found in other texts, as a source for discussion in small groups, or for starting points in writing.

TITLE: WORKING WITH OTHERS

AUTHOR: Stephen S. Udvari

PUBLISHER: Steck-Vaughn Co. YEAR: 1978

DISTRIBUTOR: Educational Resources

Readability: 4-6 (pub.) Pages: 79 Approx. Price: $2.50

SPECIAL FEATURES: Answer key
Teacher guide

COMMENTS:

This text, part of the Family Development Series, includes 4 chapters which discuss searching for a job, participating in a job interview, establishing and maintaining harmonious on-the-job relationships, and understanding work-related financial matters (e.g., payroll deductions, credit unions, union membership). It includes illustrative black and white photographs of working people in job situations. Nine comprehension exercises and seventeen evaluative-type questions accompany the text; answers are provided for the former only. The user should be cautioned that information pertaining to forms, agencies, and deductions is based on American experience and therefore requires either omission or adaptation. Further, the perspective from which employee/employer relationships and union organization are approached is that of an employer. Suitable for individual or group activities.

TITLE: YOUTH AND THE LAW (3rd Ed.)

AUTHOR: B.C. Civil Liberties Association and Vancouver Legal Services Commission

PUBLISHER: B.C. Civil Liberties Association YEAR: 1978

DISTRIBUTOR:

Readability: 12 (SMOG) Pages: 46 Approx. Price:

SPECIAL FEATURES: Booklet form (14 x 21 cm)
Table of contents
Directory of resources (for Lower Mainland)
Canadian content

COMMENTS:

This booklet deals with the legal rights of children (in B.C., under the age of 19). Nine sections discuss the following topics:

The legal status of students
Leaving home
Juvenile delinquency
Motor vehicles
Liquor
Drugs
Talking to police
Medical treatment
Contracts

Youth as well as parents could make use of the information contained in the text. Nine drawings and a chart of children's rights are included. This is a useful resource book for instructors. The information could also be presented orally to students not capable of handling the reading level.

LISTENING

TITLE: A HANDBOOK OF STRUCTURED EXPERIENCES FOR HUMAN RELATIONS TRAINING

AUTHOR: J. William Pfeiffer, John E. Jones, eds.

PUBLISHER: University Associates Publishers, Inc. YEAR· 1974-1975 (rev)

DISTRIBUTOR:

Readability: Pages: 120 Approx. Price: $6.00/title

SPECIAL FEATURES:
- Teacher reference
- Table of contents
- 122 structured experiences (24 each volume)
- Table of structured experience categories (in volume 5)
- Sources of additional structured experiences (in volume 1-4)

COMMENTS:

The 122 structured experiences described in these five volumes are not all appropriate for use with adult basic education students. Some are specifically directed at trainers, and some may be a little too threatening for those who have never participated in group experiences of this type. However, there are a number of activities described which could prove useful and others which could be made appropriate with some adaptation. The structured experiences fall into the following categories:

Ice breakers, interpersonal communication, group problem solving, awareness expansion, personal feedback, competition, intergroup communication, dyads, leadership, group process, and organization development.

Within each volume the experiences are presented in order of degree of skill and experience on the part of the facilitator. All descriptions are thorough, including a statement of goals, suggested group size, time required, materials needed, optimum physical setting, a detailed outline of the process, suggested variations and reference to similar structured experiences in other volumes. Depending on the capabilities of the teacher and the needs of students, these volumes will have varying degrees of usefulness.

TITLE: LOOKING OUT/LOOKING IN: Interpersonal Communication (2nd Ed.)

AUTHOR: Ron Adler, Neil Towne

PUBLISHER: Holt, Rinehart and Winston YEAR: 1978

DISTRIBUTOR:

Readability: 11 (SMOG) Pages: 372 Approx Price:

SPECIAL FEATURES:
- Teacher's manual
- Table of contents
- Index
- Communication activities
- Chapter bibliographics

COMMENTS:

This is an attractive, beautifully laid-out book. The eight chapters discuss communication concepts, self-concept, defensiveness, perception, listening, non-verbal communication, semantics, and conflict resolution. The communication activities proposed are numerous and provide a good balance between individual, dyadic, and small group interactions. Black and white photgraphs, drawings, cartoons, and diagrams illustrate the text. Anecdotes, poetry and fiction selections are used to good advantage in the text, which is consistently adult in tone. Various types of personality and interest inventories appear throughout; these could be the focus of individual or group activities. Chapter bibliographies include brief annotations of books and films. This is an exciting text whose use is limited only by an instructor's imagination.

TITLE; PROSE OF RELEVANCE 1 PROSE OF RELEVANCE 2

AUTHOR: Kenneth Weber

PUBLISHER: Methuen Publications YEAR: 1971

DISTRIBUTOR:

Readability: Pages: 1 - 214
2 - 245 Approx. Price:

SPECIAL FEATURES: Canadian content
Teaching notes on art of listening

COMMENTS:

These two books contain stimulating selections to be used as listening-speaking topics, although some of the topics reflect the sixties. Many of the topics are recurrent. Some items (e.g., salaries) are dated but could easily be updated. Topics include war, religion, pollution, drugs, prejudice, advertising, sport and several others. Suggestions are offered to promote both discussion and writing.

TITLE: TAKE A STAND

AUTHOR: L. G. Alexander, Roy Kingsbury, John Chapman

PUBLISHER: Academic Press YEAR: 1978

DISTRIBUTOR:

Readability: 7 (SMOG) Pages: 60 Approx. Price: $2.50 paper

SPECIAL FEATURES:
- Table of contents
- Introduction to teacher
- List of useful phrases
- Comprehension/discussion questions

COMMENTS:

The thirty lessons in this book are intended to stimulate oral discussion of interesting and controversial subjects. Although written for intermediate students of English as a second language, the format, language and topics are well suited to adult basic education students. The lessons are laid out on facing pages, the introductory material (cartoons, reprinted texts, photographs, etc.) appearing on the first, and the discussion questions on the second. The questions are divided into five separate sections, ranging from structured comprehension questions to more open-ended guides for group discussion. Topics include changes in modern life, energy alternatives, advice columns, making personal changes, the prison system, consumerism, shoplifting, the occult, spying, waste, working, the arms race, and more. The introductory material is brief but provocative, and the guide questions allow students to thoroughly examine the issues and to express their points of view. Also important, the material is adult, and not specific to a particular country. A list of useful phrases appearing at the end of the book provides some ways of introducing specific responses in a discussion, e.g., stating, challenging, clarifying, agreeing, disagreeing, interrupting, asking, and summarizing. Layout is attractive and spacious; the print is slightly smaller than usual.

SPEAKING

TITLE: BASIC EDUCATION FOR CARPENTERS

AUTHOR: Bill Darnell, Meg Blackwell

PUBLISHER: Vancouver Community College YEAR:

DISTRIBUTOR:

Readability: Pages: 150 + Approx. Price: $10.00

SPECIAL FEATURES: Reading, writing and speaking skills for carpenters. Skills are in 3 areas: work site, union, community. Suitable for students whose native language is not English. Lessons with notes to teachers.

COMMENTS:

This is a working book based on experience with a specific class.

TITLE: GRAMMAR TO GO - AN INFORMAL GUIDE TO CORRECT USAGE

AUTHOR: Rob Colter

PUBLISHER: Anansi Press Ltd. YEAR: 1950

DISTRIBUTOR:

Readability: Pages: 160 Approx. Price: $3.95

SPECIAL FEATURES:
- Alphabetized
- Soft cover, pocket book
- Brief to-the-point explanations
- Each entry selected because it's a common source of confusion or error
- Canadian usage

COMMENTS:

Not a grammar book in the conventional sense because listings are alphabetized, not listed by grammatic principle or part of speech. Includes homonyms, similar words (admittance/admission, advise/advice, complement/compliment) confused words (if/whether, lend/borrow, literal/figurative) common grammatical errors (lie/lay, hopefully, it's/its, like/as) and many more useful hints and guidelines. An excellent book for student individual reference.

TITLE: PATHWAYS TO SPEECH

AUTHOR: Rhoderick J. Elin

PUBLISHER: Learning Trends YEAR: 1973

DISTRIBUTOR: Globe-Modern Curriculum Press

Readability: High School (pub.) Pages: 192 Approx. Price: $5.00

SPECIAL FEATURES: Table of contents
Introduction
Teaching guide ($1.00)

COMMENTS:

The 26 chapters in this book are divided into 3 sections: "The Speaker, the Speech and the Listener", "The forms of Speech", and "Speeches of Famous People". Topics include speaker and listener characteristics, speech preparation, types of speeches and public speaking situations, discussions, debate, and parliamentary procedure. Chapters follow the same format, beginning with a vocabulary introduction, followed by a topic introduction, and ending with comprehension and discussion questions, and suggested activities. Cartoons and humorous drawings illustrate the text. It should be stressed that speech be taught by speaking and listening; this book could be used by an instructor as a guide for conducting speech and listening activities. Be warned that some activities are more appropriate for junior or senior high students in traditional school situations. Also, the famous speeches are by American politicians such as the Kennedys, Nixon, and Reagan as well as by some other American public figures. It would be more useful to tape or videotape recent speeches made locally, or within the context of the worldwide political scene to demonstrate the total effect of speaking skills, as well as to address recent and relevant content.

TITLE: PERSON TO PERSON: AN INTRODUCTION TO SPEECH COMMUNICATION

AUTHOR: Kathleen Galvin, Cassandra Book

PUBLISHER: National Textbook Co. YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readibility: 9 (SMOG) Pages: 266 Approx. Price:

SPECIAL FEATURES:
- Table of contents
- Introduction
- Glossary
- Suggested activities
- Research appendix

COMMENTS:

The 8 chapters in this attractively designed book discuss various aspects of communication and different communication situations of the topic of perception, non-verbal communication, self-understanding, sharing, building relationships, one-to-one communication situations, group communication situations, problem-solving, group processes, persuasion, and media-specific communication are presented in a way which encourages the reader to consider various possibilities and to examine her own strengths and weaknesses in the area of communication. Many questions are posed in the text and could serve as discussion topics. Each of the sections into which the chapters have been divided conclude with a variety of suggested projects to further examine the process of communication. Some of these are student directed activities, but many will require the assistance of a teacher in organization. Although the text was written for high school students, it manages to avoid exclusive reference to teenage activities and dated slang. The research appendix describes briefly some methods of research and the evaluation of research. The glossary provides definitions for common communication terminology. Black and white photographs, drawings, cartoons, and diagrams illustrate this attractively laid out text. Instructors could use this book as a resource book for creating communication activities, or it could be used directly with students within a planned communication unit.

TITLE: REAL EXPERIENCES BOOK 1 BOOK 2

AUTHOR: Richard H. Turner

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1977

DISTRIBUTOR:

Readability: 4-5(pub) Pages: 128 ea. Approx. Price:
$3.99 each
$1.00 teacher's guide

SPECIAL FEATURES:
- Teacher's guide
- Table of contents
- Directed to high school students - suitable for adults
- Based on actual life experiences
- Includes help-wanted ads, mileage charts, first aid rules, charge account application, appliance guarantees, etc.
- Reading selections in conversation format

COMMENTS:

Each selection of the 20 includes a fully written out conversation, comprehension exercises, vocabulary-building exercise, and a practical activity related to the subject of the conversation. Reading skill is developed through material which gives practical information for coping in society. American orientation, but still useful.

TITLE: TALKING POINTS

AUTHOR: Michael Ockenden

PUBLISHER: Longman Group Ltd. YEAR: 1977

DISTRIBUTOR:

Readability: Pages: 34 Approx. Price: $2.50 paper

SPECIAL FEATURES: Table of contents
Introduction to teacher
Suitable for E.S.L.
Group discussion activities
Discussion phrase drills

COMMENTS:

The three sections of this book, "Generally Speaking", "Practically/Technically Speaking", and "Visually Speaking" provide brief stimuli for 34 group discussion The first section uses short paragraphs; the second, technical diagrams; and the third, b & w photographs as the takeoff points, each followed by discussions questions. (The first unit also provides some comprehension questions). Although the content is British, most of the situations described are fairly universal ones, and the discussion questions are always provocative. Topics include school dress codes, desert survival, housing for the aged, euthanasia, adoption, child labour, advertising, aid to developing countries, fixing a flat tire, solar energy, and begging, to name a few. Although intended for use with intermediate and advanced E.S.L. students, the topics and format are suitable for students whose first language is English. Topics can be selected by the instructor; no sequence is intended. The Discussion Phrase Drills section provides practice in the use of common phrases employed in debate. Questions for discussion are useful for developing speaking skills as well as problem-solving and listening skills.

TITLE: USING THE TELEPHONE (Practical Communications Skills 1)

AUTHOR: Cheri Cook

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources

Readability: 5.3 (pub.) Pages: 48 Approx. Price: $2.50 paper
$1.00 Teacher's guide
$1.25 Skills practice

SPECIAL FEATURES: Teacher's Guide-- 14 pages
Non-sexist language
Table of contents
Facsimiles of printed material
Skills practice book with answer key table separately--31 pages

COMMENTS:

The 6 lessons in this book are concerned with using the telephone directory, making phone calls, courtesy, using a business phone, obtaining a personal phone, and sending telegrams. Black and white photographs and replications of actual printed materials illustrate the text. Attractive layout.

VIEWING

TITLE: MACHINE-AGE RIDDLES (Practice in Survival Reading I)

AUTHOR: Calvin Greatsinger

PUBLISHER: New Reader Press YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability· basic Pages 16 Approx. Price: $1.25

SPECIAL FEATURES: Answer key in book
Introductions to teacher and student

COMMENTS:

This book contains 34 simplified, diagrammatic representations (black and white line drawings) of everyday technological devices on machines, e.g., stereo turntable, ice machine, elevator panel, book of matches. From the shape, labels, and printed instructions, the student is to infer the identity of the object. In literacy training, this book would be an ideal tool for the introduction of vocabulary and phrases with which most adults are already familiar

TITLE: SIGNS AROUND TOWN (Practice in Survival Reading 2)

AUTHOR: Calvin Greatsinger

PUBLISHER: New Readers Press YEAR: 1976

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4+(pub.) Pages: 62 Approx. Price: $3.00 paper

SPECIAL FEATURES: Table of contents
Introductions to teacher and student
Word list (of words above Grade 4 level) as appendix
Answer key in book
Comprehension questions
Introductory practice lesson

COMMENTS:

This book is made up of 25 2-page lessons which provide practice in reading common signs; e.g., those found in a department store, parking lot, dry cleaner, bus station, drive-in, airport, in traffic, grocery store, employment office, etc. The illustrations, centered on a full page, are black and white photographs of actual signs, and each of these is followed by a page of 10 comprehension questions (factual, inferential and evaluative). Layout, as is typical of the series, is well executed, using plenty of white space.

TITLE: SIGNS SERIES

AUTHOR: Sol Gordon

PUBLISHER: New Readers Press YEAR: 1971

DISTRIBUTOR: Educational Resources

Readability: 2(pub)

Pages: 30 each
15 Teacher's guide

Approx. Price:
$6.50 series/paper
Free teacher's guide

SPECIAL FEATURES: Teacher's guide
Booklet format

COMMENTS:

The titles in this series, "Signs", "More Signs", and "Signs of Our Times" are 30-page booklets of black and white photographs illustrating common (and uncommon) signs; e.g., in traffic, commerce, zoos, public restrooms, movie theatres, cemeteries, buses, magazine racks, picket lines, walls, demonstrations, etc. The photographs could be used for reading with literacy students, to provoke discussion, or to initiate language experience or writing activities. Some photographs are more evocative of American experience, but most are familiar reference points for students.

READING

TITLE: ADULT LEARNER SERIES

AUTHOR: Judith Andrews Green

PUBLISHER: Jamestown Publishers YEAR: 1979

DISTRIBUTOR:

Readability: 2 (Fry) Pages: 190 each book Approx. Price: $3.00/book

SPECIAL FEATURES: Three books
Adult in format
Instructions for use of books
Answer keys in books

COMMENTS:

These three books provide adult mystery stories at a low reading level. Each story has a preview of words and multiple choice comprehension questions. After each lesson, language skills lessons and life skills lessons are provided. Because these are stories of mystery and suspense, the illustrations often depict violence. These books represent an attempt to "fill the gap" in low level reading material.

The subject matter may not appeal to all readers.

TITLE: AFFIX AND ROOT CARDS (Kit)

AUTHOR: Dorothy M. Bywaters

PUBLISHERS: Educators Publishing Service Inc. **YEAR:** 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Grade 7-9 (pub.) **Pages:** 160 cards **Approx. Price:** $6.00

SPECIAL FEATURES:

1) Colour coded cards which include:
   - a green deck of 12 Anglo-Saxon Prefixes and 18 Anglo-Saxon suffixes.
   - an orange deck of 15 Latin roots, 27 Latin prefixes, and 29 Latin suffixes.
   - a blue deck of 16 Greek word elements and 15 Greek prefixes.
2) On the front of each card is the affix or root. On the back of each card is a word containing the affix or root and its meaning The word is to be learned as the key to unlock the meaning of the affix or root.

COMMENTS:

The "Affix" and "Root Cards" are for use in conjunction with language-training materials. The cards will reinforce the student's knowledge in reading, spelling, and vocabulary.

TITLE: BUILDING WORD POWER

AUTHOR: John C. Adams

PUBLISHER: Steck-Vaughn Company YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Level I (Author) Pages: 90 Approx. Price: $4.00

SPECIAL FEATURES:
Written for adults
Manual with additional teaching suggestions
Teacher's

COMMENTS:

This book could be used for supplementary practice in phonic and structural analysis for a Level I student beyond the beginning lessons. The order and number of elements introduced in each lesson would be beyond most beginners, e.g., Lesson I introduces "ay" as well as eight consonants and seven sight words.

TITLE: CAMBRIDGE ADULT BASIC EDUCATION SERIES (books 1-4)

AUTHOR: Rita S. McNamara

PUBLISHER: Cambridge Book Company YEAR: 1969

DISTRIBUTOR:

Readability: Pages: Approx. Price: $4.00/book

SPECIAL FEATURES:
Reading and writing series designed for adults
Table of contents
Vocabulary list at the end of each book listing new words. Books 2-4 introduce approx. 400 new words each.
Reading is intended for adults who have a reading level of zero or for those for whom English is a second language
Reading 2, 3 and 4 is a continuing narrative about two young men
All subject matter is developed around experiences and interests of adults
The approach concentrates on coordinated skill development and reading, writing, spelling, comprehension, etc.
The material is organized in chapters, consisting of both reading and writing activities.
Each book has an "Introduction To The Instructor"

COMMENTS:

Book one called, *Reading 1*, can be used independently of the rest of the series with excellent results. Since books *Reading 2, 3 and 4* are a continuing narrative, it seems more appropriate to use them together.

The vocabulary lists at the end of each book are good sources of spelling material.

Once a teacher is familiar with the material in each book it is possible to use exercises at random to reinforce other instruction.

TITLE: COMPREHENSION CROSSWORDS

AUTHOR: Lawrence B. Charry

PUBLISHER: Jamestown Publishers YEAR:

DISTRIBUTOR:

Readability: 3-12 (Fry) Pages: 24 spirit masters/book Approx. Price: $6

SPECIAL FEATURES:

COMMENTS:

These crosswords are written for high school students. Most would be suitable for adults. Clues include definition, close and missing letters.

TITLE: COMPREHENSION SKILLS SERIES

AUTHOR: Glenn R. Williston

PUBLISHER: Jamestown Publishers YEAR: 1974

DISTRIBUTOR:

Readability: 4-8 (Fry) Pages: 61/bk Approx. Price: $2/bk

SPECIAL FEATURES: Two Levels - Advanced, 8-12
- Middle, 4-8
Nine booklets
Practice exercises
Cassettes available
Adult in format

COMMENTS:

The comprehension skills developed in this series include: Main Idea, Making a Judgment, Understanding Characteristics, Drawing Conclusions, Making an Inference, Recognizing Tone, Appreciation of Literary Forms, Retaining Concepts and Organizing Facts, and Isolating Details and Recalling Specific Facts. The booklets describe the skills, give a lesson on their use, and have 30 practice exercises for developing the skills. Questions are multiple choice or choosing sentences and paragraphs from the articles.

TITLE: DISCOVER CANADIANS

AUTHOR: L. Dale Guy

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1980

DISTRIBUTOR:

Readability: Grade 4-6 Pages: 96 Approx. Price: $3.95

SPECIAL FEATURES: All Canadian content
Glossary

COMMENTS:

This is a book of stories from the lives of Canadians. Each story has comprehension questions, vocabulary exercises and follow-up activities. The illustrations are mostly photographs. Several stories are from the past, but a few are of contemporaries such as Anne Murray and Chief Dan George.

TITLE: ESSENTIAL SKILLS SERIES

AUTHOR: Walter Pank

PUBLISHER: Jamestown Publishers YEAR: 1976

DISTRIBUTOR:

Readability· 3-12 Pages: 64 ea. bk. Approx. Price: $2/bk

SPECIAL FEATURES:
- Adult in format
- 2 booklets at each level
- Answer keys in booklets
- Diagnostic charts

COMMENTS:

This series of 20 booklets on 10 levels develops the six essential comprehension categories as the author sees them. They are subject matter, main idea, supporting details, conclusions, clarifying devices and vocabulary in context. The questions are multiple choice. The articles are interesting. Most have come from magazines. Many are factual nature articles and may appeal to ABE students in rural areas.

TITLE: GETTING OUT/GETTING AROUND

AUTHOR: T. Elrick

PUBLISHER: Globe-Modern Curriculum Press

DISTRIBUTOR:

Readability: Grade 5 Pages: Approx. Price: $3.86
Teacher's Guide 1.00

SPECIAL FEATURES: Teacher's Guide

COMMENTS:

A workbook centered around four activities: ball game, restaurants, car trip, and a visit to a city. Students work with facsimilies of real ads, tickets, timetables, etc. Lessons include vocabulary exercises, comprehension questions, and some basic math. Consumer education is included.

TITLE: GETTING WITH PEOPLE (Supplementary Reader, Skill Book 4, New Streamlined English Series)

AUTHOR: Anita Bell

PUBLISHER: New Readers Press YEAR: 1971

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price:

SPECIAL FEATURES: Glossary
Comprehension and vocabulary questions

COMMENTS:

26 lessons, one page each, are devoted to the subject of getting along with people, primarily in employment situations. Each lesson begins with a brief introduction or explanation and is followed by a short comprehension or vocabulary exercise (usually about 5 questions) involving varying modes of response (multiple choice, fill in the blanks, matching, etc.). Drawings of blob-like creatures with captions accompany each lesson and pose "correct" and "incorrect" attitudes. Although the content does not address the fundamental nature of employer/employee relationships, nor deal with communication problems among workers themselves, it could be used to point out management viewpoints.

TITLE: IMPROVING WORD SKILLS

AUTHOR: Margaret L. Smith

PUBLISHER: Educator's Publishing Service YEAR: 1964

DISTRIBUTOR: Educational Resources Ltd.

Readability: Level 2 (author) Pages: 60 Approx. Price: $3.50

SPECIAL FEATURES: Teacher's manual ($1.85)

COMMENTS:

This books provides exercises in phonic and structural analysis. Topics include vowels, consonants syllabication, alphabetical order affixes, contractions, compound words, homonyms, synonyms, antonyms and multiple meanings.

TITLE: LANGUAGE TOOL KIT

AUTHOR: Paula D. Rome and Jean S. Osman

PUBLISHER: Educators Publishing Service, Inc. YEAR: 1972

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Kit Approx. Price: $17.60

SPECIAL FEATURES: The kit contains a comprehensive teacher's manual and a pack of 119 cards (4 x 6) showing the major English phonograms.
Manual has table of contents
The cards are colored for function:
  White - are for the teacher to use with the student during drill work
  Salmon - are for the teacher's reference
  Blue - are for information and instructions concerning the use of the pack

COMMENTS:

It is possible for a teacher to adapt the "Language Tool Kit" to many teaching purposes related to spelling and reading. A teacher unfamiliar with the kit will find comprehensive instructions in the manual related to lesson planning, drillwork procedures with cards and suggested order of presentation of cards.

The kit is especially useful for teaching written language skills to a student or group with specific language disabilities.

TITLE: LEARNING FROM NEWSPAPERS

AUTHOR: Dr. Hugh Partlow

PUBLISHER: Canadian Daily Newspaper Association YEAR: 1974

DISTRIBUTOR:

Readability: Pages: 168 Approx. Price: free

SPECIAL FEATURES: Canadian
Lesson plans

COMMENTS:

This book suggests a five and ten lesson plan series about newspapers. It also suggests many other uses for newspapers in subject areas. There is an appendix of Helpful Resources and Reference Materials. This book was written with children in mind; however, the ideas are easily adapted for adult use.

TITLE: MOTT BASIC LANGUAGE PROGRAM

AUTHOR: Byron E. Chapmen, Kent L. Copeman, Louis Schulz and Catherine Schulz

PUBLISHER: Allied Education Council YEAR:

DISTRIBUTOR:

Readability: Grades 1-9 Pages: Approx. Price: $4.15/book

SPECIAL FEATURES:

This program systematizes the basic reading skills normally taught in grades 1 through 9.

The emphasis is on individual reading and writing.

This program presents skills in the following order:

Book 300 A - letter forming, consonant sounds, consonant blends, short vowels, endings, ending blends.

Book 300 B - long vowels, consonants, multiple sounds, consonant blends, beginning comprehension

Book 600 A - prefixes, suffixes, rootwords, dictionary skills, synonyms, antonyms, homonyms, sentence structure, daily living words

Book 600 B - sentence structure, punctuation, composition, parts of speech, reference and library skills, maps and graphs

Book 900 A - reviewing phonics, letter writing, work structure, sentence structure, review capitalization, paragraph writing

Book 900 B - Sentences, punctuation fact retention, paragraphs, useage, comprehension.

One teacher's manual for 300-600-900 series which has all the answer keys

COMMENTS:

This program can be used in its entirety as it appears to be very comprehensive. It is also useful as a resource for specific skill teaching or skill review lessons. The practice exercises in this series will reinforce lessons taught in reading, writing, or language.

TITLE: THE MOTT BASIC LANGUAGE SKILLS PROGRAM WORD ATTACK SKILLS AND COMPREHENSION SERIES

AUTHOR: Byron Chapman, et al.

PUBLISHER: Allied Education Council YEAR: Bk. 160-1975
301-1978
604-1972

DISTRIBUTOR:

Readability: 1.2-7.2 (Fry) Pages: Bk. 160-150
301- 91
604-139
Approx.
Price:

SPECIAL FEATURES:

Book 160	is used to diagnose deficiencies in word attack skills and indicate entry level into full Mott program. Review of word attack skills Post-test for students Review for paraprofessionals
Book 301	Companion to Book 160 and to 300A and 300B of classroom series Programmed for immediate self-correction Readings begin with simple sentence, single thought concepts, proceed to multi-paragraph selections with more difficult words and concepts Carefully controlled reading load
Book 604	Companion to 600A and 600B Narratives of adult interest Carefully controlled development of level and skills Fully programmed for immediate self-correction

COMMENTS:

Not the most exciting content, but excellent for problem readers in its carefully controlled development of word-attack and comprehension skills. Good for extra practice in diagnosed problem areas. A well thought out delineation of basic word skills and correlated comprehension skills.

TITLE: NEW PRACTICE READERS and Teacher's Manual

AUTHOR: D. Stone Anderson, C. R. Barton

PUBLISHER: McGraw-Hill Ryerson Ltd.

DISTRIBUTOR:

Readability: A 2.0-2.5 Pages: 148-156 Approx. Price:
B 2.4-3.5
C 3.5-4.8
D 4.4-5.5
E 5.0-5.8
F 5.4-6.5
G 5.6-6.8

SPECIAL FEATURES:
1. Teacher's manual including a placement inventory
2. Answer keys

COMMENTS:

The stated purpose of this set of books is to help readers build comprehension skills. While the books were written for children, very few of the articles directly concern children. Most topics are related to science, biography, and social studies; students answer on separate paper.

TITLE: THE NEW STREAMLINED ENGLISH SERIES

AUTHOR: Laubach, Kirk, Laubach

PUBLISHER: New Reader's Press YEAR: 1968-77

DISTRIBUTOR: Educational Resources Ltd.

Readability: O-J (pub)

Pages:	
Skillbooks	72-128
Readers	21- 95

Approx. Price:	
Skillbooks	$1.60-2.20
Readers	.65-1.45
Checkups	.25
Manuals	2.00-3.25
Keys	.70- .75
Reader/Workbks.	.50-1.00

SPECIAL FEATURES: Teachers manuals
Keys (Bks. 4 & 5)
Trial Evaluation Kits ($8.00)

COMMENTS:

This is one of the oldest and most complete programs on the market for use with adult beginning readers. It may be used with individuals or groups. Workshops are offered in some areas to train volunteer tutors. Because the Teacher's Guides are detailed, a teacher with little experience of teaching beginners (and not wanting to try Language Experience) could use this program. The components of the program are five workbooks, teacher's manuals, correlated readers and many supplementary materials, e.g., charts, flash cards, checkups, diplomas, certificates, crossword puzzles, a novel, supplementary reader-workbooks (10-26 pages each) and a phonics workbook. The program takes a phonics and sight word approach, and uses context as the lessons progress. The program introduces basic grammar, punctuation, print and cursive writing, composition, dictionary skills and letter writing. The first skillbook asks students to print with space high letters. This has to be adjusted for many students who, although they cannot read, can make the letters. Some adaptation would be wanted for Canadian content in a few units. Some survival skill problems are addressed in the series. The publisher has other materials in this area. Materials are relatively inexpensive.

TITLE: PRACTICE IN READING

AUTHOR: Harley Smith, A. Wilbert, Ida Lee King

PUBLISHER: Steck-Vaughn YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability: Grades 3-4 (pub) Pages: 128 Approx. Price:$4.00

SPECIAL FEATURES: Word list
List of skills introduced

COMMENTS:

This workbook is written for level 1 adults. It is useful for supplementary practice. The first pages could be used after a few recording lessons. Particularly useful for practicing sight words in context.

TITLE: RD 2000

AUTHOR:

PUBLISHER: Reader's Digest Educational Division YEAR: 1979

DISTRIBUTOR:

Readability: 0-6.9

Pages:	
Decoding	1 and 2 - 128 ea.
Reader's	96 ea.
Activity Books	96 ea.

Approx. Price:
$159.00 Decoding lab for 16 students
$159.00 Reading lab for level 1-5
for up to 20 students
Individual items may be purchased

SPECIAL FEATURES:
- 2 decoding books
- 10 magazine style readers
- 5 activity books
- 6 cassette audio lessons for each of the five levels
- Duplicating masters post-tests for the five levels
- Teacher's guide
- Placement tests

COMMENTS:

This program may be suitable for a teacher who wishes to follow a synthetic phonic approach to the teaching of reading. At the decoding level, letter sounds are introduced one at a time and carry on eventually to word patterns. The stories at the beginning levels tend to be stilted because of the reliance on regular word patterns.

Stories at the upper levels are quite interesting. Some tend toward a teenage interest. The activity books have the student underline, circle, match and fill in one word answers. No writing is required otherwise.

TITLE: READ BETTER

AUTHOR: Ann Truitt

PUBLISHER: Steck-Vaughn Company YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 136 Approx. Price: $4.05

SPECIAL FEATURES: Teacher's manual (with answer key).
Work list

COMMENTS:

This would be useful as a supplementary reading workbook for a level 1 student. Written for teenagers. This is useful for sight word practice.

TITLE: READING AND VOCABULARY

AUTHOR: Lee C. Deighton

PUBLISHER: Harcourt Brace Jovanovich YEAR: 1979

DISTRIBUTOR: Academic Press Limited

Readability: Pages: 188 Approx. Price: $6.30

SPECIAL FEATURES:
Table of contents
Answer key (back of book)
Every fifth chapter is a review
Following chapter 15 and the final (26th) chapter are criterion referenced tests.

COMMENTS:

Each lesson begins with a reading passage concerning information about the language, e.g.: Words Have Many Meanings, Connectors, Literal and Figurative Language, and Reading the News Story. Questions which check comprehension follow. Exercises are designed to develop reading vocabulary and vocabulary acquisition skills. Good clear type with varied faces contribute to the book's readability. No illustrations.

TITLE: READING FOR CONCEPTS, 2nd edition

AUTHOR: Liddle

PUBLISHER: McGraw-Hill Ryerson Ltd. YEAR: 1977

DISTRIBUTOR:

Readability: A - 2.2 Pages: 176-192 Approx. Price: A-E $4.35
B - 2.5 F-H 4.70
C - 3.2
D - 3.8
E - 4.6
F - 5.2
G - 5.8
H - 6.4 (pub.)

SPECIAL FEATURES: Teacher's guide including informal inventory for placement ($2.70)
Answer key ($1.50
Students answer on separate paper

COMMENTS:

Although the series of books was written for children it would not be offensive to adults in either format or content, except possibly Book A. The reading material is organized around the topics of anthropology, art, science, sociology, economics, geography and history. The notes for the teacher relate the skills to Bloom's Taxonomy.

TITLE: READING IN THE CONTENT FIELD (Series)

AUTHOR: Edward Spargo, Raymond Harris

PUBLISHER: Jamestown Publishers YEAR:

DISTRIBUTOR:

Readability: 4-8 (Fry) Pages: 95/bk Approx. Price: $2/bk

SPECIAL FEATURES: Adult in format
Instructions for use of books

COMMENTS:

This series of five books contains material for building reading skills in Mathematics, Social Studies, English, Science, and Practical Arts. The kind of comprehension required in each discipline is discussed. Exercises are provided for the students. Most useful for ABE would be Mathematics and English. However, for students going on to higher levels, the others would also be useful.

TITLE: READING SCHEDULES

AUTHOR: Winifred Ho Rodermau

PUBLISHER: Janus Book Publishers Year: 1978

DISTRIBUTOR:

Readability: 2.5 (Spache) Pages: 64 Approx. Price: $3.95

SPECIAL FEATURES: Teacher's guide and answer key (free)
Table of contents
Guide to phonetic respellings
Introduction to students
Workbook format, 8½ x 11 inches

COMMENTS:

The 8 units in this book cover the uses of schedules; reading dates and times; making time schedules and reading movie, t.v., radio, sports, bus, ferry, subway, plane, train and boat schedules. The units contain explanations of and rationales for the use of schedules, phonetic respellings for difficult words (in brackets following each word), b & w cartoon illustrations and facsmilies of schedules, comprehension exercises of various types, vocabulary exercises, and review exercises. Some of the personal schedules are representative of a teenage lifestyle, making frequent references to school and after-school activities but the information and format presented are useful nonetheless. This book could be used with individuals or adapted for groupwork. Local materials could be incorporated.

TITLE: READING SKILLS FOR THE REAL WORLD (kit)

AUTHOR:

PUBLISHER: BFA Educational Media YEAR: 1979

DISTRIBUTOR: Holt, Rinehart and Winston of Canada

Readability: 4.0 (Pub) Pages: Kit Approx. Price: $135.00
2.19 student handbook

SPECIAL FEATURES:

- Developed for adults
- Carefully controlled vocabulary
- Individualized instruction
- Appeal to variety of socio-economic and ethnic groups
- American -- some information not applicable
- 8 subject-knowledge areas
  - Consumer Economics
  - Occupational Knowledge/Career Awareness
  - Health, Safety and Well-Being
  - Government and Law (of little or no use)
  - Managing Finances and Resources (good)
  - Understanding and Utilizing Media
  - Managing Home and Family
  - Entertainment, Recreation, and Transportation

COMMENTS:

Kit includes an introductory, cassette lesson, 160 Reading Survival Task Cards, "Answers Explained" booklet. Handbook providing follow-up practice in each task area, glossary, answer keys, teacher's manual. The cast of characters (from Realworld, Somestate) face 'real world' problems from the points of view indicated by their names: Willie and May Cope, Ernest Dezire, Lotta Gall, Faith N. Hope, Noah Tall, etc. The vocabulary teaching follows the principle of contextual definition and explanation, e.g., "You will have to get an application which is a form to fill out" and "That was an epidemic, Allison. The disease had spread through the whole area". Each task card investigates a problem area; the card and handbook provide testing, reinforcing and applying what has been learned.

Because of the American orientation some sections are of little use, but many provide the kind of linkage of academic skills and practical knowledge that ABE teachers have been seeking.

TITLE: READING, THINKING AND REASONING SKILLS PROGRAM

AUTHOR: Don Barnes, Arlene Burgdorf

PUBLISHER: Steck-Vaughn YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 1-8 (pub) 1 book per grade level	Pages: Gr. 1-3, 62 ea. 4-8, 78 ea.	Approx. Price: $3.95 1-3 4.50 4-8 Teacher's edition at same price

SPECIAL FEATURES:
- Workbook format
- Teacher's editions (incl. answer key) available for each level
- 8 levels, each book self-contained
- Line drawings, simple b/w illustrations
- Each workbook includes work in 40 comprehension skill areas,
  e.g., Anticipating Probabilities
  Detecting Ambiguity
  Identifying Main Ideas
  Judging Story Logic
  Recognizing False Analogies
- Although American, contents not heavily Americanized
- Lessons are varied in format, each designed to develop a single skill as listed above

COMMENTS:

Based on the assumption that students cannot be equipped with enduring facts but can be equipped with enduring skills of critical thinking and reasoning, these books comprise a systematic program of such developement. Students learn to analyze the reading (thinking) process and to form strategies for the completion of tasks. The forty critical thinking and reasoning skills are explained, developed and expanded in the teacher's edition. Workbooks 4-8 are particularly useful for adults. A parallel series is also available at grades 1-5, but is more appropriate for children than adults. It is recommended that these books, because of their unusual arrangement of material, be supplementary rather than core teaching materials. Not enough practice on any one skill is presented in any one of the books, but over the series enough is available.

TITLE: THE REAL STORIES SERIES (book A, 1, and 2)

AUTHOR: Milton Katz, Michael Chakeres, and Murray Bromberg

PUBLISHER: Globe-Modern Curriculum Press YEAR:

DISTRIBUTOR:

Readability:	Bk. A Gr. 3-4.5	Pages:	Approx. Price:
	Bk. 1 Gr. 4-5.5		$4.65 each
	Bk. 2 Gr. 5-6		1.00 teacher's guide

SPECIAL FEATURES:
- Actual news stories rewritten with controlled vocabulary
- Each story has headlines printed in newspaper style and has drawings that illustrate the stories
- Each story is followed by a group of exercises--
  - Check Your Understanding
  - Improve Your Vocabulary
  - Word Building
  - Expressing Yourself
  - Who Did What?
  - What's the Reason?
- Each sixth lesson is a review lesson
- Cumulative reviews appear in the middle and the end of the text.
- Teacher's guides available for each level

COMMENT:

The stories in this series are short and allow the student immediate feedback related to the effectiveness of his reading skills.

The subject content of the stories is very appropriate for adult students.

It is possible to select stories at random since each is independent and has its own group of exercises.

TITLE: SKILL BOOSTER SERIES

AUTHOR: Sandra M. Brown

PUBLISHER: Globe-Modern Curriculum Press YEAR:

DISTRIBUTOR:

Readability: Level C Gr. 3 Pages: 48/book Approx. Price: $2.00/title
Level D Gr. 4
Level E Gr. 5
Level F Gr. 6

SPECIAL FEATURES: Series contains 20 workbooks in the following reading-skill areas:
- Building Word Power
- Increasing Comprehension
- Working With Facts and Details
- Organizing Information
- Using References

Table of contents in each workbook
Skill index in each workbook
Answer key in each workbook for self-correcting instruction
All activities have clear self-directing instructions

COMMENTS:

The wide topical variety of The Skill Booster series is particularly useful in attracting and maintaining the interest of adult learners. The books are well illustrated and the reading topics range from sports and animals to science and space exploration. The books have a skill index which makes assigning additional practice according to student needs possible.

This series is particularly useful to students who read above the reading level of the book they are using, because it allows them to attend fully to the skills being taught (i.e. organizational, recall skills, etc.).

TITLE: SPECIFIC SKILL SERIES (KIT)

AUTHOR: Richard A. Boning

PUBLISHER: Barnell-Loft, Ltd. YEAR: 1978

DISTRIBUTOR:

Readability: Picture and preparatory
levels--pre Gr. 1
levels A to L--Gr. 1-12

Approx. Price:

Elementary set(pre 1-3)	$115 US
Midway set (4-9)	90 US
Individual booklets	$1.75 US

SPECIAL FEATURES: This series is designed to give students specific experiences in developing eight crucial reading skills:

- working with sounds
- following directions
- using the context
- locating the answer
- getting the main idea
- drawing conclusions
- detecting the sequence
- getting the facts

Specific placement tests for each level are available
Teacher's manual--which contains introduction to the series and answer keys
Subject material for reading is largely informative and factual
Sets include spirit masters for worksheets, class record sheet and vinyl display case

COMMENTS:

This series is especially good for remedial assistance. The main purpose of the series is to increase proficiency in all eight reading skill areas. The diverse subject material will appeal to a wide range of students who may differ in ages, interests, and abilities.

TITLE: SRA MARK II READING LABORATORY 2bKIT

AUTHOR: Don H. Parker

PUBLISHER: Science Research Associates (Canada) YEAR: 1970

DISTRIBUTOR:

Readability: Gr. 4-6 Pages: Kit Approx. Price: $280.00

SPECIAL FEATURES: Consists of two units - the teacher's resource unit
- the student materials unit
The reading materials of the program are organized into a series of ten color levels, ascending in order of difficulty.
Self-marking keys for reading materials
Kit contains four "listening Skill Builder" cassettes
Kit includes "The Starting Level Guide" - a test to use to establish the color level in which each student starts
Teacher's handbook which includes complete description of kit and its functions
Student record books available
Special feature "RoteBuilders" components build into kit to provide remedial practice

COMMENTS:

The individualized nature of the SRA kit allows the teacher time to spend with each student to evaluate and discuss his work. The value of this kit is that it develops comprehension, builds vocabulary, assists with word analysis and improves study skills.

TITLE: TIMED READINGS (LEVELS 1 TO 8)

AUTHOR: Glenn Williston, and Edward Spaogo

PUBLISHER: Jamestown Publishers YEAR: 1975-79

DISTRIBUTOR:

Readability: Gr. 4 - Col. Pages: 120/bk Approx. Price: $2.00

SPECIAL FEATURES:
- Key in books
- Progress graph
- Time-Rate Conversion Chart
- Introduction containing clear information and directions for use of the book
- Allows for individualization
- Pacing cassette available

COMMENTS:

This series of ten graded books consists of fifty 400 word selections in each book. Each selection is followed by ten comprehension questions. Advanced reading students can work on increasing rate without losing meaning. Because the selections are uniform in difficulty in each book,the more desirable selections may be used and not all students need to use the same selection. Because all ten books have 400 word selections students need not all use the same book.

TITLE: TROUBLESHOOTER I (Series of 8 Books)

AUTHOR: Patricia Ann Benner, Virginia L. Law

PUBLISHER: Houghton Mifflin Company YEAR: 1979

DISTRIBUTOR:

Readability: Pages: 60 each Approx. Price:
$2.65 student edition
2.84 teacher's edition
3.16 answer book

SPECIAL FEATURES: Set of 8 books
Set of 8 teachers annotated books
Answer book
Diagnostic pre-test

COMMENTS:

Book I, Sound Out is a collection of phonic exercises for a student who can read but needs extra practice for spelling.

Book II, Sound Off provides practice with long and short vowels, other vowel sounds, silent letter "r" controlled vowels.

Book III, Spelling Action deals with some spelling rules, homonyms, and commonly misspelled words.

Book IV, Word Attack provides practice with roots, affixes and syllables.

Book V, Word Mastery contains exercises for dictionary use, vocabulary, synonums and classification of words.

Book VI, Sentence Strength topics include predicates, subjects and identifying complete sentences.

Book VII, Punctuation Power offers practice using end marks, commas, quotation marks and apostrophe's.

Book VIII, English Achievement deals with tenses, pronouns, paragraphs, forms, letters.

These books would be useful for supplementary exercises. They are not developmental, however, each topic presents plentiful practice.

TITLE: TROUBLESHOOTER II (Series of 6 Books)

AUTHOR: Joel Weinberg

PUBLISHER: Houghton Mifflin Company YEAR: 1979

DISTRIBUTOR:

Readability: Pages: 60 each Approx. Price: $2.75 Student edition
$2.24 (answer book)

SPECIAL FEATURES: Set of 6 books
Set of 8 teacher's annotated books
Answer book
Diagnostic Pre-tests
Post-tests

COMMENTS:

Book I Word Recognition - provides practice with compound words, affixes and syllables.

Book II Vocabulary - deals with roots and affixes as they pertain to meaning. Getting meaning from context is discussed. Exercises in categorizing words are given.

Book III Spelling and Parts of Speech - some of the more difficult aspects are discussed. There are exercises for nouns, verbs, adjectives, adverbs, conjunctions and prepositions.

Book IV Reading Rate and Comprehension - discusses skimming, main ideas, finding details, re-reading and some timed readings.

Book V Reading in Specific Subjects - deals with content area reading techniques in science, social studies, literature and math.

Book VI Reading and Study Skills - gives practice in reference skills, study skills, test taking skills and outlining.

TITLE: USING LANGUAGE EXPERIENCE WITH ADULTS:
A GUIDE FOR TEACHERS

AUTHOR: Katherine Kennedy, Stephanie Roeder

PUBLISHERS: New Readers Press YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: T.R. Pages: 40 Approx. Price: $1.50 US

SPECIAL FEATURES:

COMMENTS:

This book describes the language experience approach and how it differs from other reading approaches. Its main purpose is to introduce the teacher to the methodology of LEA. It is an overview and as such, does not list the specific skills the LEA teacher must be aware of when teaching with this approach.

There are many practical ideas in the booklet including several for eliciting writing from students. Also included are several examples of student product materials and a short bibliography.

TITLE: WORD ATTACK MANUAL

AUTHOR: Josephine Rudd

PUBLISHER: Educators Publishing Service Inc. YEAR: 1962

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 176 Approx. Price: $3.30
$1.65 Manual
$1.10 Test Booklet

SPECIAL FEATURES:
Teacher's guide
Test booklets
10 units, each with instruction, review, practical application, test
Basic word recognition and spelling skills

COMMENTS:

The manual is designed for older students, although the material covered is basic. It is particularly useful as a review/brush-up book for students who need basic word recognition skills but who have no particular difficulties in learning.

TITLE: WORKING WITH WORD PATTERNS

AUTHOR: Mildren Putnam

PUBLISHER: Steck-Vaughn YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Level I Pages: 93 Approx. Price: $3.70

SPECIAL FEATURES:
- Worktext
- Continues study of structure begun in 'Working with Words'
- Conversational grammar and automatic responses are stressed
- Designed for beginning adult readers
- Particularly useful for E.S.L. students
- Comprehensive word list included
- No table of contents or index
- Specific teacher's instructions included on each page
- Teacher's manual available

COMMENTS:

This worktext includes information about time payments, loans, insurance, banking and budgeting as parts of an ongoing story. Also included are illustrations of adults in every day situations. The major utility of this and the preceding book, Working With Words, is for basic literacy in E.S.L. programs.

TITLE: WORKING WITH WORDS (REVISED)

AUTHOR: Mildren Putnam

PUBLISHER: Steck-Vaughn YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Grades 1-2 (pub.) Pages: 96 Approx. Price: $1.68 US

SPECIAL FEATURES:
- Worktext
- Wordlist included
- No table of contents or index
- American orientation
- Specifically designed for beginning adult readers
- Instructions for teacher included at bottom of each page
- Useful for second language students
- Thoroughly illustrated
- Teacher's manual available with quantity order

COMMENTS:

The emphasis in this book is on structure; sentence structures are introduced one at a time, orally, then visually. The letters are presented five at a time, consonants with regular sounds, short vowel sounds. Sight words are added gradually. Both manuscript and cursive writing are developed. Illustrations and text are developed for adults.

TITLE: WORLD OF VOCABULARY (BOOKS 1 - 4)

AUTHOR: Sidney J. Rauch and Z. J. Clements

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1976

DISTRIBUTOR:

Readability: Bk. 1 - 3-4 Pages: 128 each Approx. Price:
2 - 4-5 $3.61 each
3 - 5-6 $1.00 each-
4 - 6-8 Teacher's guide

SPECIAL FEATURES:
Workbook format with perforated, punched pages
Large photographs
Mini-dictionary included
Directed to junior-senior high school

COMMENTS:

Each of 20 stories has 10 words identified in text. The words are studied in various ways with each story dealing with one additional language skill (e.g., synonyms, crossword puzzles, antonyms, subject and predicate) as well as alphabetical order and word-meaning matching. The stories are moderately interesting but are of somewhat adolescent leanings - pop stars, sports figures, etc.

TITLE: YESTERSTORIES: The Ghostly Trapper, The Lost Lemon Mine, The Lady With the Missing Finger

AUTHOR: Elma Schemenauer

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1971

DISTRIBUTOR:

Readability: Grade 7-9 Pages: 128 each Approx. Price: $3.99
Guide 3.00

SPECIAL FEATURES:
- All Canadian content
- Teacher's guide
- Three more texts in preparation
- Answer key in books
- Glossary
- Bibliography

COMMENTS:

This is a series of three books of stories from Canada's past. Each story is based on something mysterious or unexplained. Illustrations are attractive sketches and photographs. Stories are followed by comprehension questions, vocabulary exercises, follow-up activities and reviews. A chart places each story in geographical and historical context.

WRITING

TITLE: BASIC ENGLISH SENTENCE PATTERNS

AUTHOR: Lida G. Helson

PUBLISHER: Educators Publishing Service YEAR: 1971

DISTRIBUTOR: Educational Resources Ltd.

Readability: intermediate Pages: 98 Approx. Price: $7.00
Student's manual: $6.00

SPECIAL FEATURES: Worktext format
Clear, quite detailed table of contents
Review exercises built in
Teacher's manual with suggested answers for worktext exercises
Linguistic approach
Content not childish, non-American

COMMENTS:

This worktext is based on the linguistic approach, where languages are analyzed, according to their structure, using inductive rules. Students learn the patterns in their own speech and can become explicitly aware of how the language is ordered to convey meaning The various grammar signals that help to determine the class (i.e. part of speech) to which a word belongs are examined: 1. form 2. position 3. meaning 4 markers or signalers (e.g., "the" signals a following noun). This approach is often a refreshing change, a functional emphasis for the returning adult learner.

TITLE: BEGINNING ENGLISH SKILLS

AUTHOR: Paulette Maglaque

PUBLISHER: Vancouver Community College YEAR: 1978

DISTRIBUTOR:

Readability: Gr. 1-4 Pages: 150 Approx. Price: $7.00

SPECIAL FEATURES:
- Student and teacher copies
- Workbook format
- Teaching instructions (brief) and suggested drills included in teacher copy
- Canadian content
- Reviews are built in
- Spelling lists provided
- Printing practice sheets are included

COMMENT:

This book is most useful for beginning students who have some reading skill but are unable to write. The early inclusion of stories, which non-readers cannot cope with, in order to present beginning sight words is arguable. The author has chosen not to include beginning phonics picture material, but has suggested a sequence for developing these skills. Auditory and visual perception activities are included. Good exercises on sentence structure are provided and an excellent selection of symbols and their interpretations has been developed. The teacher copy includes additional drills for developing auditory perception, sequencing, rhyming and spelling.

TITLE: BETWEEN US: A MANUAL AND WORKBOOK FOR TUTORS AND ADULT BASIC EDUCATION STUDENTS

AUTHOR: Carole Oliver

EDITOR: Barbara Bowmar

PUBLISHER: Douglas College YEAR: 1978

DISTRIBUTOR: Ministry of Education

Readability: Pages: 265 Price: Free to Educational Institutions in B.C.

SPECIAL FEATURES: Worktext
Extensive directions to tutors
Phonics for new readers
Adult format
Exercises in manuscript printing
Table of contents
Canadian content

COMMENTS:

Student hears, sees, and writes consonants. Ninety-six service sight words are taught. Survival vocabulary words (road signs, banking, maps, laundry symbols, etc.) are presented.

TITLE: BETWEEN US: A SUPPLEMENT TO THE MANUAL AND WORKBOOK

AUTHOR: Barbara Bowmar

PUBLISHER: Douglas College YEAR: 1979

DISTRIBUTION: Ministry of Education

Readability: Pages: 48 Approx. Price: Free to Educational Institutions

SPECIAL FEATURES: Worktext
Directions for teaching blending
Adult format
Exercises in manuscript printing

COMMENTS:

This book contains material to help teach short vowel sounds in the initial and medial positions. Student hears, sees short vowel sounds, reads words containing consonant sounds taught in Between Us and vowel sounds taught in the supplement, and writes words from dictation.

Can be used with Between Us for the beginning student or alone for the more advanced student who has not mastered short vowel sounds in decoding and/or spelling.

TITLE: ENGLISH 2200, 2600 and 3200

AUTHOR: Joseph C. Blumenthal

PUBLISHER: Harcourt Brace Jovanovich, Inc. YEAR; 1973

DISTRIBUTOR: Academic Press

Readability: Gr. 6 (pub.) Pages: 448 Approx. Price: $7.25
1.35 textbook

SPECIAL FEATURES:
- Programmed course in grammar and usage
- Table of contents
- Index
- Tests available
- Teacher's manual available
- Student introduction to programmed instruction and directions on how to use and get the most out of the book are located at the beginning of the text

COMMENTS:

It is possible to use English 2600 as a resource tool by using the index to locate the desired subject and then starting the program at this point.

English 2600 is especially effective as a complete program, either for new learning or review of grammar, sentence building, correct usage, and punctuation.

The test booklet is very useful and contains two parallel tests--Form A and Form B for each of the twelve units, a comprehensive pre-test, a final test, and two parallel halfway tests. The teacher's manual contains the answers to the tests.

TITLE: ENGLISH LANGUAGE PATTERNS

AUTHOR: Lida G. Helson

PUBLISHER: Educators Publishing Service YEAR: 1971

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 7-9 Pages: 160 Approx. Price: $3.75 Teacher's manual
8.95 Worktext

SPECIAL FEATURES:
- Worktext
- Table of contents
- Index
- No illustrations
- Review exercises at conclusion of each section
- General review at end of book
- Teacher's manual with suggested answers
- Suitable for advanced students
- Linguistic approach to grammar

COMMENTS:

This workbook pre-supposes a minimum knowledge of basic traditional grammar. Its greatest utility is its approach--a functional look at the language the way it is. Although this is not designed as a continuation of Basic English Sentence Patterns, it could well be used in that way. Useful, but strictly for the advanced student.

TITLE: EXERCISES IN ENGLISH GRAMMAR (Books 1 and 2)

AUTHOR: John H. Treanor

PUBLISHER: Educator s Publishing Service Year: Bk. I, 1963
Bk. 2, 1972

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 7 (bk. I) Pages: bk. I, 132 Approx. Price· $2.75 bk. I
Gr. 8 (bk. 2) bk. 2, 160 3.30 bk. 2

SPECIAL FEATURES: Table of contents
Index
Review exercises built in
Designed for junior high but acceptable for adults

COMMENTS:

The books provide a good reference source and excellent practice exercises. Each topic is developed clearly: a term is defined, examples are given, exercises follow. The development of topics is adequate, sequentially sound, and complimented with good reviews. Book I includes drill work on sentences, subject and predicate, parts of speech, clauses, and simple compound, and complex sentences. Book 2 reviews Book 1 and includes work on case, tense, more difficult parts of speech (including verbals) and clause analysis. Nothing in these books is directed toward improving one's own writing; skill at doing the provided drill exercises is presumed to have automatic transference. ABE teachers would be well advised to keep this limitation in mind and use the books only as reference and an excellent source of practice exercises.

TITLE: A GUIDELINE CURRICULUM FOR ADULT BASIC EDUCATION - ENGLISH

AUTHOR: Laurel Gould, et al.

PUBLISHER: Vancouver Community College YEAR: 1978

DISTRIBUTOR:

Readability: Gr. 1-6 Pages: 383 Approx. Price: $5

SPECIAL FEATURES:
- Curriculum outline of skills
- Bibliography of selected materials
- Worksheets at beginning, intermediate and advanced levels
- Canadian content -- mostly B.C.
- Good internal cross referencing
- Duplication of exercises permitted by teachers or tutors for immediate use by their students

COMMENTS:

This curriculum is offered as a guideline, a tool for use in program development. Teacher prepared worksheets are included in developmental progression through levels one and two. Additional activities are suggested with particularly good ones made for writing activities. Beginning level picture work-sheets are well designed to avoid, in the main, childish pictures. Readily available materials from which to construct reading and writing exercises are listed such as hydro bills, TV Guides, labels, want ads, guarantees, etc. Rules for spelling, punctuation, etc., are written in simple understandable language at the level for which they are presented. There can always be argument as to the sequence of skills, but the binder format of this guide permits a teacher to use selected worksheets in any order. Although it is more, perhaps the greatest use for this guideline curriculum is in the wide selection of writing skills worksheets at the intermediate level.

TITLE: I WISH I COULD WRITE

AUTHOR: Barasouska

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 40 Approx. Price: $1.50

SPECIAL FEATURES· Written for ABE
Teacher resource book

COMMENTS:

This is a teacher's resource book of 25 lessons designed to help the teacher to encourage students to write freely. Lesson suggestions and student examples of writing are given.

TITLE: THE JOHNSON HANDWRITING PROGRAM

AUTHOR: Warren T. Johnson

PUBLISHER: Educator's Publishing Service YEAR: 1976-77

DISTRIBUTOR: Educational Resources Ltd.

Readability: Bk 1: level 1-3 Pages: 70 pp. ea. student manual
Bk 2: 3 + ungraded
Approx. Price: $2.20 each

SPECIAL FEATURES: Two student manuals
How to Teach Handwriting--teacher's manual
(12 pp., $1.00 US)

COMMENTS:

This program utilizes simple structure of handwriting which is useful for beginning writers, especially those who never learned proper letter formation. The program stresses three neuro-muscular control strokes upon which norms for letter construction can be established.

TITLE: LANGUAGE EXERCISES BOOKS 1 - 8 AND REVIEW BOOK

AUTHOR: Annie Laurie McDonald

PUBLISHER: Steck-Vaughn Company YEAR: 1972 - 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 1 - 8 Pages: 96 Approx. Price: $4.25 each

SPECIAL FEATURES: Table of contents
Answer keys available
First two books too much directed to children

COMMENTS:

Books 3 - 8 and the review book offer a traditional approach to punctuation, capitalization, usage and grammar. As an additional rather than a core set of exercises, this could be quite useful. For students nearing the end of Level II, the Review Book is a good tool for checking mastery of all the basic language skills.

TITLE: LANGUAGE IN DAILY LIVING (BOOKS 1 - 4)

AUTHOR: Nerissa Bell Bryant, Loy Hedgepeth

PUBLISHER: Steck-Vaughn Company YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Grades 5-8 (pub) Pages: 71 Approx. Price: $3.50

SPECIAL FEATURES: Book 1 - Verbs and subjects
Book 2 - Phrases, clauses and sentences
Book 3 - Pronouns, modifiers and verbals
Book 4 - Punctuation and capitalization
Table of contents
Answers to exercises in back
Adult oriented
American: some content information inapplicable

COMMENTS:

These books are designed to develop academic skills of language competence and to develop life coping skills of functional competence. The content is developed in five general knowledge areas; health, government and law, consumer economics, community resources, and occupational knowledge. Each unit has language skills and coping skills; explanation of each language skill is offered, examples are given and practice exercises are provided. The practice exercises in the coping skills section provide drill in the context of a particular knowledge area.

The skills developed in each book are those identified by survey of A.B.E. teachers as most needed. The adult orientation is excellent.

TITLE: LEARNING LANGUAGE

AUTHOR: Philip G. Penner and Ruth E. McConnell

PUBLISHER: The Macmillan Company of Canada Ltd. YEAR: 1963

DISTRIBUTOR:

Readability: Gr. 9 Pages: 487 Approx. Price: $3.85 paper
8.00 cloth

SPECIAL FEATURES:

Designed to promote the interaction of the study of English with an active involvement in speaking and writing English

Table of contents

Index

Fourteen comprehensive chapters which introduce aspects of grammar and writing. Each chapter has illustrations of the material it is presenting and is further supported by practice exercises for the student to do.

COMMENTS:

Excellent resource for beginning and advanced writing groups. Since the emphasis of this book is the use of language, it focusses on many aspects of everyday uses of language (learning to use the library, learning to read and make reports, learning to make a speech, etc.).

TITLE: LEARNING OUR LANGUAGE (Revised book 1 and book 2)

AUTHOR: Jewel Varnado

PUBLISHER: Steck-Vaughn Company YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability: Book 1 Grade 6-7 Pages: 95 each Approx. Price: $4.05 each
Book 2 Grade 7-8

SPECIAL FEATURES:
Table of Contents
Book 2 reinforces the material in Book 1
Each chapter has clear explanations of the materials it is presenting, followed by thorough practice exercises
The books emphasize practical usage, vocabulary development, and the fundamental mechanics of our language.
Answer keys are available.
Each book has a review chapter at the end.

COMMENTS;

These books provide an excellent introduction to the study of functional English. The exercises are clear and well supported by examples. Students will have a good source of review notes by re-reading the explanations at the beginning of each chapter.

TITLE: OPEN-ENDED STORIES

AUTHOR: Milton Velder, Edwin Cohen

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1973

DISTRIBUTOR:

Readability: 4.5 (pub.) Pages: 143 Approx. Price: $5.50 paper

SPECIAL FEATURES:
- Teacher's guide
- Thematic key
- Table of contents
- Introduction to student
- Comprehension questions

COMMENTS:

The 20 stories in this text are unfinished and can be completed orally or in writing. Themes revolve around conflict situations encountered by older teenagers (i.e., drugs, cheating, alcoholism, "the generation gap", romance, identity crises, etc.). While some may be of interest to more mature adults, probably they will interest younger students more. Some stories are particularly American in outlook, and some others may be unsuitable due to the subtle but nonetheless moralizing tone. Still, many are interesting and usuable, either with individuals or in a group situation. Comprehension/discussion questions for each story appear at the end of the book.

TITLE: POWER OF THE PRINTED WORD (Series)

AUTHOR: Bill Cosby, Tony Randall, Malcolm Forbes, Edward Thompson, Lois Markham (Guides)

PUBLISHER: International Paper Company YEAR: 1979

DISTRIBUTOR:

Readability: Pages: Two page leaflets Approx. Price:
One teacher's guide Free as a public service

SPECIAL FEATURES: Individual Titles:
How to Write Clearly
How to Write a Business Letter
How to Improve Your Vocabulary
How to Read Faster

COMMENTS:

These leaflets are reprints of ads appearing in journals. They are each written by well known persons. The teaching guides are one page each, have at least 10 ideas each for classroom use.

TITLE: PRACTICAL COMMUNICATIONS SKILLS 2

AUTHOR: Cheri Cook

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 48 Approx. Price: $2.30
T. Guide .75
Skills Practice 1.15

SPECIAL FEATURES: Teacher's guide
Written for adults

COMMENTS:

This book contains several practical instructions for and examples of writing for everyday purposes. Topics include notes and messages, personal and business letters, job applications, letters and public announcements. Several items not often seen in books are included such as keeping a calendar, press releases, notices and posters, requests for records etc. A skills practice book is also available.

TITLE: READING ROAD TO WRITING (Series of 6 books)

AUTHOR: Robert R. Potter

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1977

DISTRIBUTOR:

Readability: Grade 4 (Pub) Pages: 48 or 64/bk Approx. Price:
$2.00/title
$1.00 teacher's guide

SPECIAL FEATURES:
- Workbook format
- Teacher's guide available
- Table of contents, not detailed
- Illustrated (drawings and photographs)
- Books stand alone, can be used in any order

COMMENTS:

Aimed at linking reading and writing, each lesson has a short, high-interest reading passage with ten comprehension questions. A grammar or usage problem is examined; a good range of practice exercises follow. Suggestions for individual writing are included for each selection with help in proof-reading or identifying grammar or usage principle discussed in the section. Each lesson and each book ends with a review. The six titles are: Sentences, Verbs, Adjectives and Adverbs, Pronouns, Words Often Confused, and Mechanics of writing. The book is strong in supplying good models of writing and in emphasizing that reading and writing are two sides of the same coin.

TITLE: VOCATIONAL ENGLISH (books 1-3)

AUTHOR: Albert E. Jochen, Benjamin Shapiro

PUBLISHER: Globe Book Co., Ltd. YEAR: 1975

DISTRIBUTOR: Globe-Modern Curriculum Press

Readability: High School (pub.) Pages: Approx. Price: $5.00 each

SPECIAL FEATURES: Teaching guide ($1.00 each)
Answer key

COMMENTS:

This series of three books covers a variety of topics, dealing basically with grammar, paragraph building, letter writing, dictionary skills, reading for inference, spelling rules and spelling word lists (with some word lists relating to specific trade areas). The vocabulary is Level 2 and the stress is on communication rather than a series of rules. This series is useful as a supplementary text, but would need much "fleshing out" for use as a major text. The material in the books is useful for adult learners; however, the authors tend to "talk" to high school vocational students.

TITLE: WRITE NOW! INSIGHTS INTO CREATIVE WRITING

AUTHOR: Anne Wescott Dodd

PUBLISHER: Globe-Modern Curriculum Press YEAR:

DISTRIBUTOR:

Readability: High School (pub.) Pages: 107 Approx. Price: $3.50

SPECIAL FEATURES:

COMMENTS:

This book has some ideas that are usable for beginning writers. The book would be much more useful for more advanced writers who want to increase creativity in writing. There are many ideas in the first section that would help students increase word power. Chapters five, six and seven discuss the writing of the short story, drama and poetry. The chapter on poetry could point a way to express thoughts and feelings for many ABE students. The short eighth chapter may produce one or two creative activities for ABE students. The ninth chapter contains a list of tips for writing effectively.

TITLE: A WRITING MANUAL FOR TEACHING THE LEFT-HANDED

AUTHOR: Mildred B. Plunkett

PUBLISHER: Educator's Publishing Service YEAR: 1954, 1967

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 54 each Approx. Price: $1.65 manual
$3.30 practice pad

SPECIAL FEATURES: Includes teachers manual and student practice pad

COMMENTS:

Emphasizing correct position of body, arm, and hand, slant and alignment for the left hander, this book gives the student the tools for writing without a book and without covering what has been written. Useful for the left hander with problems writing legibly.

TITLE: WRITING SENSE

AUTHOR: Robert R. Potter

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1975

DISTRIBUTOR:

Readability: Pages: 260 Approx. Price: $5.50
Guide: $1.00

SPECIAL FEATURES: Teaching Guide

COMMENTS:

This is a book particularly useful for developing writing skills in Level II. It deals with reorganizing and correcting writing problems. Many examples of writing are offered, as well as many suggestions for writing activities from sentences to essays. A short chapter invites the writer to consider future writing needs. While it doesn't cover resumes, it does offer suggestions for writing a letter to accompany an application form. A 37-page guide to standard usage is included. Business and friendly letters are included. Questions for thought or discussion are provided in each chapter. Illustrations and photos of cartoon type drawings. While the publisher judges the book to be junior-senior high, the material is certainly usable (or adaptable) for ABE.

TITLE: WRITING SKILLS WORKSHOPS II AND III

AUTHOR: David and Joseph Gladstone

PUBLISHER: BFA Educational Media (Calif.) YEAR: 1978

DISTRIBUTOR: Holt, Rinehart and Winston of Canada

Readability: Grade 4 (pub.) Pages:

Approx. Price: $135.00
Student skill book 1.35

SPECIAL FEATURES:
- Skill cards, instacheck cards
- Instastart cards for initial placement
- Self-checking - programmed
- Answers and explanations booklet
- Section tests (spirit masters)
- Teacher's guide
- Student skillbooks for additional experience
- Totally individualized
- Student record sheet (spirit master)

COMMENTS:

This kit focuses on capitalization, punctuation, sentence structures, usage and paragraph structure. It can be used to develop adult writing skills to students with low reading achievement. Enrichment activities involving creative writing are provided, as well as practice exercises and remedial drills on all skills.

SPELLING

TITLE: THE CHILDS SPELLING SYSTEM: The Rules

AUTHOR: Sally B. and Ralph Childs

PUBLISHER: Educators Publishing Service YEAR: 1973

DISTRIBUTOR: Educational Resources Ltd.

Readability: N/A Pages: 30 Approx. Price: $4.75

SPECIAL FEATURES:
Teacher reference
"Childs" in title refers to author's name, not content
Includes ditto master of rules

COMMENTS:

This is a reference book for teachers which explains spelling rules and gives examples for plurals, prefixes, suffixes and apostrophes. The ditto master has a list of rules. Copies could be given to students for quick reference.

TITLE: A GUIDE TO TEACHING PHONICS

AUTHOR: June Lyday Orton

PUBLISHER: Educators Publishing Service, Inc. YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 99 Approx. Price: $6.50

SPECIAL FEATURES: Teacher reference

COMMENTS:

This book has 22 phonics units. Each unit contains a section for "older students". Applications for both reading and spelling are given. There is a very helpful 32-page introduction giving teaching procedures to use in phonics lessons. The introduction also contains definitions of terms, a beginning lesson, and suggestions for planning lessons. This book advocates a synthetic phonics approach.

TITLE: INDIVIDUALIZED INSTRUCTION IN SPELLING

AUTHOR: Roger A. Goodson, Barbara Floyd

PUBLISHER: T. S. Dennison and Company, Inc., YEAR: 1974

DISTRIBUTOR:

Readability: Teacher Reference Pages: 125 Approx. Price: $6.50

SPECIAL FEATURES:

COMMENTS:

This book was written with children in mind, however, it outlines a particularly useful plan for individualizing spelling. It also suggests methods for the visual, auditory and kinesthetic teaching of spelling. It contains sections on dictionary use, spelling rules, rules for syllabication and mnemonic devices. Appendices include an informal spelling inventory, diagnostic spelling tests and tests of phonic skills. Except for separate pages or key word pictures, the material is useful for adults and can be used with any spelling program.

TITLE: THE MECHANICS OF SPELLING

AUTHOR: Alice Milholland, Jim Mitchell

PUBLISHER: Educulture YEAR:

DISTRIBUTOR:

Readability:	Pages: 7 booklets 40-50 pages	Approx. Price: $249.50 (U.S.)

SPECIAL FEATURES:
- Teacher's Manual
- Student response manuals
- Cassettes
- Test cassettes
- Self-instructional
- Option teacher contract
- Single modules may be purchased
- Adult in format

COMMENTS:

This program emphasizes the regular patterns in spelling. Students using it individually should have reasonably good listening skills. The teacher should monitor progress quite closely. The program can be used well with a group of students where the tapes can be stopped and supplementary instruction given.

TITLE: PHONICS IN PROPER PERSPECTIVE

AUTHOR: Arthur W. Heilman

PUBLISHER: Charles E. Merrill Publishing YEAR: 1976

DISTRIBUTOR:

Readability: Pages: 133 Approx. Price: $4.50

SPECIAL FEATURES: Teacher resource book

COMMENTS:

For the teacher who has questions about the role of phonics, the first chapter of this book puts the question into perspective. Chapters two to five deal with readiness, consonants, vowels and structural analysis, as well as the use of the dictionary as a word attack strategy. The sixth chapter describes alternative approaches to the teaching of phonics in beginning reading. The approaches include linguistic (i.e., regular spelling), i. t. a. and programmed reading.

While the book is directed to the teachers of children, it provides a sound approach in reading regardless of the age of the students. Substituted chapters and deletions would have to be made for pictures and games. Word lists are useful.

TITLE: SOLVING LANGUAGE DIFFICULTIES - Remedial Routines

AUTHOR: Amey Steere, Caroline Peck, Linda Kahn

PUBLISHER: Educators Publishing Service, Inc. YEAR: 1971

DISTRIBUTOR: Educational Resources Ltd.

Readability: Grades 4-6 Pages: 168 Approx. Price: $3.30

SPECIAL FEATURES: A workbook of spelling techniques and language patterns
This book deals extensively with syllables, syllable division, prefixes, suffixes, accent and spelling rules
The book is divided into four sections and each section has an introduction related to the material it will cover

COMMENTS:

This workbook has been designed for, and the contents used with, fourth, fifth, and sixth grade children having a specific language disability. It is the authors' belief that "the English language has many patterns and that a study of these will facilitate the task of the dyslexic and speed his progress. To achieve this aim will require a great deal of supervision from the teacher."

This book is an excellent resource in conjunction with other instruction. There are many practice exercises for spelling rules and good word and phrase lists for dictation.

TITLE: SPELL OF WORDS

AUTHOR: Elsie T. Rak

PUBLISHER: Educators Publishing Service, Inc. YEAR: 1970

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 124 Approx. Price: $2.65
Manual: 2.20

SPECIAL FEATURES: Reinforces the material presented in
Spellbound by Elsie T. Rak
Table of contents
Index
Teacher's manual available which contains answer keys to workbook exercises, outline of suggested lesson plan, and provides dictation drills for each of the spelling elements taught.

COMMENTS:

This workbook was specifically designed for people with specific language disability, but it is also recommended for anyone who has trouble with spelling.

The order of presentation of chapters in this workbook is flexible. A student may start at the beginning and work through this workbook or his attentions may be focussed on the chapters that most meet his needs.

TITLE: SPELLBOUND - PHONIC READING AND SPELLING

AUTHOR: Elsie T. Rak

PUBLISHER: Educators Publishing Service, Inc. YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 135 Approx. Price: $2.85
Teacher's Manual $2.85

SPECIAL FEATURES:
Remedial workbook for spelling and reading
Table of contents
Index
Teacher's manual available which contains answer keys to workbook exercises, outline of suggested lesson plan, and dictation drills for each of the spelling elements taught
Each chapter is well introduced and supported by practice exercises

COMMENTS:

This workbook is a very basic speller that would be useful to any student who reads at a very low level or who wishes to learn how to spell. The material was developed for use with students and adults identified as having specific language disability.

TITLE: SPELLING HANDBOOK OF ENGLISH REFERENCE AND STUDY GUIDE

AUTHOR: R. O. Orgel

PUBLISHER: Educators Publishing Service YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 120 Approx. Price: $6.00

SPECIAL FEATURES: Refers to British spelling of words
Advanced reader could use this book directly
Teacher resource book

COMMENTS:

This book would be useful with advanced spellers who want or need to revive spelling rules and generalization and want more challenge in spelling. Besides dealing with rules, the book contains chapters on language, words in current fashion, spelling demons and challenging words.

TITLE: SPELLING WORD POWER LABORATORY IIIa

AUTHOR: Dr. D.H. Parker, F.R. Walker

PUBLISHER: Science Research Associates

DISTRIBUTOR:

Readability: Gr. 7 (pub) Pages: Kit Approx. Price: $110.00 U.S./Kit

SPECIAL FEATURES: Teacher's handbook
Self-teaching
Individualized

COMMENTS:

This kit is useful for students who are good readers and need only a review of spelling rules and generalizations. It is not useful for poor spellers who need auditory work and a lot of practice. The student is given a Student Record Book. The Lab is set up so that the student takes a pretest and then works only in the areas that show weakness. Check tests are given at the end of each section. A second set of exercises and check tests are available for students who need more work in any one area.

TITLE: TARGET: SPELLING

AUTHOR: Margaret M. Scarborough, Mary Brigham Bullock, Teresa Ann Millar

PUBLISHER: Steck-Vaughn Comapny YEAR: 1979

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 126 each Approx. Price: $4.00 ea. Cdn.

SPECIAL FEATURES:

COMMENTS:

This series of three spelling workbooks is written for children and, as such, has some limitations. However, there are many useful exercises for a student first learning to read and spell. The pages are perforated and could, therefore, be placed in the student's binder with extended activities.

TITLE: TEACHING WORD ATTACK SKILLS

AUTHOR: Lee Ann Rinsky, Barbara Griffith

PUBLISHER: Gorsuch Scarisbrick YEAR: 1978

DISTRIBUTOR:

Readability: Pages: 121 Approx. Price: $6.50

SPECIAL FEATURES: Teacher reference

COMMENTS:

This book was written as a self-instruction manual to provide teachers with an in-depth background in word attack skills. It would be extremely useful to ABE teachers with limited knowledge of phonics and structural analysis. Volunteer tutors in literacy programs would also find it to be an excellent source of information. While it is intended as a self-help manual for teachers, it also presents teaching implications. There is a glossary of terms, a list of basic sight words for older readers, phonemegrapheme sequence, lists of common prefixes and suffixes, an overview of English orthography, a use of cloze, the Dolch Basic Sight Word List, dictionary skills, and several reference book lists. Least useful parts of the book for B.C. ABE teachers are those concerned with various apsects of American English and one reference list of word books for children.

LEARNING SKILLS

TITLE: ANGLING FOR WORDS

AUTHOR: Carolyn C. Bowen

PUBLISHER: Academic Therapy Publications YEAR: 1976

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 265 Approx. Price: $7.95 study book
Student: 3.95
Teaching guide: 6.95

SPECIAL TRAINING: A study book for language training
Teacher's guide: "The Teacher's Line"
by Dorothy B. Montgomery
Clear outline of structure and terminology
Table of contents of "Concepts"

Level 1 short vowels and consonants
2 vowel - consonant e
3 controlled vowels g(j), con. digraphs
4 UCU syl. division
5 vowel digraphs
6 special syls. and situations
7 spelling rules presentations

COMMENTS:

Angling for Words was designed for students diagnosed as having specific or developmental dyslexia or specific language disability.

The author recommends this program for use with a student group of five or less. The teacher's guide, "The Teacher's Line", is an excellent resource and has a good introduction to the areas of language and learning disabilities.

Angling for Words is useful as a resource tool for drill material in word attack or specific phonoeme weaknesses. The many work lists are helpful for oral spelling and for illustrating spelling rules.

TITLE: THE CANADIAN OXFORD SCHOOL ATLAS (4th Ed.) Canada Metric

AUTHOR: Quentin Stanford (Ed.)

PUBLISHER: Oxford University Press YEAR: 1977

DISTRIBUTOR:

Readability: Pages: 172 Approx. Price: $7.00 hardbound

SPECIAL FEATURES:
- Table of contents
- Statistical graphs and tables
- Coloured maps
- Gazettes of Canada and the world
- Size - 19 x 26 cm.
- Very small print

COMMENTS:

This atlas contains 41 graphs and tables presenting statistical information on Canadian population, production, and trade, based on the 1976 census. The maps of Canada provide information on population. Physiography, geology soils, climate, agriculture, natural resources, native peoples, and manufacturing, as well as topography. Boxed information provides facts and explanations regarding special features such as city growth, farm areas by province, trapping and fur farming, the St. Lawrence Seaway, etc. Topographical maps include: statistics on area, population, production, and communications. Another section of the atlas displays urban land use, major Canadian and American cities being used as examples. The world maps are mainly topographical, providing some information on geological formation, minerals, vegetation, land use, climate, political boundaries, and population density. Separate maps show urban land use, energy, economic geology, climate, mineral production, economic regions, employment categories, population distribution and growth, nutrition, birth and death rate. As Atlases go, this one is fairly well laid out, although sometimes cramped, and the print is minute.

TITLE: ENGLISH EVERYWHERE: MEANING, MEDIA AND YOU

AUTHOR: Robert R. Potter

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1971

DISTRIBUTOR:

Readability: junior sec. (pub) Pages: 270 Approx. Price: $7.75
senior sec. 1.00 guide

SPECIAL FEATURES: Teacher's guide and answer key
Attractive format
Well illustrated (drawings, cartoons & photographs)
Review chapters at end of each of two parts

COMMENTS:

In two parts, "How Words Work" and "Words in our World", this book gives an introduction to semantics and media study. It links the communications skills of reading, writing, listening and speaking using newspaper stories, advertising, the language of TV and movies, humour, slang, and the language of politics. Each of 25 sections (not including the review chapters) begins with a reading selection often built around questions; this is followed by a section called "What's It All About" which, through additional details and questions, further develops the topic; next comes "Put It Into Practice", followed by "Discovering Word Origins". A set of exercises in choosing between standard and non-standard usage comprises the final chapter. The discussion and exercise materials are directed to a high school student's environment, but are largely suitable for adults.

TITLE: EVERYDAY READING AND WRITING (Rev. ed.)

AUTHOR: Frank C. Laubach, Elizabeth Mooney Kirk, Robert S. Laubach

PUBLISHER: New Readers Press

DISTRIBUTOR: Educational Resources Ltd.

Readability: 6.4 (pub) Pages: 272 Approx. Price: $8.95
3.95 Teacher's guide

SPECIAL FEATURES:
- Separate teacher's guide
- Table of contents
- Comprehension and vocabulary exercises
- Review exercises
- Units available on separate reprints

COMMENTS:

Eleven units make up this text. They cover the reading of signs; newspapers; personal and business letters and papers; magazines; maps; and different types of instructions; the writing of personal and business letters; and the use of the dictionary, telephone directory, and reference books. Drawings, diagrams, and replications of actual printed material (e.g., a driver's license, want ads, dictionary page) illustrate the units. Comprehension and vocabulary exercises, and periodic reviews are included. Because the content is American, it would be desirable to substitute local materials in place of those reproduced. Another reason for the latter suggestion would be to overcome the tendency for textual material dealing with real-life content to somehow stultify it by pressing it between the pages.

TITLE: A FIRST THESAURUS: THE WORD HUNTER'S COMPANION

AUTHOR: James Green

PUBLISHER: The Book Society of Canada YEAR: 1977

Readability: Grade 4-9 (pub.) Pages: 112 Approx. Price: $2.95 paper

SPECIAL FEATURES:
- Introduction for students
- Table of contents
- Index
- 210 key entries
- Alphabetical arrangement of entries within 4 separate sections (nouns, adjectives, verbs, and adverbs)
- No diacritical marks
- Definitions for all synonyms listed
- Suitable for ESL

COMMENTS:

This is a simple, clearly laid-out, and well-organized introductory thesaurus. Key words and synonyms are presented in bold type, and ample white space allows easy access to the print. Because each synonym is defined, the user can accurately choose the most appropriate one. The index provides all past tense forms of verbs listed. The definitions and the arrangement of entries into parts of speech categories make this a useful tool for ESL, as well as literacy students.

TITLE: FORMS IN YOUR LIFE

AUTHOR: Thomas F. Elrick, Leslie Wyle

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1976

DISTRIBUTOR:

Readability: High School (pub.) Pages: 89 Approx. Price: $ 3.75 paper

SPECIAL FEATURES: Tables of contents
Abbreviations and short forms as appendix
Introduction to student (practice lesson)
Canadian content

COMMENT:

This book includes 22 lessons, each explaining the use and filling out of a particular form. The types of forms discussed are applications for social insurance number, a job, car insurance, loan, credit, marriage license, a savings bond, family allowance, union membership, armed forces membership, personal chequing or savings account, life insurance, deposit slips, cheques, tax deduction returns, bank statements, and tax returns.

The form of each lesson consists of an introduction to vocabulary exercise, followed by reproductions of actual forms to be filled, along with hints and helps. In a number of instances the reproductions are reduced in size and consequently difficult to read, but this could be remedied by having the actual forms on hand. The book was written for high school students, and while it is generally adult in tone and format, it sometimes makes reference to "graduating from high school", reaching the age of 18, getting a driver's license, getting married, etc. Prior examination of the text will allow teachers to eliminate these references or to explain them where necessary. The layout is attractive and clear.

TITLE: GETTING DOWN TO BUSINESS ENGLISH, Books 1 and 2

AUTHOR: Christopher Pearson

PUBLISHER: The Book Society of Canada Ltd. YEAR: 1976

DISTRIBUTOR:

Readability: Pages: Bk. 1: 176 pp. Approx. Price: $4.40
Bk. 2: 160 pp. Teacher's book 2.50

SPECIAL FEATURES:
Teacher's book available
Tapes to accompany books are available
(British English)
Designed for ESL students
A basic course in business English
Vocabulary lists included
Each book begins with assessment test
Teacher's Book 1($6.25) contains lesson-by-lesson notes, Book 2($2.50), general guidelines with sample lesson plan

COMMENTS:

By the end of Book 1, students should have mastered a core of common structures and a basic vocabulary of one thousand words. The structural load of each lesson is roughly in inverse proportion to the vocabulary load. These books, particularly Book 2, is mainly useful for the 'hidden' second language student often in ABE classes. Lessons include conversations, grammar exercises, reading passages, comprehension questions, language points and writing exercises. By the end of Book 2, the student should have mastered the most important items of structure and vocabulary (about two thousand words) for common business and conversations in English.

TITLE: IN OTHER WORDS: AN INTRODUCTORY THESAURUS

AUTHOR: Murray J. Dobson, Patricia J. Hughes

PUBLISHER: Holt, Rinehart and Winston of Canada, Ltd. YEAR: 1967

DISTRIBUTOR:

Readability: Pages: 394 Approx. Price: paper

SPECIAL FEATURES:
- Introduction to teacher
- Alphabetical arrangement of entries
- Antonyms supplied
- Illustrative sentences
- Approximately 2500 key entries
- No diacritical marks

COMMENTS:

This attractively-designed thesaurus contains a number of distinguishing features which make it useful as an introductory reference tool. Each alphabetical section is introduced by a short collection of points of information regarding the history, sound, and cultural use of the particular letter of the alphabet. Key entries are in bold type, highlighted by a band of colour. Synonyms, their usage denoted by part-of-speech notations, appear in white in the centre of the page, as do sentences illustrating the use of the key word in context. A band of colour on the right hand side of the page highlights antonyms. The simplicity in organization and design make this reference one that is easy to use.

TITLE: IT'S ON THE MAP (Practice in Survival Reading 6)

AUTHOR: Patricia Kelly Waelder

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: 5+ (pub.) Pages: 64 Approx. Price: $3.00 paper

SPECIAL FEATURES:
- Table of contents
- Introductions to teacher and student
- Word list (of above grade 5 level words) as appendix
- Answer key in book
- Introductory practice lesson
- 25 full-page reproductions of sample maps (black and white)
- Comprehension questions

COMMENTS:

This book deals with map reading as well as map making skills. The types of maps included are, for the most part, reproductions of authentic maps and range from topographical, historical and climatic maps to floor plans, flow charts, cut-away diagrams and transit route maps. Comprehension exercises of 10 questions each accompany each map; they include factual and inferential questions, as well as one evaluative per exercise. In addition, some questions whose answers cannot be determined from the information given are posed. The layout is crisp and clear, utilizing lots of white space. A little more than half the maps are of the U.S., or American in content.

TITLE: LABEL TALK (Practice in Survival Reading 3)

AUTHOR: Calvin Greatsinger

PUBLISHER: New Readers Press YEAR: 1976

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4+(pub) Pages: 62 Approx. Price: $3.00 paper

SPECIAL FEATURES: Tables of Contents
Introductions to teacher and student
Word list (of above grade 4 level words) as appendix
Answer key in book
Comprehension questions
Introductory practice lesson

COMMENT:

This book contains 25 2-page lessons on reading information and instructions on labels from different consumer items such as clothing and footwear, cleaning products, small appliances and hardware, to name a few. Each full-page illustration is followed by a page of 10 comprehension questions of the factual, inferential and evaluative types. It should be noted that metric measurements and quantities are not used, nor are the laundry symbols now in common use in Canada. Most of the illustrations are not actual reproductions of the original print, but the layout is well done as in other titles in the series.

TITLE: LET'S LOOK IT UP (Practice in Survival Reading 7)

AUTHOR: Patricia Kelly

PUBLISHER: New Readers Press YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: 5+ (pub.) Pages: 63 Approx. Price: $3.00 paper

SPECIAL FEATURES: Table of Contents
Introductions to teacher and student
Word list (of above grade 5 level words) as appendix
Comprehensive questions
Introductory practice lesson

COMMENTS:

This book consists of 25 lessons covering practice with various reference tools, including dictionary entries, glossaries, indexes, encyclopaedias, almanacs, record books, schedules, charts, diagrams, calendars, telephone books, catalogues, and guidebooks. The 25 illustrations are reproductions of actual printed material. A page of ten comprehension questions (factual, inferential, and evaluative) accompanies each illustration. Some questions cannot be answered from the information provided; the answer key acknowledges this. Some of the content (e.g., in the calendar, guidebook, telephone book and bus schedule units) is particularly American oriented, but as with other titles in this series, local materials could be substituted. Layout is nicely done, using a good ratio of white space to print.

TITLE: LIBRARY OF ADULT BASIC EDUCATION LEARNING ACTIVITY PACKAGES

AUTHOR: Mary C. Mulvey, Ed.

PUBLISHER: P.A.R. Incorporated YEAR: 1978

DISTRIBUTOR:

Readability: Varies (in instructor's manual) Pages: Approx.
Price:$1,000

SPECIAL FEATURES: Reproducible
Teacher's manual
74 separate learning activity packages
durable (mylar coated)
General and specific objectives for each activity
Correlated with APL Survey
Post-tests for each activity

COMMENTS:

This collection of learning activities is presented on separate 22 x 28 cm. plastic-coated sheets which are filed in a cardboard filing system. The materials are directed at the skills of reading, writing, problem solving, computation, speaking, listening, viewing, and identification of facts and terms, all within the context of single, real-life activities; e.g., using the telephone, coping with a heart attack, using the post office. A complete list of titles follows. While the intent and format of this program are commendable, the content is American, and some of the activities are a little too simplistic; e.g., in the telephone activity questions such as "Where do you listen?", designed to familiarize students with the terminology (i.e., "receiver") could be seen as insulting to an adult. Two options could allow some use from this program:

(1) Ordering the program (an expensive venture), and cutting and pasting to adapt it for Canadian use, or to omit potentially offensive content.

(2) Using a sample activity from the program (available upon request from the publisher), as a model for local curriculum development (a time-consuming prospect), using the list of titles as take off points.

TITLE: THE NEW ROGET'S THESAURUS IN DICTIONARY FORM (REV. ED.)

AUTHOR: Norman Lewis

PUBLISHER: G. P. Putnam's Sons, N.Y. YEAR: 1978

DISTRIBUTOR: Academic Press Canada

Readability: Pages: 552 Approx. Price: $7.50 hardbound

SPECIAL FEATURES: Introduction to user
List of abbreviations used
Over 17,000 individual entries

COMMENTS:

The dictionary format of this thesaurus and the spacious layout make it an appealing reference tool. The individual entries are each followed by a reference to one or more major categories, allowing for thorough followup and accuracy in terms of the sense of the word desired. Major categories are cross referenced.

TITLE: NEWSPAPER WORKSHOP: Understanding Your Newspaper, 2n Ed.

AUTHOR: Howard F. Decker

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1976

DISTRIBUTOR:

Readability: 11 (SMOG) Pages: 152 Approx. Price: $5.00 paper

SPECIAL FEATURES:
1. Teacher's guide - $1.00
2. Workbook format
3. Table of contents
4. Skill exercises

COMMENTS:

The 67 units in this workbook deal with skills necessary to understanding a newspaper. News vocabulary, sports terms, newspaper structure and terminology, types of news items, editorials, photograh analysis, news story evaluation, proofreading, reviews, classified ads, and news headlines are only a few of the topics covered. Facsimiles of newspaper pages appear throughout as illustrations to the textual descriptions and explanations. Layout is well executed, creating lots of white space. A foreseeable difficulty exists with this book, however. The content is American oriented and somewhat dated (1970 and 1971 datelines are common). Probably this workbook could be used selectively to introduce specific newspaper analysis skills using local newspapers, or instructors could use it as a guide in developing lessons around the use of newspapers. Another difficulty is the use of a workbook format to deal with skills and content which are so obviously social in nature, and which could be more effectively conveyed in a group discussion situation. With little effort, the book could be adapted for the latter use.

TITLE: READ THE INSTRUCTIONS FIRST (Practice in Survival Reading)

AUTHOR: Calvin Greatsinger

PUBLISHER: New Readers Press YEAR: 1976

DISTRIBUTOR: Educational Resources Ltd.

Readability: 4+ (pub.) Pages: 62 Approx. Price: $3.00 paper

SPECIAL FEATURES:
- Table of contents
- Introductions to teacher and student
- Word list (of above grade 4 level words) as appendix
- Answer key in book
- Comprehension questions
- Introductory practice lesson

COMMENTS:

This book contains 25 2-page lessons on following instructions, as related to specific, everyday procedures. These include interpreting a schedule of motel rates, using a spot remover, baking a cake, taking a cold capsule and responding to a traffic citation, among others. A few of the lessons are particularly American in content (e.g., getting a driver's license and filing for unemployment insurance, but the remainder are general in their application. The examples are not, (with a few exceptions) as in other books of this series, actual reproductions of printed material. Each full-page illustration is followed by a page of 10 comprehension questions (factual, inferential and evaluative). Layout is good, typical of this series. Again, this book could be used as is, or as a supplement to locally developed materials.

TITLE: READING AND FOLLOWING DIRECTIONS

AUTHOR: Winifred Ho Roderman

PUBLISHER: Janus Book Publishers YEAR: 1978

DISTRIBUTOR:

Readability: 2.6 (Spache) Pages: 64 Approx. Price: $4.00

SPECIAL FEATURES: Teacher's guide and answer key (free)
Table of contents
Guide to phonetic respellings
Introduction to students
Workbook format

COMMENTS:

The 8 units in this book cover one-step directions, two or more step directions, making and assembling things, using appliances, making things to eat, heeding warnings, reading labels, and giving directions. The units contain explanations, phonetic respellings for difficult words (in brackets following each word) b & w illustrations (mostly cartoon format), comprehension exercises of various types, vocabulary exercises, and review tests. The examples used are common situations or objects, e.g. traffic signs, sending a fire alarm, using a fire extinguisher, assembling a plant hanger, operating a gas water heater, following a recipe, using a flammable glue, and using an ammonia cleaner, to name a few. Although the cartoon characters may be regarded as juvenile by some, the book is adult in tone. It could be used as a starting point for generating lessons around directions brought into the classroom by students.

TITLE: READING AND STUDY SKILLS: Troubleshooter II, Book 6

AUTHOR: Joel Weinberg

PUBLISHER: Houghton Mifflin Company YEAR:

DISTRIBUTOR:

Readability: Pages: 60 Approx. Price: paper

SPECIAL FEATURES:
- Teacher's guide and answer key
- Workbook format
- Skill exercises
- Pre-test and manual tests
- Student progress chart

COMMENTS:

The four lessons in this book cover alphabetizing, using books and reference works, study skills and taking tests, and outlining. The format is the same as others in the Troubleshooter series. This self-paced workbook could also be used as the basis for group work in the listed skills areas.

TITLE: READING FOR SPEED AND ACCURACY (A Better Reading Workshop, Book 1)

AUTHOR: Robert R. Potter

PUBLISHER: Globe-Modern Curriculum Press YEAR: 1978

DISTRIBUTOR:

Readability; 4-6 (pub.) Pages: 60 Approx. Price: $2.50 paper
1.00 Teacher's guide

SPECIAL FEATURES:
Teacher's guide for series
Workbook format
Introduction to student
Skill exercises
Three reading tests

COMMENT:

The 36 skill units in this workbook are mainly concerned with skimming in reading. Each unit begins with a brief introduction and directions which is followed by a skill application. Some facsimiles of actual printed material (e.g., want ads, telephone directory, book index, traffic signs) appear in the text. Black and white photographs and line drawings also illustrate the units. Students to whom efficient reading is an entirely new concept, will require supplementary exercises. Skimming is a skill involving a time element. The book does not provide for any timed work. With teacher guidance, the book could be a useful tool for work with individuals or as the focus for group instruction in more efficient reading. Layout is nicely executed, not cramped. The 3 reading tests which conclude the workbook are included for the purpose of providing practice with different kinds of test questions and different types of tests. They are not meant as final tests on the skills presented in the book.

TITLE: SCIENCE WORKSHOP

AUTHOR: Seymour Rosen

PUBLISHER: Globe-Modern Curriculum Press YEAR:

DISTRIBUTOR:

Readability: 4-5 (pub.) Pages: Approx. Price: $4.50/title

SPECIAL FEATURES:
- Workbook format (21 x 28 cm.)
- Table of contents
- Comprehension exercises
- 12 texts in 4 subject areas
- Separate teacher's guides and answer keys

COMMENTS:

The 12 books in this series cover biology, earth science, chemistry and physics at 3 levels (Books 1-3 for each subject). The books may be used in any order as they are not organized by reading level, and the information in each book stands on its own. The lessons (approximately 26 in each book) follow a structured format which begins with a short reading passage of 5-6 paragraphs upon which the accompanying comprehension exercises are based. 4-5 vocabulary definitions (scientific terminology) precede the reading passages. The comprehension exercises are varied and include filling in blanks, labelling diagrams, matching definitions, identifying parts, choosing from multiple choice, and answering evaluative questions requiring short-paragraph answers. Black and white photographs, line drawings, and diagrams accompany the text. Simple experiments are demonstrated at various points throughout the text. Layout of print and illustrations is spacious and attractive. These texts can be used for reading comprehension in the science area, or for the devlopment of scientific concepts and vocabulary.

TITLE: SPECIAL STUDY SKILLS (A Better Reading Workshop, Book 4)

AUTHOR: Robert R. Potter

PUBLISHER: Globe-Modern Curriculum Press YEAR:

DISTRIBUTOR:

Readability: 4-6 (pub.) Pages: 60 Approx. Price: $2.50 paper

SPECIAL FEATURES:
- Teacher's guide
- Workbook format
- Introduction to student
- Skill exercises
- 3 reading tests

COMMENTS:

The 31 skill-builder units in this workbook focus on referencing skills. Covered in the units are such skills as reading a table of contents, reading an index, using reference books, using the library, reading maps and graphs, understanding content area reading, using the dictionary, and writing tests. Facsimiles of actual printed materials (e.g., index, catalogue cards, table of contents), line drawings, black and white photographs, and diagrams illustrate the text. Although it is not possible within the limited space of the book to provide sufficient practice in the skills introduced, the book could serve as starting point with individuals, or as a focus in group instruction if supplementary materials or exercises were supplied by the teacher. Layout is well executed and spacious. The 3 reading tests which conclude the workbook are not meant as final tests on the skills presented in the book, but are included for the purpose of providing practice with different kinds of questions and different types of tests.

TITLE: STECK-VAUGHN ADULT READING: A SEQUENTIAL PROGRAM

AUTHOR: Sam V. Dauzat; Jo Ann Dauzat, Wayne Otto;
Burton W. Kreitlow

PUBLISHER: Steck-Vaughn YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability: Level 1:0-4
Level 2:4-8

Pages:

Approx. Price:
Level 1:$468.00
Level 2:$396.00
Audio Cassette $59.95

SPECIAL FEATURES:
- Individualized format
- Teacher's guide
- Program placement inventory (criterion referenced)
- Learner profile
- 15 skill books ($3.95/bk)
- Audio Cassettes available to accompany first 4 books
- Self correcting format
- Adult oriented
- American content
- Teacher's guide includes a discussion of characteristics of adult learners, with implications for teaching

COMMENTS:

The series develops skill in pre-reading, sight words, phonics, structural analysis, words, sentences, main idea, relationships/ conclusions, sequence, locating and organizing information, maps, graphs and tables. Designed specifically for adults, vocabulary is drawn from the Kučera-Francis list of adult vocabulary, presenting the printed form of the adult's oral language. The Guide includes specific page by page teaching suggestions for the skill books, as well as instructions for use of the placement inventory and specific skills inventories included at each level. All inventories are criterion referenced resulting in students working only at skills in which they are deficient; no grade levels are assigned.

TITLE: STEPS TO LEARNING--Books 1 and 2

AUTHOR: Dr. Burton W. Kreitlow

PUBLISHER: Steck-Vaughn Company YEAR: 1974

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 64 each Approx. Price: $4.00 per title

SPECIAL FEATURES:
- Answer keys
- List of skills introduced
- Some number skills
- Instructions to teacher on each page

COMMENTS:

These workbooks are written for adults and provide supplementary Level I practice, mainly in reading. They include a few basic number skills such as counting and measuring, and provide a little practice in cursive writing. Useful early in a beginning program.

TITLE: TEACH THEM THE WAY THEY LEARN: A WAY TO IDENTIFY AND TEACH ADULTS WITH LEARNING DIFFICULTIES

AUTHOR: Donna Stainsby, Keith Fedrick, Betty Mackie

PUBLISHER: Ministry of Education YEAR: 1980

DISTRIBUTOR:

Readability: Student material, level one (Grades 1-4) Pages: Approx. Price:

SPECIAL FEATURES:
Description of kinds of learning difficulties encountered in level 1 ABE
Assessment tool for identification of students with such difficulties
Synthetic phonic approach to teaching basic word identification and spelling skills to adults with learning difficulties. Not a complete communications program
Table of contents
Referenced to other sources of instructional materials
Comprehensive practice materials for all concepts taught
Six instructional modules.

COMMENTS:

The instructional materials are organised to be very flexible for the use of experienced teachers or to serve as a basic curriculum for teaching word identification skills. Each module includes a general objective, specific instructional objectives, background information for the less experienced teacher, suggested teaching techniques, word lists, practice exercises, and suggested techniques for evaluation. A final cumulative pencil and paper evaluation follows module VI. Rationales and practical advice for the concepts taught are developed throughout.

TITLE: THEMES FOR LEARNING AND TEACHING: A CONTENT GUIDE FOR TEACHERS OF E.S.L. AND FOR COMMUNITY WORKERS

AUTHOR: E.S.L. Core Group

PUBLISHER: E.S.L. Core Group YEAR: 1979

DISTRIBUTOR:

Readability: Pages: 225 Approx. Price: $10.00 paper

SPECIAL FEATURES:
- Table of contents
- Introduction to teacher
- Objectives
- Suggested classroom activities
- Topic bibliographies
- Topic index
- Suitable for E.S.L.
- Suitable for group activities

COMMENTS:

This document is a content-guide for the teaching of English as a second language, based on a Freireian orientation , i.e. the use of "codes", "key words" and "generative themes". Eight themes form the core of this curriculum: consumption, education, family life and leisure time, health, housing, immigration and citizenship, transportation, and work. Each theme has been divided into topics and sometimes subdivided further. Each topic has been divided into three levels: "descriptive", "problematising" and "alternatives". Every theme is introduced by a chart outlining topics and levels and summarizing subject matter dealt with under each. A list of topics and "conscientization objectives" follows this. The writers of the guide clearly state that the content reflects a particular point of view, and a philosophical and political standpoint developed through experiences in working with immigrants. The content and organization of the guide make it suitable for both ESL students and speakers of English; included in each topic are key words, codes, objectives, motivating questions, suggestions for classroom activities, topics for research, and suggested aids, audio-visual and printed materials. This guide is a comprehensive effort at translating Freire's approach into a Canadian situation.

TITLE: WORDLY WISE SERIES (BOOKS 1 - 9)

AUTHOR: Kenneth Hodkinson and Joseph G. Ornsto

PUBLISHER: Educator s Publishing Source, Inc. YEAR: 1978

DISTRIBUTOR: Educational Resources Ltd.

Readability:	Bk.1 - Gr. 4	Pages:	Approx. Price:
	Bk.2 - Gr. 5		$2.65 each (student)
	Bk.3 - Gr. 6		$2.50 each (manual)
	Bk.4 - Gr. 7	Bk.7 - Gr. 10	
	Bk.5 - Gr. 8	Bk.8 - Gr. 11	
	Bk.6 - Gr. 9	Bk.9 - Gr. 12	

SPECIAL FEATURES:
- Sequential vocabulary workbook series for grades four through twelve
- Employs crossword puzzles, riddles, word games to teach new words
- Books 1-6 introduce approx. 375 words each
- Books 7-9 introduce approx. 500 words each
- Books 1-3 provide glossaries for the words used; starting with the fourth book the student uses a separate dictionary
- Table of contents
- Standardized presentation to each chapter--three lessons with four exercises in each lesson
- Teacher's key for each book.

COMMENTS:

Wordly Wise is a good resource for high interest or novel exercises in vocabulary building (word games, crossword puzzles, etc.). As a series it is very thorough and well supported by practice exercises. The clearly established grade levels of the books in this series, allow an instructor a quick assessment of a student's performance level.

TITLE: WRITING TO OTHERS (Practical Communications Skills 2)

AUTHOR: Cheri Cook

PUBLISHER: New Readers Press YEAR: 1978

DISTRIBUTOR: Educational Resources

Readability: 4.8 (pub.) Pages: 48 Approx. Price:
$2.50 paper
1.00 Teacher's guide
1.25 Skills practice

SPECIAL FEATURES: Teacher's guide - 14 pages
Non-sexist language
Table of contents
Skills practice book with answer key
available separately - 31 pages

COMMENTS:

The 8 lessons in this book cover writing: notes and messages, personal letters, special notes, invitations, business letters, job applications, and public announcements. Black and white photographs, samples of items, and some facsimilies of actual printed materials accompany the attractively laid-out text. Straightforward and clear in presentation.

TITLE: YELLOW PAGES OF LEARNING RESOURCES

AUTHOR: Richard Wurman

PUBLISHER: The M.I.T. Press YEAR: 1972

DISTRIBUTOR:

Readability: Pages: 94 Approx. Price: $2.00

SPECIAL FEATURES:

COMMENTS:

This book describes itself as "a handshake with the city" although the ideas are certainly not limited to city dwellers. It is an excellent resource for teachers and students looking for shared learning and experiences in the community. Each title of the 71 activities starts with "What can you learn in/at/about/from .....?" Some of the topics are City Hall, Construction Site, Post Office, Zoning, Social Worker, etc. There is a chapter on the suggested use of the book. Also included is an appendix of programs using environments outside the classroom for learning experiences.

TITLE: YOUR DAILY PAPER (Practice in Survival Reading 5)

AUTHOR: Wendy Stein

PUBLISHER: New Readers Press YEAR: 1977

DISTRIBUTOR: Educational Resources

Readability: 5+ (pub) Pages: 63 Approx. Price: $3.00 (paper)

SPECIAL FEATURES:
- Table of contents
- Introductions to teacher and student
- Word list (of above grade 5 level words) as appendix
- Answer key in book
- Comprehension questions
- Introductory practice lesson

COMMENTS:

This book contains 25 lessons, a full-page illustration followed by a page of 10 comprehension questions (factual, inferential and evaluative). The topics include using the index, interpreting headlines, reading news stories, reading editorials, interpreting editorial cartoons, reading various types of columns, interpreting the weather, using the schedules published, placing an ad, reading an ad, and other newspaper items. The content is, of course, American, but the exercises could provide a starting point for examining or adapting local materials, or serve as a review once a locally developed curriculum has been completed. The layout is well executed, making use of actual reproductions of newspaper items, and providing a fair degree of white space.

MATHEMATICS

TITLE: ADDING AND SUBTRACTING

AUTHOR: Johnson Hunt

PUBLISHER: Wards National Science Establishment Inc.

DISTRIBUTOR: Rental: Modern Film Rentals Purchase: Modern Learning Aids Division

Readability: 10 Pages: Approx. Price: $120.00

SPECIAL FEATURES: Teacher resource
Film directed to children
Uses sets to talk about adding/subtracting with whole numbers.

COMMENTS:

Depicts the composite character of numbers (using blocks).

Adding is introduced as the making of larger numbers (growing in size), "+" symbol is introduced. Subtracting is introduced as the decreasing in size of a number and "-" symbol is introduced.

TITLE: ADSUBMULDI

AUTHOR:

PUBLISHER: Educational Insights Inc. YEAR:

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price: $13

SPECIAL FEATURES: Teacher resource
Games
Competitive

COMMENTS:

This item consists of a number of checker games requiring skills of addition, subtraction, multiplication, division of fractions and whole numbers and two levels of difficulty (approximately 8 games per level).

The games must be played in two's or four's.

TITLE: APPLICATIONS IN MATHEMATICS (COURSES A & B)

AUTHOR: Johnson, Hansen, Peterson, Rudnick, Cleveland, Bolster

PUBLISHER: Scott, Foresman and Company

DISTRIBUTOR:

Readability: 2-4 (F)   Pages: 60 pp/bk   Approx. Price: $75.00/set
6 bks/set
2 sets

SPECIAL FEATURES:
Teacher guide, answers
Spirit duplicating masters included
(overheads occasionally)
Student text
American
Available individually or bound
Suitable for adults

COMMENTS:

This series of books consists of 12 topics (6 topics per course) with each topic dealt with via a student book, a teacher's guide, a book of duplicating masters.

Each topic focusses on real life situations using concrete materials frequently to help the student work the task.

Lessons within a book are short, activity-centered, varied in interest level and require minimal reading. Often enrichment activities are provided for the curious, self-starting student.

Some of those materials are recommended as supplementary resources to enhance response to individual differences in a class.

TITLE: ARITHMETIC I (WHOLE NUMBERS)

AUTHOR: Cambridge Adult Basic Education Series

PUBLISHER: Cambridge Book Co. YEAR: 1969

DISTRIBUTOR:

Readability: 2 - 6 (F) Pages: 68 Approx. Price: $3

SPECIAL FEATURES:
Readability increases more quickly than student's
No table of contents
American
Adult oriented
Low quality paper

COMMENTS:

This book covers basic operations of whole numbers.

Contains a high proportion of word problems, encourages thoughtful, innovative approach to doing math (with some visualization), encourages estimation and contains frequent reviews. Most word problems are single-step and most reasoning is concrete.

TITLE: ARITHMETIC 2 (WHOLE NUMBERS, FRACTIONS, DECIMALS)

AUTHOR: Cambridge Adult Basic Education Series

PUBLISHER: Cambridge Book Co. YEAR: 1969

DISTRIBUTOR:

Readability: 3 - 6 (F) Pages: 122 Approx. Price: $4

SPECIAL FEATURES: Readability range may be problematic
American
Not metric
Low quality paper
Adult oriented

COMMENTS:

Covers topics from whole number operations through fractions and decimals (using money numbers).

Contains a high proportion of word problems with a range of complexity to offer challenge, and innovative and abstract thinking strategies to be developed. Also encourages estimation and logical thinking though there is minimal visualization encouraged.

TITLE: ARITHMETIC 3 (COUNTING → DECIMALS)

AUTHOR: Cambridge Adult Basic Education Series

PUBLISHER: Cambridge Book Co. YEAR: 1969

DISTRIBUTOR:

Readability: 3-7 (F) Pages: 132 Approx. Price: $4

SPECIAL FEATURES:
Readability range problematical
American
Not metric
Low quality paper
Adult oriented

COMMENTS:

Covers topics from counting (1 - 1 correspondence not mentioned) to basic operations on decimals.

Contains a high proportion of word problems with a range of complexity and relevant applications to money, weight, area, scale drawing. Encourages comparison of number values, estimation and logical thinking, with minimal visualization encouraged.

TITLE: ARITHMETIC 4

AUTHOR: Cambridge Adult Basic Education Series

PUBLISHER: Cambridge Book Co. YEAR: 1969

DISTRIBUTOR:

Readability: 7 (F) Pages: 131 Approx. Price: $4

SPECIAL FEATURES:
- Not metric
- American
- Low quality paper
- Adult oriented

COMMENTS:

Covers topics from meaning of real numerals through whole numbers, fractions, decimals, percent.

Contains a high proportion of word problems involving measurement (liquid, dry measure, area) and other relevant life applications. Problems cover a range of complexity and encourage innovative and abstract thinking strategies.

This book uses very little visualization or graphing in doing math and is probably most useful for review and special purposes.

TITLE: ATTRIBUTE GAMES AND ACTIVITIES

AUTHOR: Marolda

PUBLISHER: Creative Publications YEAR: 1976

DISTRIBUTOR: Setsco

Readability: Pages: 155 Approx. Price: $7.00

SPECIAL FEATURES: Directed to children, adaptable to adults
Requires attribute blocks, color cubes

COMMENTS:

Through the use of attribute blocks, this book provides a series of activities to identify and develop skills involving classification, logical thinking, union and intersection of sets, intuitive geometry, transformations, number patterns, multiple factors. All these skills are necessary for understanding to occur of the nature and operations of numbers.

Use of this book allows for readiness information to be gathered as well as evidence of understanding to be manifested.

TITLE: BASIC COMPUTATION

AUTHOR: Warkentin and Wiebe

PUBLISHER: Creative Teaching Associates YEAR: 1974

DISTRIBUTOR:

Readability: Pages: 6 books Approx. Price: $5.48 ea.

SPECIAL FEATURES: Permission for duplication granted

COMMENTS:

This series is designed to provide practice to develop concepts and computational skills in whole numbers. These concepts and skills begin at the manipulative level. The first topic is counting and proceeds through the following areas:

1) numeration, place value, beginning addition
2) addition (including regrouping)
3) subtraction (including regrouping)
4) multiplication (including multiple digit numbers)
5) division

Sequencing must be recognized with each section of a book, but the sections and the books need not be used in sequence.

Because of the range of skills and concepts dealt with, this series could be very useful in the whole number portions of the guide.

TITLE: BASIC ESSENTIALS OF MATHEMATICS (PARTS I AND II)

AUTHOR: James T. Shea

PUBLISHER: Steck-Vaughn YEAR: 1975 (rev.)

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 4-8 (F) Pages: 96 Approx. Price: $12.00

SPECIAL FEATURES:
- Answer key/mastery test provided
- Reading level often not matched to difficulty level
- No illustrations, few visualizations
- Metric/English
- Frequent reviews

COMMENTS:

A sequenced drill book providing traditional approach to teaching mathematics. The second part contains word problems along with drill instructions. All problems relate to adult life situations.

Part I covers operations through whole numbers, fractions, decimals. Part II deals with percentage, measurements (area, volume), scale drawing, ratio, proportions, algebraic manipulations, graphs.

TITLE: BASIC MATH

AUTHOR: Wiley

PUBLISHER: Westinghouse Learning Press YEAR: 1976

DISTRIBUTOR:

Readability: 5(F)
Pages: 18 units
Approx. Price: $250.00 class set for 12

SPECIAL FEATURES:
- Individualized
- Audio-tutorial
- Diagnostic tests, unit tests, complete with answer key
- Problem solving kit provided

COMMENTS:

This material represents a complete course with an audio-tutorial option on whole numbers, fractions, decimals, metric-English measurement, problem solving.

Each unit preceded by a diagnostic list (for learner self-direction) and objectives. Unit one is an orientation to the course.

A student diagnostic test for the entire course is provided with the packet along with a post-test for course completion testing. In it, tests are provided in three copies. A problem kit is also part of the packet. The problem solving unit attempts to structure problem solving approaches although verbalizing is needed to solve each problem.

There aren't enough practice drills for each skill. Extra practice in simple whole numbers is provided for in the back of the book.

Little visualization is used in this text, though if student's reading level and ability to abstract are good, these materials are excellent.

The tape quality is excellent.

TITLE: BLADE

AUTHOR: Training Research and Development Station

PUBLISHER: Saskatchewan Newstart

YEAR: 1972

DISTRIBUTOR: Training Research and Development Station

Readability: Levels 1-4

Pages: 46

Approx. Price:

$115.00	level 1
$800.00	kit 2 (levels 2-4)
$ 2.85	manual
$ 3.60	supplement

SPECIAL FEATURES:
- Canadian
- Audio-tutorial,program, self-paced answer.
- Concept, drill, problem combined
- Placement tests provided; material for 16 students in kits
- No decimal units
- Not metricated

COMMENTS:

The BLADE program is designed for use by anybody above the "retarded" range and includes computations,skill,and multiple-step problem solving.

The materials of the programme unit books include objectives, explanations, examples, end of unit tests, and unit tapes.

Level I teaches reading and writing up to 6 digit numbers
Level II teaches adding/subtracting, problem solving
Level III teaches division/multiplication and problem solving
Level IV teaches measurement (Eng) and fraction operations

All word problems are cued with reading/pronunciation guides. Varying amounts of assistance are provided. All answers to word problems are provided in detail.

Variation in format and dynamics occur at the higher levels in the program encouraging student independence from teaching style. Content, methodology and applications are designed with the adult learner in mind.

The BLADE program is a useful resource though cost may limit its usefulness. The metric version will be available soon.

TITLE: CALCU - MATH

AUTHOR: Stephens, Krueman

PUBLISHER: Scholar's Choice YEAR: 1977

DISTRIBUTOR:

Readability: 5-8 (F) Pages: Approx. Price:
125 activities

SPECIAL FEATURES: Teacher's resource book
Suitable for adults
Metricated
Entertaining

COMMENTS:

The activities in this material include basic operations using a 4 function calculator. Topics are titled: Fun With Calculator, World Record Computations, Sophisticated Operations with Calculators and Operations on Geometric Forms (perimeter, area, volume of rectangles, circles, spheres, cubes, prisms).

Worksheets are provided to encourage students to think about order of operations prior to solving problems. Activities are also designed to encourage personal discovery with the calculator. Estimation and problem solving strategy is developed with 3-step problems being dealt with.

To use the materials effectively, continual interaction between teacher and student is necessary.

TITLE: CHECK AND DOUBLE CHECK (Rev.)

AUTHOR:

PUBLISHER: Scholars Choice YEAR: 1976

DISTRIBUTOR:

Readability: Pages: 120 pp. per book Approx. Price: $2.50 ea.
series of 8 books

SPECIAL FEATURES: Consumable, no copying privileges
Directed to children, adaptable to adults
Fully metricated
Canadian

COMMENTS:

This series is a diagnostic and prescriptive program covering grades k-10. The purpose is to identify a wide range of terminology, computational skills, concepts and word problem solving skills. The range and depth of diagnosis is such that this series is likely to be very useful.

TITLE: COMPETENCY SKILLS IN ARITHMETIC

AUTHOR:

PUBLISHER: Harper and Row YEAR: 1979

DISTRIBUTOR: Science Research Associates

Readability: Pages: Approx. Price: $70/module
$480 set of 8

SPECIAL FEATURES: Slide/film strip - tape format
Teacher's guide
Suitable for adults

COMMENTS:

This series of 8 modules covers the topics of whole numbers, fractions, introduction to decimal fractions.

Along with providing practice is computational skill development, the series stresses word problems.

The programs are technically attractive and well presented and could serve a useful purpose.

TITLE: THE COMPLETE METRIC HANDBOOK FOR EVERYBODY

AUTHOR: David Crowdis

PUBLISHER Educulture Publishing YEAR:

DISTRIBUTOR:

Readability: 5 (F) Pages: 127 Approx. Price: $4.00/copy
(min. 10 copies)

SPECIAL FEATURES: Audio-tutorial, programmed
American
No illustrations

COMMENTS:

A 71 frame walk through the principles and practice of the metric system. Covers linear measurement, area, volume/capacity, mass, temperature and pressure. Includes appendices of abbreviations, conversion factors, kitchen metrics, clothing sizes and scientific metric.

Encourages conceptualization and estimation and requires formal logical thinking. Requires concentration and commitment to cover the sequence of frames.

Could be used with discretion and close teacher supervision.

TITLE: COMPUCARDS

AUTHOR: Paul La Conte

PUBLISHER: Academic Therapy Publications YEAR:

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price: $6.50

SPECIAL FEATURES: Teacher's resource
Applicable to adults

COMMENTS:

This material consists of games involving one or more participants, primarily focussed on fraction computations.

TITLE: COMPUTATION WORKSHOP

AUTHOR: Schor, Ginsberg

PUBLISHER: Globe Book Co., Inc. YEAR: 1977

DISTRIBUTOR: Globe-Modern Curriculum Press

Readability: 7 (Fry) Pages: 213 Approx. Price: $10.00

SPECIAL FEATURES: Answers
Contains mini-dictionary of vocabulary
Page numbers written as well as numbered
Useful for adults

COMMENTS:

This book deals with 16 skill areas (from naming, reading numerals to percent, ratio and proportion). Each skill area is preceded by a pre-test, followed by a post-test.

The definition of fractions given is rather abstract but the relationship of fraction to ratio is established.

Contained in the book are special sections on calculator use and games, puzzles requiring abstract reasoning. There are few word problems and few visualizations.

Could be a useful text with instructor direction.

TITLE: COMPUTATIONAL SKILLS DEVELOPMENT KIT

AUTHOR: Proctor, Johnson

PUBLISHER: Science Research Associates YEAR:

DISTRIBUTOR:

Readability: Pages: 165 exercise cards
4 sets diagnostic tests
Approx. Price: $100.00

SPECIAL FEATURES: Survey diagnostic test of basic operations
Individualized
Teacher's guide
Appropriate for adults

COMMENTS:

This material is a testing, practice, testing program on basic operations with whole numbers, fractions, decimals, percent.

Diagnosis directs students to specific exercises with progress tests to follow.

Teacher's guide explains use of material. Student progress sheets part of kit. Exercise cards are self-correcting.

This kit might be overwhelming for the student with few math skills. Should be used with caution.

TITLE: COMPUTATIONAL SKILLS PROGRAM

AUTHOR:

PUBLISHER: Houghton-Mifflin Co.

YEAR:

DISTRIBUTOR:

Readability: 3(F)

Pages: 70 drill sheets

Approx. Price: $40

SPECIAL FEATURES:
Teacher's resource book
Individualized
Consumable
Useful for adults

COMMENTS:

This series involves drill practice sheets sequenced to difficulty covering the following topics:

whole numbers
- addition - 9 drills
- subtraction - 10 drills

fractions

basic skills	15	drills
addition	5	"
subtraction	6	"
multiplication	5	"
division	6	"

decimals
- range of operations - 11 drills

TITLE: CROSS-NUMBER PUZZLES (WHOLE NUMBERS)

AUTHOR: Murfin, Mark, et. al.

PUBLISHER: Science Research Associates YEAR: 1977

DISTRIBUTOR

Readability: Grade 4-8 Pages: Approx. Price: $72 kit

SPECIAL FEATURES: Kit contains 260 puzzle cards and teacher's guide
Interactive
Metricated
Canadian edition

COMMENTS:

This kit provides drill in whole numbers, fractions, decimals, percent. Designed to develop reasoning skills as well through word problem stimulus.

TITLE: DRILLSVILLE

AUTHOR: Seltzer, Coch, Karl

PUBLISHER: National Testbook Co. YEAR: 1980

DISTRIBUTOR: Educational Resources Ltd.

Readability: 1-8 (Pub.) Pages: 32 Activities Approx. Price: $14

SPECIAL FEATURES: Teacher's resource book

COMMENTS:

This material comprises a series of activities designed to produce and improve basic operational skills in whole numbers, recognizing geometric forms, set operations, graphing, 1-step word problems, metric conversions.

The games tend to be competitive, therefore, may be unsuitable in some instances. Some activities are only useful for children.

The usefulness of the material could be in the area of remediation/supplemental activities with each activity cross-referenced to specific objectives in the curriculum.

TITLE: EXPLORING METRICS

AUTHOR: Frank D. Mark

PUBLISHER: Learning Trends YEAR: 1976

DISTRIBUTOR: Globe-Modern Curriculum Press

Readability: 4 (F) Pages: 90 Approx. Price: $10

SPECIAL FEATURES: Teacher's guide
Adult directed
American

COMMENTS:

This book introduces the metric system in the areas of length, area, volume/capacity, weight, temperature.

Practice in measurement is encouraged with emphasis given to concrete objects as the focus.

The relationship between English and metric measurement units is established to allow for effective visualization of size of units.

The activities in the book require a range of thinking skills (some abstraction), problems involve up to 2 - step solutions. There is a high proportion of pencil and paper exercises.

Introduction of the prefixes used is done very methodically. Some students may not develop a conceptual understanding of the interrelatedness of a set of metric units.

TITLE: FIGURE IT OUT (BOOK 1 and 2)

AUTHOR: Max C. Wallace

PUBLISHER: Follett Publishing Company YEAR: 1971

DISTRIBUTOR: McGraw-Hill Ryerson

Readability: 2-4 (F) Pages: 80/book Approx. Price: $6/book

SPECIAL FEATURES: Individualized
Not metricated

COMMENTS:

These books deal with whole numbers, fractions, decimals, percent via explicit instruction, drill, problem solving and occasional emphasis of important points to remember. Instructions provided for skill development useful, though more directed to getting the answer as opposed to understanding the process. The books are thorough in scope.

TITLE: FRACTIONS (6 books) -- NO READ MATH

AUTHOR: Herbert R. Green

PUBLISHER: Leswing Press Publication YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 40 (approx.) Approx. Price: $10/set
6 sets

SPECIAL FEATURES: No reading skill required
Individualized
Programmed (linear)

COMMENTS:

This is a series of 6 sets of books (5 books/set) all dealing with fractions and fraction operations (see below for titles).

The series is heavily reliant on revisualization skills and demands a high degree of self-direction and abstract reasoning on the part of the student.

Tends to emphasize how to do fraction operations but does not explain why. Could be useful with instructor supervision.

Titles: Introducing Fractions
Working with Simple Fractions
Fractions - Plus and Minus
Fractions - Multiplied
Fractions - with Whole Numbers
Fractions - Divided

TITLE: GENERAL EDUCATIONAL DEVELOPMENT - MATHEMATICS

AUTHOR: Kentucky Educational Television YEAR: 1976

PUBLISHER: Cambridge Book Company

DISTRIBUTOR:

Readability: 8 (F) 11 units Pages: 181 Approx. Price:
$850/class set of 12

SPECIAL FEATURES: Video-tape/worktext combination
Consumable worktext
Not metric
American

COMMENTS:

Topics covered include fractions, decimals, ratio/proportion, percent, graphs, perimeter/area . Each unit in the series consists of objectives, vocabulary, brief introductions to skill, exercises, explanation of problems and a summary. Additional exercises are provided at the end of each unit.

The videotape serves to provide an audio-visual supplement to the content of each unit. Since the explanations given to problems are brief, these materials are more useful for remediation than for initial teaching.

TITLE: GEOBOARD CLASSROOM KITS

AUTHOR: Trivett

PUBLISHER: YEAR:

DISTRIBUTOR: Setsco

Readability: Pages: Approx. Price: $71/class set

SPECIAL FEATURES: Directed to Children
Entertaining

COMMENTS:

This kit is intended to have students discuss arithmetic and geometric relationships. Included in the kit is a set of geoboards, Introducing Geoboards (a book), two geoboard transparencies, Geoboard Activity Cards, elastic boards. This material is useful for its potential for insightful discovery of pattern, form and concept formation.

TITLE: GENERAL MATH I

AUTHOR: Shaw, Wheatly, Kane, Schacter

PUBLISHER: Houghton-Mifflin Company YEAR: 1977

DISTRIBUTOR:

Readability: Gr. 5-7 (Fry)

Pages: 12 units 30 pages per unit

Approx. Price:
$10.00 text
12.00 teacher's guide
40.00 progress tests (dup. masters)

SPECIAL FEATURES:
Teacher's resource guide
American
Metricated
Directed to high school students

COMMENTS:

Offers a pre-test, diagnostic, skill building, post-test format in all topics in the guide, plus optional work. Attempts to be thematic in approach by matching all skills to interest areas (Olympics, metric measurement, consumer applications, chance, global problems, game preserves, and the future).

The content of the book consists primarily of drills, though a significant segment deals with word problems and calculator applications.

All skills are cross-referenced and though all skill models are non-verbal, the book requires considerable reading skill. Skills have a wide range of abstraction and 2-stage word problem-solutions.

TITLE: HAYES MASTERY ARITHMETIC WORD PROBLEM SKILLS

AUTHOR: Broekel

PUBLISHER: Hayes School Publishing Co. Inc. YEAR: 1977

DISTRIBUTOR: Can Film Screen Services Ltd.

Readability: Gr. 4 (F) Pages: 24 Approx. Price: $3.00

SPECIAL FEATURES: Answers provided, spirit/liquid duplicating master sheets
American

COMMENTS:

A collection of real-life word problems covering a wide range of situations, enough to catch the interest of any student.

Questions would have to be selected for appropriateness to adults, but the choice is there with 2-step solutions (maximum).

TITLE: I CAN READ....I CAN DO

AUTHOR: Robert C. Vick, Jr.

PUBLISHER: Mafex Associates Inc. YEAR: 1979

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 2 Pages: 92 Approx. Price: $8.00 workbook
5.00 teacher's guide

SPECIAL FEATURES: Teacher's resource book
Child directed

COMMENTS:

This book covers number facts to 10 along with basic operations. Introduces greater than, less than, 1 - 1 correspondence, names and spells numerals. Flash cards are available to reinforce skills. Must be used selectively under teacher direction.

TITLE: I CAN USE NUMBERS, NAMES AND NUMERALS

AUTHOR: Robert C. Vick, Jr.

PUBLISHER: Mafex Associates Inc. YEAR: 1980

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 2 Pages: 77 Approx. Price: $5.25
7.95 Teacher's guide

SPECIAL FEATURES: Child directed
Teacher's guide

COMMENTS:

This book addresses seriation skills, making and recognizing sets (1 to 10),and with adaption could provide the instructor with useful ideas for diagnosis and prescription.

TITLE: INTRODUCTION TO FRACTIONS (One of a series of 6)

AUTHOR:

PUBLISHER: Wards National Science Establishment Inc.

DISTRIBUTOR: Rental: Modern Film Rentals
Purchase: Modern Learning Aids Division

Readability: Pages: 11 min(c) Approx. Price: $130.00

SPECIAL FEATURES: Film
Available for rental
Useful for adults

COMMENTS:

This film uses a circular disk to introduce the meaning of common fractions of varying denominators. The connection between a given portion and its symbol form is well established. In addition, the terminology and meaning of numerator and denominator is effectively introduced.

This production would be very useful with students who do not know what fractions are or how to represent them.

Further topics dealt with in the series are:

How to change fractions
How to add fractions
How to divide fractions
How to multiply fractions
How to subtract fractions

TITLE: INVESTIGATING SCHOOL MATHEMATICS

AUTHOR: Eicholz O'Deffer Fleenst

PUBLISHER: Addison-Wesley Publishers, Ltd. YEAR: 1973

DISTRIBUTOR:

Readability: 1-2(F) Pages: Approx. Price: $6.00

SPECIAL FEATURES: Metricated
Minimal reading level
Designed for children (suitable for educable mentally retarded)

COMMENTS:

This colour coded book covers counting, adding/subtracting whole numbers, place value, telling time, measurement.

It contains a low proportion of word problems but makes good use of visualization.

TITLE: KNOW IT ALL

AUTHOR:

PUBLISHER: Educational Insights YEAR:

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price: $9/kit

SPECIAL FEATURES: Teacher's resource game
Individualized
Applicable to adults

COMMENTS:

These materials comprise 7 kits that deal with basic operations on whole numbers and telling time with 240 drill questions per kit.

The kits are attractive and allow for expansion to include new drills and activities. Many of the ideas are applicable to all levels of math and language arts program.

TITLE: LEARNING TO COMPUTE (BOOK 1 and 2)

AUTHOR: Jones Clark Potter

PUBLISHER: Harcourt, Brace & World YEAR: 1967

DISTRIBUTOR: Academic Press Limited

Readability; 4-6 (F) Pages: 50 Approx. Price: $6.00

SPECIAL FEATURES: Glossary included
Answers in text
Progress chart part of text

COMMENTS:

Covers the topics from whole numbers through to percent (includes ratio and proportion)

The book contains a series of survey/inventory tests, short explanations, practice sets (A & B) with little games and activities dispersed throughout the text.

Visualizations are often used, though the number line is not introduced until decimals have been introduced.

Though computational skills seem to be concisely and thoroughly taught, there is a definite lack of word problems.

TITLE:	LET'S PLAY GAMES IN MATH	
AUTHOR:	Henderson, Glunn	
PUBLISHER:	National Textbook Co.	YEAR: 1979
DISTRIBUTOR:	Educational Resources Ltd.	

Readability : Pages: 71 Approx. Price: $7.00 guide
14.00 duplicating masters

SPECIAL FEATURES:
Teacher resource book
Not metricated
American
Spirit duplicator required

COMMENTS:

This book contains 77 games and activities cross referenced to specific instructional objectives and content areas.

Topics covered include estimation, computation, equalities/inequalities, fractions, geometric properties, measurement, numbers/numerals, perimeter, volume, ratio.

Numerous suggestions are given as to how these activities can be used in the teaching situation.

TITLE: LET'S PLAY GAMES IN METRICS

AUTHOR: Henderson, Glunn

PUBLISHER: National Textbook Co. YEAR: 1975

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 223 Approx. Price: $12.00 guide
15.00 duplicating masters

SPECIAL FEATURES: Teacher resource book
Spirit duplicator required
American

COMMENTS:

This is a collection of 177 games and activities, cross-referenced to instructional objectives.

Topics covered are length, area, volume, weight, temperature, plus 2 options. Through these activities, conversion skills between measurement systems are developed and a background to the metric system is provided.

The games in this book are competitive and may be unsuitable in certain situations.

342

TITLE: MAGIC NUMBERS

AUTHOR: Moreland, Latchford

PUBLISHER: International Telefilm Enterprises YEAR:

DISTRIBUTOR: R. Bury Media and Supplies Ltd.

READABILITY: Pages: Approx. Price: $100.00

SPECIAL FEATURES: Colored film - 20 minutes

COMMENTS:

This film introduces the numerals 1 - 9, 0, their name and meaning (using sets). Presentation is reinforced using polarized light to show numerals in many colors.

Left to right eye movement is also established.

Each number presentation requires 2 minutes. Could be used in reading, spelling and math.

TITLE: MAKE-A-PAIR, ODDBALL OUT, MAKE A WHOLE NUMBER

AUTHOR: Math and Me

PUBLISHER: Leswing Press YEAR:

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price: $10.00 each game

SPECIAL FEATURES: Teacher's resource book
Competitive

COMMENTS:

These games are designed to reinforce and deepen skills with respect to meaning and equivalency of fractions and percent.

TITLE: MATH ACTIVITIES: A SUPPORT CURRICULUM FOR ADULT BASIC EDUCATION PROGRAMS

AUTHOR: Keays, Patricia

PUBLISHER: Malaspina College, Powell River Campus YEAR: 1980

DISTRIBUTOR: The College

Readability: Pages: 169 plus activities Approx. Price: Free

SPECIAL FEATURES: Development and field test reports
Teacher's handbook
Student's handbook
Lab activities

COMMENTS:

This manual contains numerous materials, examples, and ideas for applied mathematics activities. The activities are grouped under the headings Math Lab Skills, Measurement, Cost of Living, and Money. Readability is probably at the intermediate or higher level for basic literacy students. This would be a useful sourcebook for mathematics teachers.

TITLE: MATH KITS (3)

AUTHOR: Winters, Lowe

PUBLISHER: Educational Insights, Inc. YEAR:

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price: $8.00

SPECIAL FEATURES: Teacher's resource book
60 activities suitable for adults
Gr. 1 - 6

COMMENTS:

These kits offer activities involving the geoboard, tangrams, pictograms, math inquiry.

TITLE: MATH LAB

AUTHOR: Opper, Jones, Williams, Farrar, Bice

PUBLISHER: Learning Concepts, Ltd. YEAR:

DISTRIBUTOR: Scholar's Choice

Readability: Gr. 2-7 (F) Pages: 315 activities Approx Price: $21.95

SPECIAL FEATURES: Teacher's resource book
Designed for children but could be used selectively with adults, individually or in groups.

COMMENTS:

A series of activities on cards covering five topical areas: fractions, graphing, measurements, number fun (whole numbers), geometry.

Many of the activities rely on real world experiences and encourage observation, symbolic representation, decision making, and intuitive thinking, group work and concept formation. Many of the activities are entertaining.

Additionally, visualization is encouraged throughout the series of activities.

TITLE: MATHEMATICS IN DAILY LIVING

AUTHOR: Bryant, Hedgepeth

PUBLISHER: Steck-Vaughn Company YEAR:

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 6 (Fry) Pages: I---108 Approx. Price: $8.00/book
II--140
III--92

SPECIAL FEATURES: Answers
Individualized
Adult oriented
American

COMMENTS:

This series of books covers the topics of fraction, decimals and percents, measurements and geometry.

Each book is broken down into units; each unit developing a number of skills necessary for the mastery of the unit. Format is written instruction, example, exercise, review and mastery check (plus an optional activity).

The books emphasize computational skill building (by drill) as well as practical application of the skill.

Instructional explanations tend to be mechanical with no attempt to promote understanding (no visualizations, no detailed explanations). There may be a shortage of exercises after introduction of each skill.

Books I and II are interchangeable so that fractions need not be done before decimals and percent.

TITLE: MATHEMATICS -- RATIO, PROPORTION, PERCENT, BK. 3, UNIT 4

AUTHOR: Robert Oliver and Charles Keep

PUBLISHER: Red River Community College YEAR:

DISTRIBUTOR:

Readability: 6 - 7 (F) Pages: 172 Approx. Price:

SPECIAL FEATURES: Part of a locally developed course
Individualized

COMMENTS:

This book presents ratio/proportion as a problem solving tool in a wide range of real-life contexts. Problems range in complexity from 2 - 4 steps.

Fractions and percent are dealt with as ratios. The book contains a high proportion of word problems, most of which are concrete in nature.

The user should be a self-directed and capable reader seeking to develop practical and varied approaches to problem solving.

There are no illustrations or visualizations in the text.

TITLE: THE MATHEMATICS TEACHER/ARITHMETIC TEACHER

AUTHOR:

PUBLISHER: National Council of Teachers of Mathematics

DISTRIBUTOR:

Readabiltiy: Pages: Approx. Price: $15.00 (incl. membership and 9 issues)
7.50 (students)
7.00 Arithematic teacher
3.59 (students)

SPECIAL FEATURES: Journals

COMMENTS:

These journals contain collections of teachers' projects and ideas for teaching.

They also include advertisements of teaching services, new programs, new publications, and current events. Both journals are informative and generally useful.

TITLE: MATHEMATICS - WHOLE NUMBERS, UNIT I

AUTHOR: Charles Keep

PUBLISHER: Red River Community College YEAR: 1973

DISTRIBUTOR:

Readability: Gr. 3 - 7 Pages: 75 Approx. Price:

SPECIAL FEATURES: Reading level is not graduated through text--
appears to be random.
Individualized

COMMENTS:

This is a locally developed branch programmed, self-pacing, individualized approach to whole number operations.

Skills build quickly to higher levels of abstraction, with 3 step problems dealt with. There is a strong emphasis on order of operations and tendency to make the student rule conscious.

The book contains no explanatory visualizations or illustrations and should be used for specific purposes rather than as a central text.

TITLE: THE MATHWORKS

AUTHOR: Cristiano Greenes, et al

PUBLISHER: Creative Publications YEAR: 1979

DISTRIBUTOR: Setsco Publications

Readability: Pages: 440 Approx. Price: $23

SPECIAL FEATURES:
Teacher's resource book
Comprehensive activity book particularly useful to diagnose learning problems in math - excellent resource book
Designed for children but adaptable to adults
K - 8 topics

COMMENTS:

Covers diagnosis of spatial relationships, number awareness and exercises in place value, add/subtract/multiply/divide, combined with numerical operations, geometry, fractions/decimals, integers, calculators, problem-solving.

The level of each activity is specified as well as objectives and suggested group uses, materials required. Variations are also included. Special topics are addressed to readiness.

TITLE: MS 1, MS 2, MP 1, MP 2 (Mathematics in Modules)

AUTHOR: Gail Spitler

PUBLISHER: Rand McNally YEAR: 1976

DISTRIBUTOR:

Readability: 3-6 (F) Pages: 70-80 pp./booklet Approx. Cost: $3.00

SPECIAL FEATURES:
- Active Learning
- Useful for adults
- Metric-English

COMMENTS:

The set of 2 booklets (MS 1, MS 2) deals with basic operations with whole numbers. The range and depth of skills taught is excellent.

The approach is that arithmetic is fun, entertaining and logical. There are continual responses required of the learner and ever varying tasks are presented. Visualization is extremely evident throughout the books yet so many of the skills developed are abstract. However there is a continual effort to use the skills in real situations.

The patterns and puzzles presented are sure to provide the creative student with many rich experiences.

The reading level range requires the teacher to closely monitor student use of the books, but with proper planning these books would be invaluable.

TITLE: MWN (WHOLE NUMBERS)-MATHEMATICS IN MODULES

AUTHOR: Charles, Allan, et.al.

PUBLISHER: Rand-McNally YEAR:

DISTRIBUTOR:

Reada-ility: G (F) Pages: 89 Approx. Price: $4.00

SPECIAL FEATURES: Similar in format and approach to MS 1
Useful for adults
Attractive Booklet

COMMENTS:

MWN covers sets and whole numbers (addition and multiplication, subtraction and division).

The chapter on sets is extremely rigorous and allows many opportunities for student response. Vocabulary used is demanding, though succeeding chapters can be done omitting the first one.

The last two chapters provide a sound basis in the basic operation of whole numbers with correct terminology, principles, properties, and abstract thinking presented. If reading and developmental levels of the student's match the content, this book provides a powerful tool for teaching whole numbers. Recommended for the good reader with a strong motivated interest in learning about whole numbers.

TITLE: MINI-COURSE IN MATHEMATICS--ARITHMETIC

AUTHOR: Steinbach, Evans

PUBLISHER: Educulture (A - T Learning Systems) YEAR: 1979

DISTRIBUTOR:

Readability: 4 (Fry) Pages: 5 modules Approx. Price: $190.00 (incl. manual, materials for 12)

SPECIAL FEATURES:
Audio-tutorial, individualized
Programmed
Metric-English
American
Evaluation package available

COMMENTS:

This packet comprises a series of 5 modules (student response manual, cassette tape(s), drill and practice cassette per module) covering basic operations on whole numbers (4 modules) and properties of whole numbers (1 module). Amount of reading required is minimal though language development must be a selection requirement. With respect to word problems (applications) which comprise approximately 30% of the content, reading level is Gr. 4.

Instructions tend to be wordy with a formal terminology attached to the explanations. Methodology is carefully explained with understanding a prime focus in the presentations. The range and depth of problems is adequate.

The cassette tapes, containing the instructions, come in 2 speeds. The teacher's manual contains all answers to exercises. Topics are referenced to frame number to allow for efficient specific remediation. Tape quality is not perfect and might be distracting to some students.

TITLE: MINI-COURSE IN MATHEMATICS -- BASIC APPLIED MATHEMATICS

AUTHOR: Friesen and Associates

PUBLISHER: Educulture (A - T Learning Systems) YEAR: 1978

DISTRIBUTOR:

Readability: 4 (Fry)
Pages: 7 modules
Approx. Price: $230.00 including manual, materials for 12, testing program

SPECIAL FEATURES:
- Audio-tutorial, individualized
- Programmed
- English - metric
- American
- Evaluation package available
- Interactive

COMMENTS:

This packet comprises 7 modules covering fractions, decimals, measurement, ratios, percent, averages, estimation with applications. Amount of reading required is minimal though language development is at higher level than reading level.

Though the range and depth of topics dealt with is adequate, there is a predominance of English measurement over metric measurement.

Instructions are clear, explanations complete, and flow is smooth. Understanding of content is emphasized through some visualization and through explanation.

There is a minimum of practice of skills, though supplemental materials could be worked into the sequence.

Field-test data:

Average completion time	13.4 hrs.
Average post-test score	90%
Used with adults successfully	

A complete and thorough diagnostic pre-test, post-test program is provided free with purchase of set.

TITLE: MODERN MATHEMATICS -- A DISCOVERY APPROACH

AUTHOR: Cadwell, Harrington, Kenney, Shadbolt, Tickle

PUBLISHER: Thomas Nelson and Sons YEAR: 1965

DISTRIBUTOR:

Readability: Gr. 7 (Pub) Pages: 308 Approx. Price: $12

SPECIAL FEATURES: Traditional text
Canadian

COMMENTS:

This book contains useful exercises and explanations of sets and numbers, systems of numeration, number sentences, properties of whole numbers, factoring whole numbers, fractional numbers, decimal notation and ratios.

Primarily a text to be read and fairly formal in presenting concepts. Uses a number line consistently. Problems go to 3 step solutions as the highest level of complexity.

TITLE: MODERN MENTAL MATHEMATICS

AUTHOR: Dickson, Gilles, Patrick

PUBLISHER: The Book Society of Canada YEAR:

DISTRIBUTOR:

Readability: Pages: 160 Approx. Price:

SPECIAL FEATURES:
- Teacher's resource book
- Drill book
- Designed for children but academic in content and useful for adults
- Metric - English

COMMENTS:

Contains math equations from Gr. 4 - Gr. 6, emphasizing mental computation.

Exercises involve recognizing number patterns, series of basic operations in fractions, decimals and many word problems.

Requires teacher/tutor administration of questions to students (1 step solutions).

TITLE: MULTIBASE ACTIVITIES

AUTHOR: Willcut, Spikell, and Greene

PUBLISHER: Creative Publications YEAR: 1974

DISTRIBUTOR: Setsco

Readability: 3-6 (F) Pages: 140 Approx. Price: $6.95 each

SPECIAL FEATURES:
Concrete activities (blocks required)
One book for each base
Suitable for adults

COMMENTS:

This series of three books teaches principles of arithmetic operations via the semi-concrete activities. Conversions between bases is done to develop the concept of place value and is a potentially effective approach to this concept. Because of the use of solid figures, a basis is established for developing higher order concepts and generalizations in arithmetic.

TITLE: NUMBER BLOX BOOKS A, B

AUTHOR: Naufeld, Lucas

PUBLISHER: Creative Publications YEAR: 1976

DISTRIBUTOR: Setsco

Readability: Pages: 87 Approx. Price: $6.00

SPECIAL FEATURES: Requires number blocks or cuisenaire rods

COMMENTS:

These two books provide sets of activities (semi-concrete, semi-abstract) to develop concepts of correspondence, place value, number characteristics, basic operations with whole numbers.

Though the context is child oriented, the value of the activities extends to anyone learning fundamentals of arithmetic.

TITLE: NUMBER POWER

AUTHOR: Jerry Howett

PUBLISHER: Contemporary Books, Inc. YEAR:

DISTRIBUTOR:

Readability: 7 (F) Pages: 138 Approx. Price: $10

SPECIAL FEATURES: Adult oriented
American content

COMMENTS:

The first portion of this soft-cover text is designed to build whole number computational skills with application to real-life situations of varying abstraction. Depth of skill carries to 5 x 3 digit division, though there is a low ratio of word problems to drill exercises (approx. 20%).

The second portion of the book deals with more complex operations involving measurement (Eng. and metric), perimeter, area, volume, caloric chart, averages, pay check stubs.

Problems and exercises in this section of the book must be used selectively and with instructor support.

TITLE: PRACTICE IN MATHEMATICS (#846-#859)

AUTHOR: Many

PUBLISHER: Instructor Publication Inc. YEAR: 1973

DISTRIBUTOR: Scholars Choice

Readability: 6 (F) Pages: 20-24 masters/book Approx. Price: $4.50 each

SPECIAL FEATURES: American
Duplicating masters
Self-directing

COMMENTS:

This set of materials covers practice in a wide range at varying levels of concepts, computations and verbal problem solving. Each book is sequenced with the set covering K-10. Because of some of the above special features, these books are not as useful as the Check and Double Check Series.

TITLE: PROBLEM SOLVING KIT

AUTHOR: Wallace Judd

PUBLISHER: Science Research Associates YEAR: 1977

DISTRIBUTOR:

Readability: 4-6 (F) Pages: 12 sections Approx. Price: $123 kit

SPECIAL FEATURES:
Metricated
Student record sheet unsuitable
Introduction to calculator use provided
Kit includes cards, answer booklet, student folders, spirit masters, teacher's guide, etc.

COMMENTS:

This kit provides practice (using a calculator) in developing 5 problem solving strategies over 6 application areas. These areas are:

Averages
Percents
Combinations
Rates, Ratios, Proportions
Differences
Sequential Ratios

Because of the range of strategies developed over the areas of applications, this kit is a useful resource. However, it can only be used after whole numbers, decimal notation and fractions as decimals have been mastered. Care must be exercised with regard to reading level as well.

The necessity of orderly outline to problem solving, as well as the habit of estimation, are two additional benefits of the kit. Students unfamiliar with calculators should first complete the "Using Your Calculator" workbook.

TITLE: PROGRESSIONAL NUMBER CONCEPTS

AUTHOR: Frazier, Frazier, and Hill

PUBLISHER: Ideal School Supply Co. YEAR: 1970

DISTRIBUTOR: Scholars Choice

Readability: Pages: Approx. Price: $7.50

SPECIAL FEATURES: Spirit duplication masters
Suitable for adults

COMMENTS:

These masters provide a means of testing concepts in the concrete and abstract over the following topics:

1) number group to numeral (6 sheets)
2) number group to number group (6 sheets)
3) numeral to number group (6 sheets)
4) concrete to abstract group-numeral word (3 sheets)

The materials are provided with a short paragraph of instructions on how to do the sheets and use of the set would probably be self-instructional after a couple of exercises.

TITLE: PURPOSE PUZZLES

AUTHOR: Long

PUBLISHER: National Textbook Co. YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: Approx. Price: $14

SPECIAL FEATURES: Teacher's resource book
Individualized
American content
28 masters

COMMENTS:

This packet consists of 32 puzzle based problems related to specific instructional objectives throughout the curriculum.

Topics covered include whole numbers, decimals (minor), fractions, area, exponents and word problems involving multiplication and division (3 step solutions).

TITLE: SPECTRUM MATHEMATICS SERIES

AUTHOR: France, Clark, Lewis

PUBLISHER: Doubleday Canada Limited YEAR: 1976

DISTRIBUTOR:

Readability: (see below) Pages: Approx. Price: $2.90/book
Teacher's manual (3-8)
free with purchase of
class set

SPECIAL FEATURES: Drill and word problem book with American fully metricated. No colour, few illustrations
Pre-and post-tests included in text (drilling)
Suitable for adults
Answers contained in text

COMMENTS:

This series of colour coded books covers topics from whole number (basic operations) through decimals, fractions, problem solving strategies, ratio proportion, percent, geometry (basic shapes), perimeter, area, volume measurement and approximation.

Each successive book in the series covers all topics in preceding books, but more quickly. The books tend to be weak in introduction of terminology. There is a minimal depth to the problems, primarily 1-step solutions, and the range is limited to concrete situations.

The entire sequence should be available for use since any one book is only useful for a specific level of student.

This series is highly recommended:

Red	9 2	2 (F)	154 pages
Orange	9 3	3 (F)	152 pages
Yellow	9 4	4 (F)	152 pages
Green	9 5	5 (F)	
Blue	9 6	6 (F)	182 pages
Purple	yr.7	7 (F)	180 pages

TITLE: SPORTS 'N THINGS

AUTHOR:

PUBLISHER: Educational Insights, Inc. YEAR: 1977

DISTRIBUTOR: Educational Resources Ltd.

Readability: 3-7 (F) Pages: 7 booklets Approx. Price:
$36.00/set
spirit masters

SPECIAL FEATURES: Teacher's resource book
Teacher's guide
American content
High interest series

COMMENTS:

These materials comprise computational activities related to sports and sport related topics. Usually each activity has 2 parts (class problem, bonus problem). All information is presented as facts in tabular or word form. The information is also available in cardboard form.

Skills dealt with are:
- Add/subtract whole numbers to 20
- Add/subtract whole numbers to 100
- Add/subtract whole numbers to 5,000
- Multiply/divide whole numbers, easier
- Multiply/divide whole numbers, harder
- Fractions
- Decimals/percent

These materials could be useful for the adult who is sportsminded.

TITLE: SUCCEEDING IN MATH (SERIES OF 7)

AUTHOR: Bassler, Kolb, Craighead, Gray

PUBLISHER: Steck-Vaughn Company YEAR: 1976

DISTRIBUTOR: Educational Resources Ltd.

Readability: Pages: 300/book Approx. Price:
$7.00 (text)
$16.00 (dup. test masters)

Green (Gr.3)	3(F)
Pink (Gr. 4)	4 - 5(F)
Yellow (Gr. 5)	4 - 6(F)
Purple (Gr. 6)	5 - 7(F)

SPECIAL FEATURES:
- Teacher's guide
- Tests provided
- Consumable (detachable pages)
- Varying levels of readability available
- Tends to be directed to children (esp. in lower 3 levels)

COMMENTS:

Succeeding in Math is a series of 7 soft-cover texts, colour coded with any upper level providing a review of the preceding level's work.

Topics covered are whole numbers, fractions and some decimals and emphasizes basic operations. Also addresses the measurement aspect of math.

All the books make good use of visualization techniques, encourage estimation, cover all skills well, provide problems of varying complexity and are self-directing.

There is minimal reference to sets and the 3 lower level books avoid metric measurement and tend to be too child directed. The last 4 in the series have good potential for skill development in ABE.

TITLE: SULLIVAN ASSOCIATES PROGRAM

AUTHOR: Sullivan

PUBLISHER: McGraw-Hill

YEAR: 1968

DISTRIBUTOR:

Readability: 2-6 (pub.)

Pages:

Approx. Price: $3.00/topic

SPECIAL FEATURES: Programmed
Adult oriented

COMMENTS:

This series of 7 booklets spans topics from addition of whole numbers through fractions and decimals. The focus in on adult situations for sources of problems. Tests are included in the text and student progress is individualized.

Tends to be "dry" because of the programmed format.

TITLE: UNIQUE MATH GAMES

AUTHOR:

PUBLISHER: Unique Math Games YEAR:

DISTRIBUTOR:

Readability: Pages: Approx. Price: $10.00

SPECIAL FEATURES: Teacher's resource book
150 activities
suitable for adults

COMMENTS:

This is a collection of activities that serve to promote inquiry and interest into the characteristics of numbers.

TITLE: YOUR DAILY MATH (BOOK I)

AUTHOR: Bahlay

PUBLISHER: Mafex Associates YEAR: 1973

DISTRIBUTOR: Educational Resources Ltd.

Readability: Gr. 4-7 (Fry) Pages: 209 Approx. Price:
$6.00 text
SPECIAL FEATURES: Teacher's guide $9.00 teacher's guide
No illustrations

COMMENTS:

Drill and word problem book of whole numbers, fractions and money (decimals). All problems relate to life, though there is a high proportion of drill.

Table of contents is a detailed reference of problem or drill type to page number (topics include adding, banking, division, fractions, money, multiplication, subtraction, whole numbers).

Because of the wide range and number of exercises, this resource could be useful.

TITLE: WHAT DO YOU SEE NOW (PARTS 1 and 2)

AUTHOR:

PUBLISHER: International Telefilm Enterprises YEAR:

DISTRIBUTOR: R. Bury Media and Supplies Ltd.

Readability: Pages: Approx. Price:

SPECIAL FEATURES: Color film - 10 min.
Teacher's resource
Special use for children

COMMENTS:

This is a "how to" film for teachers concerned about student's visualization/nonvisualization skills, visual discrimination, laterality/directionality characteristics.

By viewing and tracing arrays of shaped, sized and colored geometric forms, it is possible to detect deficits in the above areas. A side effect would be learning to recognize six geometric shapes

The film also addresses the concept of addition and subtraction by showing the result of adding to or subtracting from a collection of different shaped objects.

This film could be used to help develop teacher background on potential learning problems in math.

COMMUNITY RESOURCE MATERIALS

This section lists resource materials available from government departments, community agencies, institutions, and other sources. These materials have not been evaluated systematically, and the list is suggestive rather than exhaustive. Community resource materials provide alternatives to the use of textbooks in some cases, and they frequently have greater relevance to students. For example, filling out forms could be taught through explanation in a textbook or by actively filling out forms which students are likely to encounter in their community.

The content of American textbooks, and the majority of textbooks for basic literacy are published in the United States, are not likely to have the same relevance for students as materials which are functional and touch the students' lives in some way. In addition, the use of actual Canadian materials prepares students better for what they are likely to encounter than textbooks can. While textbooks can provide theory and principles, practical applications are often lacking. The materials listed here have additional advantages in that they are often free of charge and are constantly being updated to respond to current conditions. The variety in subject matter, presentation, and point of view provides a broad base of instructional resources at the local level.

B. C. AGRICULTURAL LAND COMMISSION
4333 Ledger Avenue
Burnaby, British Columbia V5G 3T3

The Land Commission provides a variety of materials related to its functioning. The color brochure, "Protecting B.C.'s Farmland", describes the Agriculture Land Reserve. A short, 5-minute slide-tape presentation to accompany this brochure can be borrowed on short-term loan. Also available are the Land Commission's annual report; brochures on agriculture, including statistics on B.C. agriculture; the Agricultural Land Commission Act, and various technical papers related to climate and soil capability. "Spalumcheen: the Visual Environment" is a large, spiral-bound volume which addresses itself to the concern for the visual environment, specifically in the Spalumcheen Municipality. This document provides a comprehensive analysis of the municipality--its land, people, the visual-management system, landscape sensitivity, problem areas, and management guidelines. An abundance of photographs and diagrams illustrate the text. A limited number of copies of the above publication are available. All publications are free on request.

B. C. ASSOCIATION FOR CHILDREN WITH LEARNING DISABILITIES
14673-B--108th Avenue
Surrey, British Columbia V3R 1V9
Telephone: 584-3344

This non-profit organization serves an educational function in the community with regard to information about learning disabilities in children and adults. Free pamphlets are available from the Association on the subject of learning disabilities and on the work of the organization, a list of books for loan (for members only), a literature price list, a film list (fee rental to the public), and a copy of the history and objectives of the BCACLD. Chapters of the BCACLD exist throughout B.C. and a list of these can be obtained. Write or phone for further information.

B. C. ASSOCIATION FOR THE MENTALLY RETARDED
221-119 West Pender Street
Vancouver, British Columbia V6B 1S5
Telephone: 685-8506

The Association maintains a resource library from which materials related to the topic of mental retardation can be borrowed. Films can also be borrowed (at a cost of $5.00), and a list of these is available from BCAMR.

B. C. FEDERATION OF LABOUR
3110 Boundary Road
Burnaby, British Columbia V5M 4A2
Telephone: 430-1421

The B. C. Federation makes available a general information kit containing the CLC's "Notes on Unions" (a series of outlines on various aspects of the Canadian labour movement), pamphlets outlining the Federation's stand on labour, economic and social issues, a pamphlet on "right to work" legislation, and pamphlets on mini-rights guaranteed under the B.C.'s labour code, women and unions, unemployment insurance, and unemployment. This kit and the pamphlets separately are available free on request.

BRITISH COLUMBIA FERRY CORPORATION
818 Broughton Street
Victoria, British Columbia V8W 1E4

The B. C. Ferry Corporation makes available free of charge its Annual Report, a "Facts Sheet" regarding ferry operations and management, ferry schedules, and posters. The films available from the Corporation are described as "of a promotional nature". Write for the above materials to the Public Information Officer. The Corporation maintains a library, the holdings of which are mostly technical in nature. However, the library's collection also includes a selection of slides, photographs and newspaper clippings on the B. C. Ferries, and these can be borrowed. Write to the librarian for further information.

B. C. HEART FOUNDATION
1881 West Broadway
Vancouver, British Columbia V6J 1Y5
Telephone: 736-4404

Write or phone for a catalogue ("Inf Heart") of educational materials and films. Most materials are free of charge and include leaflets and posters. Topics dealt with include smoking and heart disease, nutrition and the heart, strokes, stress, and many other aspects of heart disease.

B. C. HYDRO AND POWER AUTHORITY
(Public Relations)
970 Burrard Street
Vancouver, British Columbia V6Z 1Y3

B. C. Hydro provides fact sheets, brochures, information kits and programs, posters, and films to the public. Topics include B. C.

hydro-electric projects, natural gas, energy and wildlife, conservation, electrical safety, coal, and alternative, renewable energy sources. Write for a list of materials available.

B. C. MINISTRY OF LANDS, PARKS, AND HOUSING
Parliament Buildings
Victoria, British Columbia V8V 1X4

Numerous brochures are available. Topics include: housing programs, crown land, outdoor recreation, nature, and provincial parks. Ministry-related publications of a more technical nature are also available. Write for a complete list of publications. All are free of charge.

BURNABY PARKS AND RECREATION
The Corporation of the District of Burnaby
4949 Canada Way
Burnaby, British Columbia V5G 1M2
Telephone: 294-7450

Program brochures, a calendar which includes a community directory, and a brochure (illustrated with colour photographs and a 29x29 cm map of Burnaby's parks) outlining the Burnaby parks system are available at no cost.

CANADIAN ASSOCIATION OF INDUSTRIAL, MECHANICAL AND ALLIED WORKERS
5648 Imperial Street
Burnaby, British Columbia V5J 1E9
Telephone: 438-6211

The Research Director of CAIMAW will provide free copies of the following materials: CAIMAW's Union Constitution, the pamphlet "Building a Canadian Labour Movement", and "The Caiman Review"--the union paper (published monthly). These materials can provide an important contribution to any discussion of the status of organized labour in B. C. or Canada, given the predominance of international unions.

CANADIAN CANCER SOCIETY
B. C. and Yukon Division
955 West Broadway
Vancouver, British Columbia V6T 1L2
Telephone: 736-1211

Write or phone the Public Education Co-ordinator for a Public Education Materials Catalogue. The catalogue contains descriptions of the materials (films, teaching aids, pamphlets, and posters), which are available free of charge. Topics include the pap test, breast self-examination, breast, uterine and cervical cancer, cancer of the colon and other cancers, smoking and health. The following are district offices which can provide information and materials:

Kootenay's District Office
828C Baker Street
Cranbrook, B.C. V1C 1A2
Telephone: 489-1314

Interior District Office
1-1368 St. Paul Street
Kelowna, B.C. V1Y 2E1
Telephone: 762-6381

Northern District Office
3351-15th Ave.
Prince George, B.C. V2N 1A1
Telephone: 564-0885

Vancouver Island District Office
857 Caledonia Avenue
Victoria, B.C. V8T 1E6
Telephone: 382-3442

CANADIAN CARPET INSTITUTE
1080 Beaver Hall Hill, Suite 1002
Montreal, Quebec H2Z 1T6
Telephone: (514) 866-2081

The Canadian Carpet Institute, an association of Canadian carpet manufacturers, provides the following free booklets: "Care for Your Carpet", "How to be a Colour Schemer", and "Shopping for a Carpet?...The Classification Label Can Help You".

CANADIAN HUMAN RIGHTS COMMISSION
789 West Pender, 10th Floor
Vancouver, British Columbia V6C 1H2

Contact the Human Rights Officer for an "Information Kit" and other published materials of the Commission. The "Information Kit" contains the annual report of the Commission, and various pamphets and booklets on the Human Rights Act. Other materials include a draft of Canadian Human Rights pensions and insurance regulations; a recruitment and interviewing guide which sets out acceptable and non-acceptable requests for information related to employment; a copy of the Act; "Methodology and Principles for Applying Section 11 (Equal Pay for Work of Equal Value) of the Canadian Human Rights Act"; equal wage and age guidelines; and reports of the Commission. All are free upon request.

CANADIAN MENTAL HEALTH ASSOCIATION
B. C. Division
692 East 26th Ave.
Vancouver, British Columbia V5V 2H7
Telephone: 873-1633

The CMHA's Resource Information Center Library provides a number of publications (mostly pamphlets) at a reasonable cost, and loans films at a nominal charge of $5.00 each. Topics include: mental health, mental illness, anger, tension, depression, suicide, the crisis of old age, bringing up children, emotional breakdown, mental health and society, among others. Write for a list of resources.

THE CANADIAN NATIONAL INSTITUTE FOR THE BLIND
B. C.--Yukon Division
350 East 36th Avenue
Vancouver, B. C. V5W 1C6
Telephone: 321-2311

The CNIB makes available a number of pamphlets on vision, eye disease, and sight protection, as well as on services of the CNIB. The CNIB also loans (free) films on blindness. Write for a description of films available, and free pamphlets. Branches of the CNIB exist in Vancouver, Victoria, New Westminster, Prince George and Kelowna.

CANADIAN UNION OF PUBLIC EMPLOYEES
B. C. Regional Office
#105-4911 Canada Way
Burnaby, British Columbia V5G 1M1
Telephone: 291-8415

Booklets, pamphlets and information sheets available. Topics: introduction to CUPE labour education program (available to members on a home-study basis), sex discrimination on the job, anti-union employers in B. C. and "right-to-work" laws. CUPE also publishes bulletins, "The Leader", and "B.C. Research Bulletin" and a monthly (10 months annually) journal, "The Facts". Write to the Education Representative.

CENTRAL MORTAGE AND HOUSING CORPORATION
Regional Office
1500 West Georgia
Vancouver, British Columbia
Telephone: 666-2516

Additional offices in Vancouver, Victoria, Cranbrook, Kelowna, Kamloops, Prince George, Courtenay, Terrace and Trail.

CMHC publishes a number of documents related to the services it provides, and to Canadian housing regulations. Some will be of more interest to the layperson than others. A complete list of CMHC publications, some printed, others free, is available from any of the above local offices. Of particular interest are the free materials related to the Canadian Home Insulation Program; they are well designed and easy to read.

CENTRE FOR LABOUR STUDIES
Humber College of Applied Arts and Technology
205 Humber College Blvd.
Toronto, Ontario M9W 5L7

The Centre for Labour Studies provides a diversity of publications. Among them are a "Hazard Inventory for Garment and Textile Workers"; "The Health and Safety Hazards Faced by Canadian Public Employees" (published by CUPE); a selected bibliography of works on various aspects of labour; an outline of programs offered by the Centre; "Karen Silkwood-Union Sister", a documentation of Silkwood's battle against the unsafe conditions in the nuclear industry; and a list of films and books available from the Development Education Centre, a non-profit, independent educational collective with a predominantly anti-capitalist perspective. Write for lists of materials and further information regarding prices.

CITY OF VANCOUVER PLANNING DEPARTMENT
453 West 12th Ave.
Vancouver, British Columbia V5Y 1V4
Telephone: 873-7344

The Planning Department publishes a list of reports and publications available, which is updated quarterly. Many are quite technical, but some which outline demographic information could be useful. A resource book titled "Understanding Vancouver 2" provides a variety of information about the City and includes facts and figures, glossaries of terms, and short articles. Cost is $3.50, including postage. Other publications are reasonably priced as well. Write or phone for a list.

CONSUMER AND CORPORATE AFFAIRS CANADA
Consumer Infotel
Weekdays: 10 a.m.-9 p.m.
Weekends: limited hours
Vancouver: 263-2811 Victoria: 592-1251

This pilot project of Consumer and Corporate Affairs makes available a tape library accessible by telephone (in the Vancouver and Victoria areas only). Topics include food, children, finance, housing, self-help, tools, automotive, household maintenance, appliances, clothing, entertainment, personal care, sports equipment, and more, all within the context of consumer protection. The tapes could be used for obtaining information, or for listening skills activities. As the

379

pilot project is limited in terms of its continued existence, it is advisable to check before directing students to the service. A list of tapes available can be obtained free by phoning either of the above numbers.

CONSUMER TAXATION BRANCH
800 Hornby Street
Vancouver, British Columbia V6Z 2C5

The Tax Branch offers, free of charge, an extremely dry publication titled "Social Services Tax Act: Regulations and Instructions". This would be a useful introduction to a statute-type of format, and to the terminology employed in consumer transactions. The language is fairly legalistic and cumbersome.

DAIRY BUREAU OF CANADA
20 Holly Street
Toronto, Ontario M4S 2E6

A catalogue of publications available from the Dairy Bureau on the subject of nutrition can be obtained free upon request.

DEPARTMENT OF HEALTH, EDUCATION AND WELFARE
National Institute for Public Safety and Health
Division of Technical Services
Public Dissemination
4676 Columbia Parkway
Cincinnati, Ohio 45266

NIPSH makes available a list of audio-visual materials on the subject of occupational health and safety; the majority are for purchase only. Also available is a catalogue of other materials distributed by NIPSH on the same topic.

DEVELOPMENT EDUCATION CENTRE
121 Avenue Road
Toronto, Ontario M5R 2G3
Telephone: (416) 964-6901

DEC is a non-profit, independent educational collective with a predominantly anti-capitalist perspective. As well as distributing films, DEC makes available books, pamphlets and curriculum files. Write for a current catalogue of the latter-mentioned materials. A separate catalogue of films is available upon request and includes films on education, health, housing, women, history, labour, liberation struggles, native peoples, economics, culture, ecology, food, and children--in North America and developing countries. Films can be purchased or rented. Rental rates range from $10.00-$125.00, $20-$30 being typical.

EMPLOYMENT AND IMMIGRATION CANADA
Canada Employment Centre
2902 West Broadway
Vancouver, British Columbia

A number of pamphlets, some published by other government, labour, education, and service agencies, are available at no cost from Careers Resource Library. "Careers Canada" booklets, available at a cost of $1.00 each, are listed in a booklet titled "Career Guidance Material". Also described in this booklet are "Careers Provinces" fact sheets on specific occupations (approx. 650 for each province and the territories). CEIC publishes a "Canada Employment Information Sheet" describing its function, and some other pamphlets on training programs. The "Creative Job Search Technique 1-2-3" and "Women Returning to Work Appendix" booklets contain much useful information on seeking employment.

ENERGY, MINES AND RESOURCES CANADA
1 Observatory Crescent
Ottawa, Canada K1A 0Y3

A number of documents are available from this department, some more technical than others. In the "technical" category are the "Geophysics" reprints, papers on topics such as earthquakes, and depth of permafrost. Pamphlets on earth-quakes, gravity, the Seismological Service of Canada, geomagnetism, and impact craters are available free of charge as is the book, "Looking Inside the Earth". The latter is a brief description of basic earth physics, including the topics: earthquakes, temperature, the earth's magnetic field, plate tectonics, gravity, tidal action, and meteor craters. Photographs and diagrams illustrate the well laid-out text. Charts and maps are also available. For further information, write to the above address.

ENERGY, MINES AND RESOURCES CANADA
Geological Survey of Canada
6th Floor, 100 West Pender Street
Vancouver, British Columbia V6B 1R8
Telephone (sales): 666-1271
Telephone (library): 666-3812

The Geological Survey Branch in Vancouver offers some of the same documents as available from Energy, Mines and Resources in Ottawa. In addition, they make available booklets and pamphlets on various aspects of geology, reports on geological surveys (priced), and maps of mineral deposits and pipelines. The Branch also distributes a pamphlet on hiking and another on Canada's geographical names. Of particular note are the fold-out pamphlet series consisting of the following titles: "Rocks", "Gem-Stones", "Fossils", "Minerals" and "Meteorites"; the booklet, "Minerals for the Use of Man"; and "Careers in Canada's Mineral Industries". Write or phone for materials, and "Index to Reports: British Columbia", and "Index to Reports and Maps of General Interest". The materials from these latter two catalogues must be ordered from The Geological Survey of Canada, 601 Booth Street, Ottawa, Canada K1A 0E8.

FAMILY SERVICES OF GREATER VANCOUVER
1616 West 7th Ave.
Vancouver, British Columbia V6J 1S5
Telephone: 731-4951

Pamphlets on the programs of this agency are available upon request, free of charge. Family Services offers groups for various purpose and clients: self-help, drop-in, assertiveness training, divorced or widowed seminars, body image, women's support, men's communications, "blended" families, uncoupling, single parents, single mothers on welfare, children from divided homes, positive parenting, stress management, gay groups, making friends, and more. Offices are located in Vancouver, North Vancouver, West Vancouver, Richmond and Surrey. Write for information.

FEDERATED ANTI-POVERTY GROUPS OF B. C.
520 McDonald Street
New Westminster, British Columbia V3L 4L6
Telephone: 525-3658

The FAPG distributes a number of publications free of charge on the subject of welfare and poverty in Canada. Some are reports published by the National Council of Welfare whose topics include women and poverty, one-parent families, Canada's working poor, the Canadian income tax system, income distribution in Canada, nutrition, children in poverty, and the child welfare system in Canada. The reading level of these is fairly high in terms of vocabulary used, but they are interesting reading. FAPG also distributes a pamphlet entitled "Welfare Rights and Gain (3rd Ed.)", and two pamphlets published by the National Anti-Poverty Organization entitled "You Asked About N.A.P.D.", and "The Facts on Poverty". A video-tape production of the Ottawa Tenants Council dealing with the problems of single-parent women on social assistance, entitled "By the Skin of Our Teeth", is available from the FAPG. The FAPG newsletter is published every other month as a supplement to Canadian Ecumenical News.

FED-UP CO-OP
304 East 1st Avenue
Vancouver, British Columbia V5T 1A9
Telephone: 872-0172

This association of consumer co-ops publishes a brochure describing its function and organization, and a newspaper which appears eight or nine times yearly. A subscription to the latter is $4.50 for individuals, $10.00 for institutions. The pamphlet is free. The newspaper is an interesting collection of food catalogues, articles on co-operatives, announcements, nutritional tips, minutes from meetings, and year-end reports from individual co-ops. The Co-op College of Canada, 141-105th Street West, Saskatoon, Saskatchewan,(306) 373-0474, has developed a curriculum on co-ops which has been designed for use in public schools, but which may be adaptable for use with adults. Write to The Co-op Curriculum Project, Attention: Skip Kutz, at the above address for further information.

FORINTEK CANADA CORP.
6620 N. W. Marine Drive
Vancouver, British Columbia V6T 1X2
Telephone: 224-3221

Forintek, a federally funded research facility of the Canadian Forestry Service, distributes free a number of pamphlets and booklets published by Environment Canada/Forestry Service. Topics include Forintek research results, the forests of Canada, pollution, the environment, wood preservation, and protection of the forest. Write to the Liaison and Development Department for materials.

GATT-FLY
11 Madison Ave.
Toronto, Ontario M5R 2S2
Telephone: (415) 921-4615

Gatt-Fly is a project of Canadian churches for global economic justice. Its activities include research, political action, and education. Write for a list of publications. Topics include: food and agriculture, sugar production in the developing countries, world economics, the Canadian economy, labour, and energy and resource development in Canada. The perspective taken is basically anti-capitalist. A subscription to the bi-monthly newsletter is $20 for institutions and $10 for individuals, and includes copies of forthcoming publications.

GREATER VANCOUVER INFORMATION AND RFFERRAL SERVICE
105-1956 West Broadway
Vancouver, British Columbia V6J 1Z2
Telephone: 736-3661

This agency publishes annually a directory of services for Greater Vancouver, and maintains an up-to-date community services file on many services and organizations. The "Red Book", as the directory has come to be known, provides information on services in the following categories: art resources, community planning and citizens' advocacy, consumer assistance, correctional and rehabilitation services, counselling services, death and bereavement, drugs, alcohol and addictions, education, employment, ethnic and cultural organizations, food, health, homemaking services, housing and accomodation, immigrant services, information services, legal services, political representation and parties, public assistance and financial sources, services for specific groups, social and recreational resources and travel and tourism. The directory comes in a binder and costs $13 ($16 for 1980 ed. due in May). The resource library contains directories from all over the province, wherever they have been produced. An attractive poster publicising the services of the GVIRS, as well as the Crisis Centre and Crisis Phone Line they sponsor, is available free of charge.

GREATER VANCOUVER REGIONAL DISTRICT
2294 West 10th Ave.
Vancouver, British Columbia V6K 2H9
Telephone: 731-1155, local 165

The Information Officer can be contacted for details regarding the Planning Department's school information program, "The Livable Region". The program is available to adult education and ESL programs, and consists of a talk on the history and structure of the Regional District concept with an emphasis on planning, a slide-tape presentation on the Livable Region proposals for growth management in Greater Vancouver, and a question and answer period. Maps and brochures are supplied. A more flexible format can also be arranged, and additional slide-tape presentations are available. Materials are available separate from the presentations upon request.

HEALTH AND WELFARE CANADA
Fitness and Amateur Sport Branch
Ottawa, Ontario K1A 0M5

Attractive black and white and colour posters promoting fitness and sports participation are available free from this branch of government.

HEALTH AND WELFARE CANADA
Health Protection Branch
601-1001 West Pender Street
Vancouver, British Columbia V6E 2M7

The Health Protection Branch provides a list of resource materials (some free, some priced) available from the Branch. These include booklets, posters, pamphlets, and two slide-tape presentations. Topics addressed are food handling, food poisoning, food additives, drugs, food inspection, nutrition, and radiation, among others.

HEALTH AND WELFARE CANADA
Public Relations Office, B.C. Region
#105-1525 West 8th Ave.
Vancouver, British Columbia V6J 1T5
Telephone: 732-4158

Numerous free pamphlets and booklets are available. Topics include: nutrition, immunization, drug abuse, smoking, fitness, poisoning, tooth care, dangerous drug combinations, donating bodily organs, the Canada Pension Plan, the old age pension, travel in the tropics, skin care in the sun, heart disease, non-alcoholic drinks, breast self-examination, the pap test, sex education, birth control, lifestyles, drinking, deafness, water safety, and some others. The Information Directorate publishes a directory of publications (most free, some for sale) which is available free upon request.

HEALTH INFO TELEPHONE TAPE LIBRARY
Sunday-Friday: 10 a.m.-9 p.m.
Vancouver: 263-2811
Victoria: 592-1251
Toll Free: 112-800-663-3081

More than 100 taped messages, 3-6 minutes long, are contained in this telephone tape library sponsored by the Health Education Centres of B. C. Topics are related to life crisis and disease. A list of tapes is available free by phoning any of the above numbers.

INTERNATIONAL DEVELOPMENT EDUCATION RESOURCE ASSOCIATION (IDERA)
2524 Cypress Street
Vancouver, British Columbia V6J 3N2
Telephone: 732-1496; 738-8815 (films)

IDERA is a registered non-profit society whose stated objective is to make accessible materials related to international development. IDERA handles films and slide-tape presentations for loan (usually $9.00

to $50.00 for rental) and maintains a research library of periodicals and materials from around the world relating to international development. Film topics include Third World economies, multi-national corporations' exploitation of developing countries, labour struggles, world food production, apartheid, a socialist perspective on world history ("The History Book"), Native Indian land claims, and others. The point of view presented is decidedly anti-capitalist. Write for film catalogues and a list of printed materials available. IDERA sponsors film showings at various locations in the Lower Mainland; a schedule of events is printed monthly. Sustaining membership at $10 per year ensures placement on IDERA's mailing list.

INTERNATIONAL SELF-COUNSEL PRESS LTD.
306 West 25th Street
North Vancouver, British Columbia V7N 2G1
Telephone: 986-3366

Titles deal with topics related to legal matters, but are aimed at the layperson. Examples are: change of name, adoptees rights, consumer law, income tax, unemployment insurance, divorce, employer/employee rights, landlord/tenant rights, marriage contracts, etc. Most range from $4.00 to $5.00. Write for a free catalogue and order form.

INTERNATIONAL WOODWORKERS OF AMERICA
Western Canadian Regional Council #1
2859 Commercial Drive
Vancouver, British Columbia V5N 4C7
Telephone: 874-5261

Numerous pamphlets and booklets are available. Topics: IWA constitution, health and welfare plan, pension plan, master union agreement, safety policy, IWA manual, guide to grievances and IWA structural organization. Also available are a Canadian Civil Liberties Education Trust primer on civil liberties and democracy, an AFL-CIO booklet on how to run a union meeting, CLC pamphlets on provincial labour federations, a guide to parliamentary law, and copies of "The Lumberworker", an IWA paper.

THE LABOUR HISTORY ASSOCIATION
B. C. Teachers' Federation
105-2235 Burrard Street
Vancouver, British Columbia V6J 3H9

The Labour History P.S.A. (Provincial Specialists' Association) has published a bibliography of working class history which is available upon request. Membership in the Association entitles one to receive the quarterly "Labour History", a collection of historical photographs of labour struggles and working conditions, reviews of labour history films, reproductions of historical labour documents, articles on aspects of labour history and on particular industries, lesson plans, bibliographies, cartoons, and book reviews--Well worth the annual $10.00 fee. The Association has produced two slide-tape presentations which include teaching manuals, "Strike" and "These were the Reasons" (a history of union organizing in B.C.). These are for purchase only: contact Denis O'Hewell, 6174 Malvern Ave., Burnaby, B. C. V5E 3E8 (526-7561), or Lesson Aids Service, B.C.T.F., 2235 Burrard Street, Vancouver, B.C. V6J 3H9, for further information regarding the latter.

LEGAL SERVICES SOCIETY OF B.C.
P. O. Box 12120
555 West Hastings Street
Vancouver, British Columbia V6B 4N6
Telephone: 689-0741

The Legal Services Society is required by statute to provide education, advice, and information about law for the people of B.C. Three programs ensure this: the Schools Program, the Library Services Program and the Public Legal Education Program. The Society also maintains a Legal Resource Centre which contains books, pamphlets and magazines on law and law-related subjects as well as a wide selection of films, videotapes and other audio-visual materials which are available on loan. The Society has offices located throughout the province, although audio-visual materials are only available from Vancouver. Other law-related productions can often be obtained from the NFB or the Provincial Education Media Centre. The Schools Program Newsletter, published 5 times yearly includes a Resource Handbook listing recommended productions on a thematic basis. Phone or write to the above address for a free subscription to the Newsletter, an audio-visual catalogue, and for further information on the work and office locations of the society.

MacMILLAN BLOEDEL LIMITED
1075 West Georgia Street
Vancouver, British Columbia V6E 3R9

MacMillan Bloedel's Corporate Communications Department provides some technically beautiful (e.g., illustrated with color photographs) materials on the flora and fauna of the forest, and on the company's operations. Some of the notable publications are "About MacMillan Bloedel", "The Living Forest", "How the Forest Grows", and an untitled pamphlet combining information on forest growth with that on MacMillan Bloedel's operations. The company also provides an attractively designed annual report, and an outline of their corporate history.

MENTAL PATIENTS ASSOCIATION
2146 Yew Street
Vancouver, British Columbia V6K 3G7
Telephone: 738-5177; 738-1422

MPA makes available "Head-On--A Self Help Model" which describes the history of the Association ($1.00); "Power Reversal and Self Help: The Vancouver MPA", a description of the MPA and its functioning; "In a Nutshell", the MPA Newsletter ($4.00 per subscription); and "Mental Patients and the Law", published by the Vancouver People's Law School (50¢). The writing in the first two documents mentioned tends to be a bit sophisticated, but contains useful information on mental health care, and patient organizing.

METRIC COMMISSION CANADA
240 Sparks Street
Ottawa, Canada K1A 0H5

The Metric Commission publishes a "Publications, Posters and Resource List" of materials available free upon request. Available for loan are slides, films, and filmstrips on the metric system and metric conversion in Canada. Lists which describe these can be obtained on request. Annual reports are also available.

MINISTRY OF THE ATTORNEY GENERAL
Information Services
5th Floor, 609 Broughton Street
Victoria, British Columbia V8W 1C8

The Ministry provides free,upon request, brochures on the Corrections Branch's attendance programs, and family court counselling; the Corrections Branch's annual report; and a publication titled "Programs of the Corrections Branch".

MINISTRY OF ENERGY, MINES, AND PETROLEUM RESOURCES
Parliament Buildings
Victoria, British Columbia V8V 1X4

The Ministry provides access to a number of publications, most at a reasonable cost, and some free. The Canadian Petroleum Association publishes the "Focus on Energy" series of pamphlets, which the

Ministry makes available. Many of the Ministry's publications are quite technical, but others provide clear explanations and/or attractive photographs of various aspects of the Ministry's mandate. Examples are "Minerals in B.C." and "Landforms of B.C.: A Physiologic Outline". The Ministry publishes a complete list of its publications and maps, which is available upon request.

NARCONON SOCIETY OF B. C.
101-2633 East Hastings
Vancouver, British Columbia V5K 1Z6
Telephone: 253-7221

Narconon is a voluntary drug and alcohol rehabilitation and education centre. It distributes free a pamphlet on the work of the Society. Additional published materials for distribution in the future are anticipated.

NATIONAL FILM BOARD OF CANADA
1161 West Georgia Street
Vancouver, British Columbia V6E 3G4
Telephone: 666-1716 (film library); 666-1718 (representatives)

The NFB maintains distribution and viewing centres throughout B.C.: write for a list of these locations. A catalogue of films available can be obtained by educational institutions upon request. Membership in the film library (free) entitles one to receive the quarterly newsletter which reviews new productions. Rentals are free, but are also available for purchase. Films can be previewed free of charge at viewing centres. The collection covers a wide range of subject areas (educational, cultural, political); a majority of the films are concerned with Canadian issues, and all are Canadian made.

NEW DAY FILMS
c/o Marlin Motion Pictures
47 Lakeshore Road East
Port Credit, Ontario L5G 1C9

New Day Films is a distribution co-operative for films about men and women from a feminist perspective. Subjects include marriage, masculinity, sexism, growing up in North American society, families, aging, living alone, women as workers and as mothers, history, and societal values. Some exciting and provocative films are available for purchase or rental, including the inspiring "Union Maids" and "Song of the Canary". Write for a free catalogue describing the films available. Rental rates range from $14-150 with $30 being average.

NEW ENGLAND FREE PRESS
60 Union Square
Somerville, Mass. 02143

The catalogue of publications distributed by the Press includes books, posters, and pamphlets with an anti-capitalist perspective. Topics include women's issues, workplace health and safety, labour history, racial and ethnic divisions, unions, imperialism and national liberation, ecology, and health care, to name a few. The catalogue is free.

OIL, CHEMICAL AND ATOMIC WORKERS INTERNATIONAL UNION
P. O. Box 2812
Denver, Colorado 80201
Telephone: (303) 893-0811

OCAW publishes and/or distributes a number of booklets, some specific to union activities or interests, and others of a more general nature directed at the economy as it affects workers. Titles are as follows: "Petroleum Refining Occupations-Occupational Brief 188", "Petroleum Refining, Industrial Chemical, Drug, and Paper and Allied Products Industries", "Current Economics as it Affects Workers", "What is a Corporation, and Why is it the Union's Adversary?", "A Program to Meet the Continuing Challenge: OCAW National Oil Bargaining Policy 1979-80", "A Working Economy for Americans", and "Economics for Working Canadians". The book, "Why Do We Spend So Much Money? (3rd edition)", published by Popular Economics Press is available at a cost of $1.45 US from OCAW. Write to the research and education director for materials.

OISE PRESS
Ontario Institute for Studies in Education
252 Bloor Street West
Toronto, Ontario M5S 1V6

A catalogue listing the print and audio-visual publications of OISE Press is available free of charge. Topics are geared, for the most part, to the public school curriculum, but some teachers' guides and secondary materials could prove useful. Materials include actual curriculum resources as well as theoretical writings and research reports. Canadian history and labor issues are well represented. Among the theoretical and research publications are included studies in adult education.

PEOPLE'S LAW SCHOOL
2110-C West 12th Avenue
Vancouver, British Columbia V6K 2N2
Telephone: 734-1126

The People's Law School provides inexpensive handbooks on various areas of law. They are directed at the layperson. Most cost approximately 75¢ (by mail). Topics include: consumer law, labour law, immigration and citizenship, mental patients and the law, divorce, welfare rights, women and the law, unemployment insurance, landlord/tenant relations, etc. Many of the above-mentioned topics are also presented in video programs which can be borrowed or purchased. Loan is free; $5.00 shipping and handling charge for outside of Vancouver. Write or phone for free catalogue and book list.

PLANNED PARENTHOOD ASSOCIATION OF B. C.
101- 96 East Broadway
Vancouver, British Columbia V5T 1V6
Telephone: 872-8737

This agency offers a variety of pamphlets on the topics of birth control and family planning, genetic counselling, sexually transmitted diseases, and family life. These are published by different agencies, and are available free from the Planned Parenthood Association. Language used is often simple and direct.

PRESS GANG PUBLISHERS
603 Powell Street
Vancouver, British Columbia V6A 1H2

Press Gang, a small, women's publishing and printing collective, is represented by the Women's Press. The latter functions as a publisher whose committment is to the distribution of material of importance to women. The recent catalogue is available free from Press Gang. Press Gang also distributes a small (14 x 21 cm.) collection of 5 articles on women's work, titled "Women's Work" at a cost of 45¢.

391

PROVINCE OF B. C.
Department of Labour
Victoria, British Columbia V8V 1X4

The Ministry provides free of charge the following documents: the Board of Industrial Relations Summary of Orders and Regulations (e.g. the Minimum Wage Act), the Annual Reports of the Ministry, the B. C. Labour Directory, the Labour Research Bulletin (published monthly), a Calendar of Expiring Collective Agreements, and Negotiated Working Conditions. These publications contain information and statistics on every aspect of labour in B. C., e.g., union membership; size, structure and offices of collective bargaining organizations; addresses and affiliations of unions; grievance and arbitration procedures; and work stoppages in the Province by month and year, just to name a few. Acts administered by the Ministry of Labour are available at minimal cost and are listed in the Labour Research Bulletin and in the Annual Report. The publications are for the most part attractively laid out and quite readable.

PROVINCE OF B. C.
Fish and Wildlife Branch
Ministry of Environment
4240 Manor Street
Burnaby, British Columbia V5G 1B2

Write to the information officer for a Teacher's Information Kit which includes most of the pamphlets distributed by the Fish and Wildlife Branch (some published by other government agancies). The Regional Office in Burnaby also offers films and slide packages, when available, for loan. Write for a list of the C. O. R. E. audio-visual resources. Topics covered in the materials provided by the Branch include firearm safety, natural history, conservation, hypothermia, wildlife management, endangered species, wild foods, hunting, trapping, and fishing regulations, and the effects of logging, as well as others. Also included in the Teacher's Kit are a list of posters available, a list of natural history publications of the Provincial Museum, a description of the ENCORE environmental studies program, a list of sources of related resource materials, and information about the Fraser Valley Trout Hatchery. All materials are available at no cost. The Ministry, in conjunction with the Western Education Development Group, Faculty of Education, U. B. C., Vancouver, B. C. V6T 1W5, has published "The Creek Book", "The Beach Book", "The Pond Book" and "The Snow Book", teachers' guides for activities related to exploration of these ecological environments. For further information on these regarding price, and on four projected publications, write to Dr. Kip Anastasiou at the above address.

PROVINCE OF B. C.
Ministry of Agriculture
Victoria, British Columbia V8W 2Z7

The Ministry provides a publications list of materials available free on various aspects of agriculture and home gardening in B. C.; a guide to agricultural services, and a catalogue of slide and film presentations. Films are available from the Ministry of Tourism in Vancouver or from the Film Library, 1873 Spall Road, Kelowna, B. C. V1Y 4R2. Write for the above-mentioned lists of materials.

PROVINCE OF B. C.
Ministry of Consumer and Corporate Affairs
940 Blanshard Street
Victoria, British Columbia V8W 3E6
Telephone: 387-1251

The Consumer Affairs Program maintains a library/resource centre which loans materials by mail. A number of education kits are available free on request. These include "Consumer Centre," a collection of acquisitions lists of films and printed materials; "Money Management", a collection of booklets and pamphlets on finance, budgeting, credit law, and related information, as well as a teachers' guide; "Advertising", which consists of a teachers' guide, a copy of the General Advertising Guidelines, and the Trade Practices Act as well as a pamphlet explaining the latter; "Law and the Marketplace", a resource kit including a teachers' guide, samples of brochures produced by the Ministry, copies of major Acts related to consumer affairs, and a sample Enforcement Report; and "Reference Materials", a kit containing samples of Ministry brochures and major Acts administered by the Ministry, and some materials supplied by the Federal Department of Consumer and Corporate Affairs. Audio-visual materials also include productions on money management, and forthcoming presentations on specific consumer topics. Write the Chief of Education for further information.

PROVINCE OF B. C.
Ministry of Economic Development
315 Robson Square
800 Hornby Street
Vancouver, British Columbia V6Z 2C5

Free publications, most directed at the business community, are available. The B. C. Manufacturers' Directory, which lists all manufacturers in B. C. and their products, and the series, "Doing Business in B. C.", which provides information on a number of topics (e.g., housing costs, taxation, immigration, B. C. Development Corporation to name a few) may prove most useful, although other possibilities exist. Write for a complete list.

PROVINCE OF B. C.
Ministry of Environment
Information and Education Branch
512 Fort Street
Victoria, British Columbia V8W 1E6

The Ministry makes available a list of the publications (priced) of the B. C. Provincial Museum. Most materials concerned with natural history; a description of the ENCORE environmental studies program; and a list of free and priced publications available from the Information and Education Branch and from Marine Resources, Fish and Wildlife, and Public Information. Topics are varied, including natural history, ecology, conservation, pollution control and land use, among others.

PROVINCE OF B. C.
Ministry of Forests
Information Services
1450 Government Street
Victoria, British Columbia V8W 3E7

The Ministry provides access to a variety of materials, including pamphlets, "ForesTalk" (a resource magazine), Forest Service reprints, films, slide shows, and booklets. In this latter category is a colour-illustrated book titled "The Renewable Resource", which describes a forest management process. The photographs and layout are technically beautiful. Films and slide shows are described in a list available from the Forest Service Information Division Film Library and can be borrowed free of charge (return transportation must be paid for). Topics covered in all materials include various aspects of forestry, weather, hypothermia, logging, natural history, fire safety, and recreation activities. Write for free materials and a list of audio-visual presentations.

PROVINCE OF B. C.
Ministry of Health
Alcohol and Drug Commission
Box 21, 805 West Broadway
Vancouver, British Columbia V5Z 1K1

Available from the Commission are numerous, attractively-designed pamphlets, fact sheets, and posters. Topics include a list of treatment services located in B. C. for alcohol and drug dependency, alcohol use and abuse, stress and alcohol, women and alcohol use, cannabis, psychedelics, solvent inhalation, narcotic analgerics, barbiturates, caffeine, and alcoholism in the family. Write for the above-listed free materials.

PROVINCE OF B. C.
Ministry of Labour
Human Rights Branch
5th Floor, International House
880 Douglas Street
Victoria, British Columbia
Telephone: 387-6861

The Human Rights Branch provides the following free documents: a pamphlet on the B. C. Human Rights Code, the Code itself, a draft text to accompany the employment guide, and the Annual Report of the Human Rights Branch. As well, the Education Officer in the Burnaby office (291-7236) can be contacted regarding films related to human rights.

PROVINCE OF B. C.
Ministry of Lands, Parks and Housing
Lower Mainland Region
1610 Indian River Drive
North Vancouver, British Columbia V7G 1L3
Telephone: 929-1291

The Regional Interpretation and Information Offices disseminates pamphlets and other printed material on the topics of natural history, B. C. parks, and outdoor and survival skills. The 154-page book, "Outdoor Safety and Survival" provides a thorough treatment of the subject, and is attractively illustrated. All materials are available free of charge.

PROVINCE OF B. C.
Ministry of Lands, Parks and Housing
Parks and Outdoor Recreation Division
Parliament Buildings
Victoria, British Columbia V8V 1X4

Write to the Information Officer for a list of publications. Topics include B. C. Park descriptions and maps, campground maps and regulations, wilderness survival, interpretive publications, and natural history. All are free.

PROVINCE OF B. C.
Ministry of Provincial Secretary and Government Services
Parliament Buildings
Victoria, British Columbia V8V 1X4
Telephone: 387-6603

The Executive Council, Communications Planning Advisory publishes an 871-page book which details the public access programs of the various ministries of the provincial government. It is available for purchase at a cost of $30.00, and is an invaluable tool for instructors and students in understanding the functions of government as well as in searching out information for varied purposes.

PROVINCE OF B. C.
Ministry of Provincial Secretary and Government Services
B. C. Provincial Museum
Parliament Buildings
Victoria, British Columbia V8V 1X4

The Provincial Museum should be considered a resource in itself. In addition, various publications (priced) are available through it, mostly on the subject of natural history. Write to the above address for further information regarding exhibits of the Museum, and for a publications list.

PROVINCE OF BRITISH COLUMBIA
Ministry of Tourism and Small Business Development
Robson Square
800 Robson Street
Vancouver, British Columbia V6Z 2Z6

The Ministry provides free a maplike pamphlet titled "All About Super-Natural B. C., Canada" which contains comprehensive information about the Province and travel throughout it, e.g., cycling, hostels, museums, passports and visas, liquor stores, hunting and fishing regulations, bus services, and much more. The magazine, "Beautiful B. C.", published quarterly at a cost of $1.00 per issue is a collection of short articles and numerous colour photographs on travel in B. C. Subscriptions are available from 200 Esquimalt Road, Victoria, B. C. V9A 3K9 A motion picture and film library is located at 800 Hornby Street, Vancouver, B. C. V6Z 2C5 (668-2732). Write for information regarding rentals, and the free catalogue.

PROVINCE OF B. C.
Ministry of Transportation and Highways
2631 Douglas Street
Victoria, British Columbia V8T 5A3

Write to the Superintendent's Office for free copies of booklets, pamphlets and posters. Topics include various aspects of road and traffic safety. The Ministry also publishes a monthly bulletin that is available free upon request.

PROVINCIAL EDUCATIONAL MEDIA CENTRE
Ministry of Education, Science and Technology
7451 Elmbridge Way
Richmond, British Columbia V6X 1B8
Telephone: 278-3433

PEMC maintains a library of 16 mm films on various topics which are available on free loan to public educational institutions. Write or telephone for a listing of films available.

PROVINCE OF B. C.
Office of the Rentalsman
Suite 1000, 1050 Pender Street
Vancouver, British Columbia V6E 3Z4
Telephone: 689-0811

The Rentalsman's Office makes available free of charge "A Guide to Landlord-Tenant Relations", a pamphlet on the Residential Tenancy Act, and a copy of the Act itself. The guide and pamphlet are attractively laid out, and informative.

RECREATION AND FITNESS BRANCH
Ministry of Provincial Secretary and Government Services
564 Yates Street
Victoria, British Columbia V8W 1K8

The Fitness Branch provides a selection of reports and brochures. Topics include wilderness survival, hypothermia, B. C. Summer Games rules (1980), B. C.'s Sport Development Co-ordinator Program, Amateur Sports Fund expenditures, sports and recreation facilities in Europe, leisure education and employment in B. C., recreational master planning, and the fitness award program. All are available free of charge upon request.

REGIONAL DIRECTOR GENERAL
Pacific and Yukon Region
Environment Canada
400-1001 West Pender Street
Vancouver, British Columbia V6E 2M7

Numerous pamphlets, brochures, and fact sheets are available. The Inland Waters Directorate is responsible for a series titled, "What Do You Know About Water?", which consists of nicely illustrated, large-format pamphlets of 6 pages each devoted to the subject of water in Canada. Comprehension questions accompany each booklet. The Canadian Wildlife Service's "Hinterland Who's Who" Series is made up of approximately 60 beautifully illustrated pamphlets, each describing the life history of a particular Canadian bird or mammal. The Forest and Fisheries Services publish "Fact Sheets" outlining specific environmental hazards. Pamphlets available deal with the following topics: water and air pollution, environmental regulations, weather forecasting, noise pollution, forests, wildlife, PCB, forest fire control, acidic rain, phosphates, and conservation activities. One in particular is exceptionally noteworthy, "A Most Prudent Ark", a colour pamphlet detailing a government-funded, ecological house/farm project. The language tends to be a bit technical, but the topic is interesting. All publications are free upon request.

REVENUE CANADA CUSTOMS AND EXCISE
Pacific Region, Operational Services
1001 West Pender Street
Vancouver, British Columbia V6E 2M8

Pamphlets and brochures relating to Canada Customs regulations and procedures are available free of charge. The brochure "Travel in Canada" contains 44 pages of information relating to travel in the provinces and territories, including traffic signs, time zones, temperature charts, general weather information, distances between major cities, transportation and typical fares, Canadian holidays, firearm and fishing regulations, and a list of maps and charts available from government sources. Some publications use more technical language than others.

REVENUE CANADA TAXATION
1166 West Pender Street
Vancouver, British Columbia V6E 3H8

Revenue Canada's Taxation Branch provides, free of charge, a collection of income tax rulings, interpretation bulletins and information circulars. These are 1-2 page sheets detailing various aspects of the Canadian tax system, and are very dry reading. However, they will be of interest in particular areas of interpretation, and as examples of government documents.

ST. JOHN AMBULANCE
Provincial Headquarters
6111 Cambie Street
Vancouver, British Columbia V5Z 3B2
Telephone: 321-2651

Although mainly oriented toward the offering of first aid courses, St. John Ambulance provides printed promotional and training materials related to safety and first aid. Write or phone the Information Officer for a promotional material bulletin, and a supply catalogue and price list.

SECRETARY OF STATE
Ottawa, Canada K1A 0M5

The office of the Secretary of State provides booklets and documents on the topic of human rights in Canada. Included among these are the U.N.'s "The International Covenant on Human Rights and Optional Protocol", "Human Rights in Canada: A Focus on Racism", the U.N.'s "Decade for Action to Combat Racism and Racial Discrimination 1973-83", the 1960 Canadian Bill of Rights, a background paper on the history of the international "Bill of Human Rights", a summary of the Canadian Human Rights Act and the actual Act, "Prejudice and Discrimination: A Study Guide", the U.N. Universal declaration of human rights, and specific U.N. declarations regarding the rights of children, the handicapped and the mentally retarded. All are available free of charge. The above-mentioned "Study Guide" includes discussion questions and a suggested reading list.

SOCIAL PLANNING AND REVIEW COUNCIL OF B. C.
#109-2182 West 12th Ave.
Vancouver, British Columbia V6K 2N4
Telephone: 736-4367

SPARC's library contains information on community resources in the fields of health, social service, the disabled, community organizational development and social policy, and a number of life skills program curricula for disabled persons. Copies of their newsletter, annual report and informational brochure are available upon request. Their publications list includes printed and audio-visual materials on the elderly, the disabled, children's law, health care, and community organizing.

SOLAR ENERGY SOCIETY OF CANADA, INC.
B. C. Chapter
504 Davie Street
Vancouver, British Columbia V6B 2G4

The Solar Energy Society makes available a collection of materials on solar energy, including their newsletter, fact sheets on solar heating, a bibliography on solar energy, a solar directory, and a list of sources of information. Much of the material is technical due to the subject matter, but teacher screening of materials could avoid this becoming a problem. As the society is non-profit, nominal donations are requested.

STATISTICS CANADA USER ADVISORY SERVICES
Main Floor, Alvin Building
1145 Robson Street
Vancouver, British Columbia V6E 1B8
Telephone: 666-3695

Statistics Canada offers no free publications with the exception of the catalogue of publications, and the pamphlet, "Reference Canada." The later provides recent (1978) statistics on aspects of the Canadian population, economy, and social trends. Other materials are inexpensive (usually ranging from under $1 to $2). Write for the catalogue and pamphlet. Statistics Canada also maintains a reference library and photocopy facilities which are accessible to the public.

STUDENT SPECIAL SERVICES
Seattle Central Community College
1705 Broadway
Seattle, Washington 98122

The Student Assistance Centre publishes a workbook, "Planning for College Success", which is used in a general orientation course, and the following Study Skills pamphlets: "Different Kinds of Tests", "Using the Parts of a Text", "SQ4R: How to Read Faster and Remember More", "How to Read a Math Textbook", "Managing Your Time--Study, Work, Play", "How to Take a Test", and "How to Give an Oral Report". Probably the latter are best used as models for teacher-developed local materials on the same topics as the examples used are sometimes too advanced for the skill levels of 0-8 students. As well, the pamphlets are brief (usually no more than 10 pages).

SUPPLY AND SERVICES CANADA
Canadian Government Publishing Centre
Hull, Quebec K1A 0S9

Supply and Services Canada provides a list of sources of free publications which is available free upon request. Canadian Government Publications catalogues listing free and priced publications are available at $4.00 per issue for the 1979 quarterly catalogues. Previous years' catalogues are similarly priced. Also available are monthly catalogues at 75¢ per issue. A subscription including the annual index is $20 per year. The Government is currently producing "Subject Lists", annotated bibliographies on a variety of topics. Write to the Publicity and Promotion Department of Supply and Services Canada for the latter, or contact an authorized bookstore agent.

SURVEYS AND MAPPING BRANCH
Ministry of the Environment
Parliament Buildings
Victoria, British Columbia V8V 1X4

This government branch provides a map and air photo catalogue (quantities are, however, limited). Separate keys are distributed upon request. The catalogue contains keys to lithographed maps, ministerial maps, and aerial photographs as well as a guide to additional information and services available (e.g., forest-cover maps, rockhounding information, staked mineral claims maps, soil maps, and aeronautical charts,to name a few).

TEN DAYS FOR WORLD DEVELOPMENT
Room 219-600 Jarvis Street
Toronto, Ontario M4Y 2J6

This "development education" program is sponsored by 5 national Canadian Christian Churches (Anglican, Catholic, Lutheran, Presbyterian and United). The stated goal is "to enable Canadians at the local level to identify global social, economic and political issues, to see them within the context of their own lives and to acquire skills through action to bring about change for more creative human development." The program has focussed in the past on a global analysis of food as a basic human right. Currently, the focus is on making a living. Write to the above address for further information and materials.

THIRD WORLD NEWSREEL
160 Fifth Ave., Suite 911
New York, New York 10010
Telephone: (212) 243-2310

Films on minority issues, international affairs, women's issues, labour relations, and housing and community organizing. Brochures describing films on these topics are available free. Third World Newsreel views films as tools for education, discussion and organization for action around issues, approaching these from a class perspective. Films are for rental or purchase. Rental fees range from $20.00 to $135.00, $40-50 being typical.

U.S. DEPARTMENT OF LABOR, OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION
200 Constitution Avenue, N.W.
Washington, D. C. 20210

The catalogue, "OSHA Publications and Training Materials", lists publications (most free) and audio-visual materials (fee for rental or purchase) are available. Topics include the OSHA 1970 Health and Safety Act, safety standards for various industries, health hazards of various industrial substances, safe work practices, and workers' rights in relation to workplace safety. The catalogue is available at no charge. It is suggested that access to materials can be expedited by contacting the Assistant Regional Administrator for Training, Room 60023, 909 First Ave., Seattle Washington 98174, (206) 442-5880.

UNITED STEELWORKERS OF AMERICA
District 3: Western Canada and Territories
686 West Broadway, 6th Floor
Vancouver, British Columbia V6Z 1G1
Telephone: 873-3905

The Steelworkers' publications include a safety manual, a manual on occupational respiratory diseases, meeting rules, a parliamentary law chart, numerous pamphlets on the history and functioning of the Steelworkers' Union, and a pamphlet on employee alcoholism. All are available free of charge.

UNITED WAY OF THE LOWER MAINLAND
1625 West 8th Avenue
Vancouver, British Columbia V6J 1T9
Telephone: 731-7781

United Way makes available materials on the subject of family violence. Two video tapes can be borrowed free of charge, or purchased. Subject: wife battering. The Report of the Task Force on Family Violence, complete with recommendations, can be purchased for $3.00. Two other publications, "Obstacles to the Identification and Reporting of Child Abuse" and "Legal Process for Battered Women" are available at a cost of $3.00 and $2.50 respectively. The latter-mentioned publication may be too technical to interest the layperson. Write to the United Way for fuller descriptions of all of these resources.

THE UNIVERSITY OF BRITISH COLUMBIA MUSEUM OF ANTHROPOLOGY
2075 Wesbrook Mall
Vancouver, British Columbia V6T 1W5

The Museum has recently published a pamphlet titled "To Use and Enjoy", a section of which lists resources available. These are limited, but include video presentations as wll as printed materials, mostly on the topic of Northwest Coast Indian Culture. Write for a free copy.

UNIVERSITY OF CALIFORNIA LABOR OCCUPATIONAL HEALTH PROGRAM
Institute of Industrial Relations
Berkeley, California 94720

The LOHP distributes both printed and audio-visual materials on the subject of occupational health and safety. The four slide presentations on health and safety on the construction site are for purchase only. The two films, "Working Steel" and "Working for Your Life" may be rented as well as purchased. The latter film is a documentary on the health and safety hazards faced by women workers. Write for a free list of available materials and promotional discriptions concerning them.

URBAN PLANNING AID
120 Boylston Street, Room 523
Boston, Mass. 02116
Telephone: (617) 482-6695

Urban Planning Aid is a community resource centre which provides technical assistance and resource materials to low income groups seeking to improve their living and working conditions. Its work focusses on health and safety, media use, and community problems. Available from UPA are lists of resources on occupational health and safety, and on housing (tenants rights and tenant organizing); a description of "Community Press Features" (resource materials for community and workplace publications); a pamphlet describing the work of UPA; and a description of media publications available (e.g., how to use video tapes; how to do leaflets, newsletters and newspapers; how to work in cable t.v., etc.). The materials would be extremely useful in assisting students in developing organizational and media use skills.

THE VANCOUVER ASSOCIATION FOR CHILDREN WITH LEARNING DISABILITIES
2182 West 12th Avenue
Vancouver, British Columbia V6K 2N4
Telephone: 733-2321

403

The VACLD distributes information sheets, books, and leaflets on the subject of learning disabilities in children. The focus of most of the materials appears to be perceptual handicaps in children, but the learning problems of adolescents and adults are addressed in a few information sheets. The materials directed at parents of learning disabled children may be of some interest to ABE students. A price list is available free upon request.

VANCOUVER CHILDBIRTH ASSOCIATION
#256-4664 Lougheed Highway
Burnaby, British Columbia V5C 5T5
Telephone: 291-7427

The Association provides free a pamphlet on the services it offers.

VANCOUVER CO-OP RADIO (102.7 FM)
337 Carrall Street
Vancouver, British Columbia V6B 2J4
Telephone: 684-8494

Co-op Radio maintains an extensive tape library of programmes concerned with a variety of consumer, labour, and community issues. A current catalogue of tapes is not presently available, but is forthcoming. Write to be placed on the mailing list. Tapes are for purchase only, and prices for educational institutions range from $8 for a 15-minute tape to $24 for a 60-minute tape. Prices for members (only $20 for an individual per year, $52 for a group or organization) are half those quoted.

VANCOUVER PUBLIC AQUARIUM
Stanley Park
P. O. Box 3232
Vancouver, British Columbia V6B 3X8
Telephone: 685-3364

Most publications cover aquatic life and related topics, and are available at varying costs from the Clamshell store within the aquarium complex. The Aquarium also publishes a newsletter and journal. Ordering information can be obtained from the Assistant Education Curator.

VANCOUVER PUBLIC LIBRARY HISTORICAL PHOTOGRAPHS SECTION
750 Burrard Street
Vancouver, British Columbia V6Z 1X5
Telephone: 682-5911

The Historical Photos Section of VPL maintains a collection of more than 200,000 negatives dealing with all aspects of life in B. C. and the Yukon from the 1860's to the present. These can be copied for a fee; a list of prices and regulations can be obtained from the library. As well, slide sets dealing with early B. C. photographers and subjects related to B. C. history are available for purchase. Write or phone for a list of these.

WOMEN MAKE MOVIES, INC.
257 West 19th Street
New York, New York 10011
Telephone: (212) 929-6477

WMM is a film distribution centre committed to the production and distribution of films directed at women's concerns. Topics include female prisoners, feminism, women's healthcare, aging, and violence against women. Films are for purchase or rental. Rental rates range from $10.00-75.00. Write for a free list and descriptions of films which are available.

WOMEN"S RESEARCH CENTRE
201-517 East Broadway
Vancouver, British Columbia V5T 1X4

A list of priced publications is available from the Centre. Topics are related to issues of concern to women. The Centre also publishes a pamphlet titled "Women, Immigration and the Canadian Economy", and a list of resources for immigrant women in Vancouver. Write for the above-mentioned materials.

WORKERS' COMPENSATION BOARD OF B. C.
5255 Heather Street
Vancouver, British Columbia V5Z 3L8
Telephone: 266-0211

Contact the Information Officer for free materials related to the functioning of the Board and to health and safety on the job. A list of publications is available, as is a list and description of films which can be borrowed free from the WCB.

DIRECTORY OF PUBLISHERS AND DISTRIBUTORS

Academic Press
111 Fifth Avenue
New York, New York 10003

Academic Press Canada
School Book Department
55 Barber Greene Road
Don Mills, Ontario M3B 9Z9

Academic Press
(formerly Longman Canada Ltd.)
645 Chapman Avenue
Coquitlam, British Columbia

Academic Therapy Publications
20 Commercial Blvd.
Nouato, California 94947

Addison-Wesley Publishers, Ltd.
36 Prince Andrew Place
Don Mills, Ontario M3C 2T8

Addison-Wesley Publishers, Ltd.
#205-1899 Wellingdon Avenue
Burnaby, British Columbia V5C 5T1

Allied Education Council
Distribution Centre
P. O. Box 78
Galien, Michigan 49113

Allyn and Bacon, Ltd.
#2-1336 West 11th Ave.
Vancouver, British Columbia V6H 1K8

Amazon Women's Employment Society
(local affiliation: Vancouver Status
of Women--see separate listing)
103-1090 W. 7th Ave.
Vancouver, British Columbia

Anansi Press Ltd.
35 Britain Street
Toronto, Canada M5A 1R7

Avon Books
(division of The Hearst Corp.)
959 8th Ave.
New York, New York 10019

B. C. Civil Liberties Assoc.
207 W. Hastings Street
Vancouver, B. C.

BFA Educational Media
(division of Holt, Rinehart,
and Winston)
2065 West 4th Ave.
Vancouver, B. C. V6J 1N3

Barnell-Loft, Ltd.
958 Church Street
Balwin, New York

The Book Society of Canada Ltd.
349 Capilano Road
North Vancouver, B.C. V7R 4H9

Wm. C. Brown Company
2460 Kerper Blvd.
Dubuque, Iowa 52001

R. Bury Media and Supplies Ltd.
2305 West King Edward
Vancouver, B. C. V6L 1T3

Cambridge Book Company
488 Madison Ave.
New York, New York 10022

Canadian Daily Newspaper Assoc.
250 Bloor Street East
Toronto, Ontario M4W 1E7

CanFilm Screen Service Ltd.
956 Richards Street
Vancouver, B. C. V6B 3C5

Contemporary Books Inc.
180 North Michigan Ave.
Chicago, Illinois 60601

Copp Clark Pitman
517 Wellington St. W
Toronto, Ontario M5Y 1G1

Copp Clark Pitman
Box 2010, Main P. O.
Vancouver, B. C. V6B 3P8

Creative Publications
Box 10328
Palo Alto, California

Dell Publishing Co., Inc.
1 Dag Hammarskjold Plaza
245 East 47th Street
New York, New York 10017

T. S. Denison and Co., Inc.
9601 Newton Ave. S.
Minneapolis, Minn. 55431

Doubleday Canada Ltd.
105 Bond Street
Toronto, Ontario M5B 1Y3

Doubleday Canada Ltd.
202-828 Gilford Street
Vancouver, B.C. V6G 2N6

Douglas College
(location: 9260 140th St.Sry)
P. O. Box 2503
Westminster, B. C. V3L 5B2

E.S.L. Core Group
c/o West End YMCA
931 College Street
Toronto, Ontario M6H 1A1

Educational Insights Inc.
20435 Southtillman Ave.
Carson, California 90746

Educational Resources Ltd.
7786 Royal Oak Avenue
Burnaby, B.C. V5J 4K4

Educators Publishing Services, Inc.
75 Moulton Street
Cambridge, Mass. 02138

Educulture
Audio-Tutorial Learning System
P. O. Box 17149
Irvine, California 92713

Follett Publishing Company
(division of Follett Corporation)
1010 W. Washington Blvd.
Chicago, Illinois 60607

Gage Publishing Limited
164 Commander Blvd.
Agincourt, Ontario M1S 3C7

General Publishing Co., Ltd.
30 Lesmill Road
Don Mills, Ontario M3B 2T6

Globe Book Company, Inc.
175 Fifth Ave.
New York, New York 10010

Globe-Modern Curriculum Press
200 Steelcase Road East
Markham, Ontario L3R 1G2

Globe-Modern Curriculum Press
6899 Bromley Court
Burnaby, B. C. V5B 4R4

Harcourt Brace Jovanovich, Inc.
757 Third Avenue
New York, New York 10017

Harper and Row
10 E. 53rd Street
New York, New York 10022

Hayes School Publishing Co., Inc.
321 Pennwood Ave.
Wilkinsburg, Penn. 15221

Holt Rinehart and Winston of
Canada, Ltd.
55 Horner Avenue
Toronto, Ontario M8Z 4X6

Holt Rinehart and Winston of
Canada, Ltd.
2065 West 4th Avenue
Vancouver, B. C. V6J 1N3

Houghton Mifflin Company
150 Steelcase Road West
Markham, Ontario L3R 1B2

Houghton Mifflin Canada Ltd.
1206-1133 Beach Avenue
Vancouver, B. C. V6E 1V1

International Paper Company
Dept. 4, P. O. Box 900
Elmsford, New York 10523

International Reading Assoc.
800 Barksdale Road
P. O. Box 8139
Newark, Delaware

International Telefilm
Enterprises, Ltd.
47 Densley Avenue
Toronto, Ontario M6M 5A8

Jamestown Publishers
P. O. Box 6743
Providence, R. I. 02940

Janus Book Publishers
3541 Investment Blvd.
Suite 5
Hayward, California 94545

Learning Concepts Ltd.
777 Douro Street
Stratford, Ontario N5A 6T9

Learning Trends
A Div. of Globe Book Co., Inc.
175 Fifth Avenue
New York, New York 10010

Legal Services Commission
Box 12120, 555 W. Hastings St.
Vancouver, B. C.

Leswing Press
P. O. Box 3577
San Rafael, California 94901

Longman Group Ltd.
19 W. 44th Street
New York, New York 10036

M.I.T. Press
28 Carleton Street
Cambridge, Mass. 02142

McGraw-Hill Ryerson Ltd.
330 Progress Avenue
Scarborough, Ontario M1P 2Z5

The Macmillan Co. of Canada Ltd.
70 Bond Street
Toronto, Ontario

The Macmillan Co. of Canada Ltd.
419 Cambridge Way
Port Moody, B. C. V3H 3V1

Mafex Associates, Inc.
90 Cherry Street
Johnstown, Penn. 15902

Charles E. Merrill Publishing Co.
Columbus, Ohio 43216

Methuen Publications
2330 Midland Avenue
Agincourt, Ontario M1S 1P7

408

Ministry of Education
Post-Secondary Department
Continuing Education Division
Parliament Buildings
Victoria, B. C. V8V 1X4

Modern Film Rentals
1874 Leslie Street
Don Mills, Ontario

Modern Learning Aids Division
c/o Arbor Scientific Ltd.
P. O. Box 113
Port Credit, Ontario

The Movement for Cdn. Literacy
Box 533, Postal Station P
Toronto, Ontario M5S 2T1

National Council of Teachers
of Mathematics
1906 Association
Reston, Virginia 22091

National Textbook Company
8259 Niles Center Road
Skooke, Illinois 60077

New Readers Press
Box 131
Syracuse, New York 13210

North Vancouver School Board
School District #44
Division of Program and Dev.
721 Chesterfield Ave.
North Vancouver, B.C. V7M 2M5

Oxford University Press
70 Wynford Drive
Don Mills, Ontario M3C 1J9

P. A. R. Incorporated
Abbott Park Place
Providence, Rhode Island 02903

Publications International Ltd.
3841 West Oakton Street
Skokie, Ill. 60076

G. P. Putnam's Sons, N.Y.
200 Madison Avenue
New York 16, New York

Quixote Press
445 West Johnson
Madison, Wisconsin 53703

Random House
400 Hahn Road
Westminster, Maryland 21157

Reader's Digest Educational Div.
P. O. Box 1400
Montreal, P. Q. N3Z 2X4

Reader's Digest Educational Div.
2 - 1226 Homer
Vancouver, B. C.

Red River Community College
Adult Basic Education Department
2055 Notre Dame Avenue
Winnipeg, Manitoba

Saskatchewan Newstart
Publications Satellite
P. O. Box 1565
Prince Albert, Sask S6V 5T2

Gorsuch Scarisbrick
Dubuque, Iowa

Scholar's Choice
4301 Canada Way
Burnaby, B. C.

Science Research Associates (SRA)
707 Gordon Baker Road
Willowdale, Ont. M2H 2S6

Science Research Associates (SRA)
403 Newdale Court
North Vancouver, B. C. V7N 3H3

Scott, Foresman and Company
1900 E. Lake Ave.
Glenview, Ill. 60025

Setsco Educational Ltd.
567 Clarke Road
Coquitlam, B. C. V3J 3X4

Simon and Schuster
(division of Gulf and Western
Corporation)
Simon and Schuster Building
Rockerfeller Center
1230 Avenue of the Americas
New York, New York 10020

Steck-Vaughn Co.
807 Brazos
P. O. Box 2028
Austin, Texas 78768

Thomas Nelson and Sons
81 Curlew Drive
Don Mills, Ontario M3A 2R1

Thomas Nelson and Sons(Cdn.)Ltd.
108-210 East 6th Avenue
Vancouver, B. C. V5T 1J8

United Brotherhood of Carpenters
and Joiners, Local 452
2806 Kingsway
Vancouver, B. C.

University Associates Pub., Inc.
7596 Eads Avenue
La Jolla, California 92037

Vancouver Community College
Basic Education Department
2750 Oak Street
Vancouver, B. C. V6H 3N2

Vancouver Status of Women
(Natn'l affiliation: Amazon
Women's Employment Society--
see separate listing)
2029 W. 4th Avenue
Vancouver, B. C.

Webster Division
McGraw Hill Book Company
Toronto, Ontario

Westinghouse Learning Press
Sunnyvale, California 94086

World Publications, Inc.
1400 Stierlin Road
Mountain View, California 94043

YWCA of Metro Toronto
571 Jarvis Street
Toronto, Ontario M4Y 2J1

APPENDIX

SURVEY OF LEISURE READING MATERIALS
FOR A.B.E. STUDENTS
WITH EMPHASIS ON WESTERN CANADA:

A $500 COLLECTION

Prepared for
Continuing Education Division
Post-Secondary Department
Ministry of Education, Science, & Technology
Victoria, British Columbia

by

Judy Ann Vetsch
Reference Librarian
Capilano College
North Vancouver, British Columbia

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Ministry of Education

INTRODUCTION

During the last ten years, librarians have become increasingly aware of their responsibility to provide reading materials and services to adults with low reading levels. This awareness became shared and expressed at the following conference which was held at The University of British Columbia in May, 1979: "New Directions in Library Services for Adult Basic Education: An Invitational Workshop to Expand Cooperative Approaches Among Librarians and Educators". This conference brought together public librarians, college librarians, and A.B.E. instructors working in the Province of British Columbia. Many new doors were opened at this gathering, but of particular value was the dialogue that began to take place between these three groups of professionals.

One of the problems that was repeatedly expressed was that both A.B.E. instructors and librarians look to each other for guidance in finding suitable leisure reading materials for adults on lower reading levels. There seems to be a general lack of knowledge as to whether these materials exist, and if so, where.

As a result of this concern, a proposal was made to the Ministry of Education, Science & Technology for the preparation of a selected bibliography of leisure reading materials for adults with lower reading levels. The bibliography was to emphasize regional materials as much as possible. This listing, then, is the product which came out of that proposal.

A few explanatory remarks are in order.

This is roughly a "$500 Collection", intended as a beginning collection for librarians and A.B.E. instructors who wish to be more responsive to the leisure reading needs of their adult new readers. It is not intended to be a definitive core collection.

The entries are arranged by broad category, such as "Biography", or "Stories", and under each category, alphabetically by author.

All books have been checked in the current Canadian Books in Print, and Books in Print, and should, therefore, be available. Prices listed are from these sources.

The reading grade level is indicated on the right-hand side. The Fry Readability Formula was used. This formula uses the readability factors of sentence length and number of syllables in the words (i.e., difficulty of the words). A useful booklet explaining readability formulas is Using readability; formulas for easy adult materials, listed in Appendix III.

The original publisher is listed, and in the case of materials published in the U.S. or Great Britain, the complete address of the Canadian distributor is given.

The last category is "Native Indian Materials", and it is here where there will be the most regional emphasis. It should be noted that this category is outside of the basic $500 Collection, as not everyone will have the need to supply Native Indian materials.

There are three appendices. The first appendix lists the major "series books" for adults and young people with lower reading levels. This listing will open up the possibility of hundreds more titles that can be considered for purchase. The second appendix is a brief listing of books that can be purchased with cassette tapes. The third appendix is a list of references for the instructor and the librarian working in A.B.E.

Several entries have been reprinted, with permission, from other bibliographies. They are indicated by a symbol at the end of the annotation: * or +. See Appendix III for full bibliographic information on these bibliographies.

*: Literacy Volunteers of America. Bibliography of Humanistic Reading for Grade Levels 1-8. 1979.

+: Jacques and Schwartz. Leisure Reading for Adults. 1976.

My thanks go to all of the people who contributed in any way: to my colleagues, the librarians, at Capilano College, especially Caroline Price, who originally made the proposal for this project, and Pat Biggins, who gave me much guidance along the way; to those persons working on the A.B.E. Curriculum Development Project at U.B.C., especially Shell Harvey; to the librarians and staff of the Britannia Branch of Vancouver Public Library and the King Edward Campus of Vancouver Community College, especially Paul Cook; to the staff in the library at the offices of the B.C. Indian Chiefs in Vancouver; to those librarians and A.B.E. instructors who took time to evaluate and give suggestions on the first draft of this bibliography; and to anyone else who helped in any way.

Judy Ann Vetsch
April, 1980

TABLE OF CONTENTS

Page

BIOGRAPHY 1

CANADIANA 6

GENERAL INTEREST 10

LIFE SKILLS 15

NOVELS 19

PICTORIAL BOOKS 21

STORIES 23

NATIVE INDIAN MATERIALS 27

APPENDIX I - SERIES BOOKS 38

APPENDIX II - BOOKS WITH CASSETTE TAPES 42

APPENDIX III - LIST OF REFERENCES AND BIBLIOGRAPHIES FOR INSTRUCTORS AND LIBRARIANS 44

BIOGRAPHY

AUTHOR: CLEMENTS, ZACHARIE J. and LEON F BURRELL
TITLE: Profiles; a Collection of Short Biographies
PUBLISHER: Learning Trends - A division of Globe Book Company, Inc.
CANADIAN SOURCE: Globe/Modern Curriculum Press, 200 Steelcase Road E., Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1975
FORMAT: Paperback - 231 pages
PRICE: $4.95 READING LEVEL: 3-4

Brief interesting biographies of famous people in the United States. Each selection (three to four pages in length) is followed by vocabulary and comprehension questions.

AUTHOR: DEVANEY, JOHN
TITLE: The Bobby Orr Story
PUBLISHER: Random House of Canada Ltd., 5390 Ambler Dr., Mississauga, Ontario L4W 1Y7
COPYRIGHT DATE: 1973
FORMAT: Hardbound - 153 pages
PRICE: $3.69 READING LEVEL: 6

A biography of the Boston Bruins' star defenseman. Several pages of photographs at the end of each chapter. Indexed.

AUTHOR: ELDRED, PATRICIA M.
TITLE: Barbra Streisand
PUBLISHER: Creative Education
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1975
FORMAT: Hardbound - 31 pages
PRICE: $4.95 READING LEVEL: 5

The story of Barbra's struggle from being a poor homely girl in Brooklyn to making it to the big time. Colour sketches.

AUTHOR: GRAVES, CHARLES P.
TITLE: John F. Kennedy; New Frontiersman
SERIES TITLE: Dell Yearling Books
PUBLISHER: Dell Publishing Co., Inc., 1 Dag Hammarskjold Plaza, New York 10017
COPYRIGHT DATE: 1965
FORMAT: Paperback - 80 pages
PRICE: $1.00 READING LEVEL: 4

An easy to read biography of the late U.S. President. Although written for children, it will be of interest to adults as well. Black and white illustrations. Several other titles in the series which may be of interest are Martin Luther King Jr., Abraham Lincoln, Helen Keller, and Thomas Alva Edison.

BIOGRAPHY (Continued)

AUTHOR: HILL, RANDAL C.
TITLE: Superstars of Country, Superstars of Rock, Superstars of Soul, 3 vols.
SERIES TITLE: Superstars Series
PUBLISHER: Steck-Vaughn Co
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1978
FORMAT: Paperback - 92 pages
PRICE: $3.95 each READING LEVEL: 7

The biographies are from three to four pages in length. Each biography is accompanied by two black and white photographs and there are comprehension and vocabulary exercises at the end of the selection. These books should have high appeal for anyone interested in popular music. Several more volumes have come out in this series: *Superstars of Movies/TV*, *Superstars of Sports*, and *Rock Hall of Fame*.

AUTHOR: JACOBS, LINDA
TITLE: Olivia Newton-John; Sunshine Supergirl
SERIES TITLE: Behind the Bright Lights
PUBLISHER: E.M.C. Corporation
CANADIAN SOURCE: J. M. Dent & Sons (Canada) Ltd., 100 Scarsdale Rd., Don Mills, Ontario M3B 2R8
COPYRIGHT DATE: 1975
FORMAT: Hardbound - 38 pages
PRICE: $3.50 READING LEVEL: 7

A biography of this English-born singer who became famous in North America before she ever made her first visit. Photographs on every page.

AUTHOR: KEENAN, DEBRA
TITLE: On Stage with the Beatles
PUBLISHER: Creative Education
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1976
FORMAT: Hardbound - 46 pages
PRICE: $4.95 READING LEVEL: 6

The history of music's most dazzling rock group - how they grew up, met each other, and formed their unique style. Good coverage of each individual artist and his special talents, personal data, family relationships, disagreements and final separation. An interesting book. *

AUTHOR:	KELLER, HELEN	
TITLE:	The story of my life	
SERIES TITLE:	Collier Macmillan English Readers	
PUBLISHER:	Collier Macmillan (Canada) Ltd., 1125 B Leslie St., Don Mills, Ontario M3C 2K2	
COPYRIGHT DATE:	1964	
FORMAT:	Paperback - 115 pages	
PRICE:	$2.00	READING LEVEL: 7

This volume is a slightly abridged and adapted version of Helen Keller's autobiography. Comprehension questions are found in the back of the book. Black and white drawings illustrate the story.

AUTHOR:	KIESZAK, KENNETH	
TITLE:	Turning Point; A Collection of Short Biographies	
PUBLISHER:	Globe/Modern Curriculum Press, 200 Steelcase Rd. E., Markham, Ontario L3R 1G2	
COPYRIGHT DATE:	1971	
FORMAT:	Paperback - 279 pages	
PRICE:	$5.00	READING LEVEL: 2-3

Twenty-eight brief biographies of celebrities in all fields: sports, theatre, politics, government. Each story hinges on a crucial decision-making event in the person's life. Well illustrated with grammar and comprehension exerceses at the end of each selection*

AUTHOR:	KILLILEA, MARIE	
TITLE:	Karen	
PUBLISHER:	Dell	
COPYRIGHT DATE:	1952	
FORMAT:	Paperback - 314 pages	
PRICE:	$1.75	READING LEVEL: 6-7

This well-known story of a young girl with cerebral palsy is told by her mother. A very inspiring book.

AUTHOR:	MAY, JULIAN	
TITLE:	Evel Knievel	
PUBLISHER:	Crestwood House	
CANADIAN SOURCE:	Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4	
COPYRIGHT DATE:	1975	
FORMAT:	Hardbound - 48 pages	
PRICE:	$4.95	READING LEVEL: 7

The story of stuntman, daredevil Evel Knievel. The book dwells on his major jumps. Many photos. *

BIOGRAPHY (Continued)

AUTHOR: MAY, JULIAN
TITLE: Phil Esposito: The Big Bruin
PUBLISHER: Crestwood House
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1975
FORMAT: Hardbound - 48 pages
PRICE: $5.95 READING LEVEL: 3

A biographical sketch of a hockey star. Black and white photos on every page. An interesting story of how Esposito made it from the Pee Wee ranks to the professional circuit.*

AUTHOR: PAIGE, DAVID
TITLE: Mary Tyler Moore
SERIES TITLE: Stars of Stage and Screen
PUBLISHER: Creative Educational Society
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 30 pages
PRICE: $5.50 READING LEVEL: 8-9

A biography of Mary Tyler Moore who has won several Emmys for her television series.

AUTHOR: SCHMITZ, DOROTHY CHILDERS
TITLE: Muhammad Ali: the greatest
PUBLISHER: Crestwood House
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 47 pages
PRICE: $6.95 READING LEVEL: 2

This story tells of the rise to fame by this famous boxer, and the personal qualities he needed to reach this fame. Many photographs.

AUTHOR: SURGE, FRANK
TITLE: Western lawmen
SERIES TITLE: The American West Series
PUBLISHER: Fearon Publishers
CANADIAN SOURCE: Copp Clark Pitman, 517 Wellington St. West, Toronto, Ontario M5V 1G1
COPYRIGHT DATE: 1969
FORMAT: Paperback - 54 pages
PRICE: $3.95 READING LEVEL: 4

Part of a three-volume series of biographical sketches of famous Western heroes designed to interest slow or reluctant readers, this book contains sketches of sixteen men, women and groups of "good guys" including the Pinkertons, the Texas Rangers, Hickok and Calamity Jane, and Judge Roy Bean. Excellent photographs and prints illustrate the stories.+

BIOGRAPHY (Continued)

AUTHOR: SURGE, FRANK
TITLE: Western Outlaws
SERIES TITLE: The American West Series
PUBLISHER: Fearon Publishers
CANADIAN SOURCE: Copp Clark Pitman, 517 Wellington St. West, Toronto, Ontario M5V 1G1
COPYRIGHT DATE: 1969
FORMAT: Paperback - 54 pages
PRICE: $3.95 READING LEVEL: 4

Part of a three-volume series of biographical sketches of famous Western heroes designed to interest slow or reluctant readers, this book contains fourteen sketches of outlaws and outlaw bands. Two-colour prints and intriguing photographs illustrate the stories.+

AUTHOR: TAYLOR, PAULA
TITLE: Elvis Presley
SERIES TITLE: Rock 'n Pop Stars Series
PUBLISHER: Creative Education
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1978
FORMAT: Hardbound - 31 pages
PRICE: $5.50 READING LEVEL: 8

A biography of the biggest selling record artist of all time, stressing his rise to fame as a singer. Water colour illustrations; attractive format.

AUTHOR: WAYNE, BENNETT, ed.
TITLE: Women Who Dared to be Different
PUBLISHER: Garrard Publishing Co.
CANADIAN SOURCE: Thomas Nelson & Sons (Canada) Ltd., 81 Curlew Dr., Don Mills, Ontario M3A 2R1
COPYRIGHT DATE: 1973
FORMAT: Hardbound - 168 pages
PRICE: $5.20 READING LEVEL: 4

Biographies of four women who opened new doors for women. Here are the exciting life stories of Nellie Bly, a newspaper reporter; Annie Oakley, one of the finest marksmen of her day; Maria Mitchell, one of the first woman astronomers; and Amelia Earhart, whose flying adventures became known all over the world. Illustrated throughout with photographs. Indexed.

CANADIANA

AUTHOR: ANGUS, TERRY and SHIRLEY WHITE
TITLE: Canadians All - 2
PUBLISHER: Methuen Publications, 2330 Midland Ave.,
Agincourt, Ontario M1S 1P7
COPYRIGHT DATE: 1979
FORMAT: Paperback - 112 pages
PRICE: $4.95 READING LEVEL: 10

Twenty short biographies, each about three pages in length, of Canadians from all walks of life. Men and women are represented equally. Several of the more famous persons represented are Leonard Cohen, Genevieve Bujold, Henry Norman Bethune, and Margaret Laurence. There are comprehension questions at the end of each selection. A very interesting book.

AUTHOR: BOSWELL, WILLIAM et al, eds.
TITLE: Crossroads I & II
PUBLISHER: Van Nostrand Reinhold Ltd., 1410 Birchmount Rd.,
Scarborough, Ontario M1P 2E7
COPYRIGHT DATE: 1979
FORMAT: Paperback - v. 1 - 142 pages, v. 2 - 175 pages
PRICE: $6.95 each READING LEVEL: 7

Two volumes with a wide selection of Canadian stories, poems and songs. The selections are short and arranged by various themes, such as nature, friends, dreams, etc. Each theme is introduced by a photo essay. Many of the selections are taken from novels and essays, which may encourage students to read the original work. Native writers are represented. An interesting selection.

AUTHOR: BUCHANAN, K.
TITLE: The Big Country
PUBLISHER: Lakeside Photo Studios, 1443 Lakeside, Williams Lake, B.C
COPYRIGHT DATE: 1973
FORMAT: Paperback - 40 pages
PRICE: $2.95 READING LEVEL: 7

A tour through British Columbia via many beautiful photographs and a brief text about the various regions of the Province. Another book in this series is The Mighty Fraser River.

AUTHOR: CARR, EMILY
TITLE: Klee Wyck
PUBLISHER: Clarwin House, 791 St. Clair Ave. W., Toronto, Ontario M6C 1B8
COPYRIGHT DATE: 1941
FORMAT: Paperback - 111 pages
PRICE: $3.25 READING LEVEL: 5-6

Klee Wyck, which means "laughing one", is the name the Northwest Coast Indians gave to Emily Carr while she lived amongst them to paint their totems and villages. These are her memoirs of her experiences with these people.

CANADIANA (Continued)

AUTHOR: GRIFFITHS, BUS
TITLE: Now You're Logging
PUBLISHER: Harbour Publishing, Box 119, Madiera Park, B.C.
COPYRIGHT DATE: 1978
FORMAT: Hardbound - 119 pages
PRICE: $15.95 READING LEVEL: 5

Segments of this pictorial novel have been published in the Raincoast Chronicles. It is the story of two young loggers working in a camp during the thirties. Great detail is given to the methods and machines of logging during this era. Nearly every other page has a mini-glossary of logging jargon.

AUTHOR: HANCOCK, DAVID A and DAVID STIRLING
TITLE: Birds of British Columbia
PUBLISHER: Hancock House Publishers, 3215 Island View Road, Saanichton, B.C. V0S 1M0
COPYRIGHT DATE: 1979
FORMAT: Paperback - 68 pages
PRICE: $4.95 READING LEVEL: 9

Although the reading level is at grade nine, the book is predominantly pictorial and can be appreciated for that. About half of the photographs are in colour.

AUTHOR: JOHNSTON, GORDON
TITLE: It Happened in Canada
PUBLISHER: Scholastic-TAB Publications Ltd., 123 Newkirk Rd., Richmond Hill, Ontario L4C 3G5
COPYRIGHT DATE: 1977
FORMAT: Paperback - unpaged
PRICE: $1.00 READING LEVEL: 7-8

"Hundreds of amazing facts, events, and experiences told in lively cartoon drawings." And these things happened in Canada.

AUTHOR: KURELEK, WILLIAM
TITLE: Kurelek's Canada
PUBLISHER: Pagurian Press Ltd., Toronto
ORDER FROM: MacMillan Co. of Canada Ltd., 70 Bond St., Toronto, Ontario M5B 1X3
COPYRIGHT DATE: 1978
FORMAT: Paperback - 127 pages
PRICE: $8.95 READING LEVEL: 7

Kurelek gives us his personal view of Canada through his words and his paintings. One of his colourful, joyful paintings appears on every other page, and in themselves make the book worthwhile. The text is in large type.

AUTHOR: KURELEK, WILLIAM
TITLE: Lumberjack
PUBLISHER: Tundra Books of Montreal
ORDER FROM: Wm. Collins Sons & Co. Canada Ltd., 100 Lesmill Rd.,
Don Mills, Ontario M3B 2T5
COPYRIGHT DATE: 1974
FORMAT: Paperback - 40 pages
PRICE: $8.95 READING LEVEL: 6

A depiction of life in a Canadian lumber camp. Detailed text and twenty-five stunning full-page paintings by William Kurelek, one of Canada's most distinguished painters. Drawing on his memories and experiences when he was a young lumberjack in the Canadian bush, Kurelek describes a way of life that has virtually disappeared. An exceptional and fascinating book.*

AUTHOR: LEGGET, ROBERT F.
TITLE: Canadian Railways in Pictures
PUBLISHER: Douglas & McIntyre Ltd., 1875 Welch St.,
North Vancouver, British Columbia V7P 1B7
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 96 pages
PRICE: $14.95 READING LEVEL: 11-12

118 black and white photographs of some of the most famous trains in Canada. Each photograph is accompanied by a brief explanation. Although the reading level is high, the photographs will be of interest in themselves.

AUTHOR: McFARLANE, LESLIE
TITLE: The Snow Hawk
PUBLISHER: Methuen Publications, 2330 Midland Avenue, Agincourt,
Ontario M1S 1P7
COPYRIGHT DATE: 1976
FORMAT: Paperback - 127 pages
PRICE: $1.50 READING LEVEL: 6

An adventure mystery story. Snow Hawk, a Mountie in disguise, foils the notorious Blackjack Adler gang in order to rescue his father. The story takes place in the Canadian north.

AUTHOR: MITCHELL, W.O.
TITLE: Jake and the Kid
PUBLISHER: Macmillan Co. of Canada Ltd., 70 Bond St.,
Toronto, Ontario M5B 1X3
COPYRIGHT DATE: 1974
FORMAT: Paperback - 184 pages
PRICE: $3.95 READING LEVEL: 7

A story of the prairies, and a warm friendship between a young boy and the hired hand. Anyone from the prairies will be able to identify with such experiences as going to a country auction or praying for rain during a dry summer. There is a great deal of dialogue which makes for easier reading.

CANADIANA (Continued)

AUTHOR: MITCHELL, WILLIAM O. Illustrated by William Kurelek
TITLE: Who has seen the wind
PUBLISHER: Macmillan Co. of Canada Ltd., 70 Bond Street, Toronto M5B 1X3
COPYRIGHT DATE: 1973
FORMAT: Hardbound - 301 pages
PRICE: $2.95 READING LEVEL: 7

Anyone who grew up on the prairies will enjoy this story which has become a Canadian classic. This edition is particularly appealing with a large type size and illustrations by the Canadian prairie artist, William Kurelek.

AUTHOR: MONTERO, GLORIA
TITLE: The Immigrants
PUBLISHER: James Lorimer & Co. Pub.
ORDER FROM: Clarke Irwin & Co. Ltd., Clarwin House, 791 St. Clair Ave. W., Toronto, Ontario M6C 1B8
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 222 pages
PRICE: $12.95 READING LEVEL: 5

This is a book of short conversations with immigrants across Canada. They talk about their work, their families, why they came here, and what they have found here. The language is very natural and easy to read.

AUTHOR: NEERING, ROSEMARY
TITLE: Emily Carr
SERIES TITLE: The Canadians
PUBLISHER: Fitzhenry and Whiteside Ltd., 150 Lesmill Rd., Don Mills, Ontario M3B 2T5
COPYRIGHT DATE: 1975
FORMAT: Paperback - 61 pages
PRICE: $3.00 READING LEVEL: 6-7

A biography of the beloved British Columbian artist, Emily Carr. Black and white illustrations throughout. One of a series of paperbacks on famous Canadians.

AUTHOR: TAKASHIMA, SHIZUYE
TITLE: A Child in Prison Camp
PUBLISHER: Tundra Books Inc.
ORDER FROM: William Collins Sons & Co. Canada Ltd., 100 Lesmill Rd., Don Mills, Ontario M3B 2T5
COPYRIGHT: 1971
FORMAT: Paperback - 63 pages
PRICE: $3.95 READING LEVEL: 3

This story tells, from the point of view of a young Japanese Canadian girl, how her family lived their years of internment during World War II. Although she tells her story in a very matter-of-fact way, the reader always has an awareness of the struggles and degrading circumstances that her parents had to live through. Eight pages of her own watercolours.

GENERAL INTEREST

AUTHOR: ADLER, IRVING
TITLE: Petroleum
PUBLISHER: John Day
CANADIAN SOURCE: Fitzhenry & Whiteside Ltd., 150 Lesmill Rd.
Don Mills, Ontario M3B 2T5
COPYRIGHT: 1975
FORMAT: Hardbound
PRICE: $6.89 READING LEVEL: 5

The story of petroleum, its by-products of oil, gas, and gasoline, and its uses. Explains why petroleum is in the earth, how it is extracted, and the problems involved, i.e., pollution and the diminishing supply. Excellent black and white diagrams and illustrations. *

AUTHOR: ALLAN, TONY
TITLE: Pharaohs and Pyramids
PUBLISHER: Hayes Publishing Ltd., Burlington, Ontario
AVAILABLE FROM: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1977
FORMAT: Paperback - 32 pages
PRICE: $2.95 READING LEVEL: 5

This book is one of a series written for children, but which would be of interest to adults. Predominantly pictorial, there are brief captions explaining the everyday scenes of former times.

AUTHOR: AVERY, BEA
TITLE: Pollution: A Big Problem
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1970
FORMAT: Paperback - 11 pages
PRICE: $1.00 READING LEVEL: 1

Straightforward presentation of the facts of pollution for the beginning reader. Causes of air, noise, water, bacteria, chemical pollution are discussed and remedies offered. Unattractive format but correct information on a very elementary level.*

AUTHOR: BROUGHTON, WYNNE
TITLE: Crochet
SERIES TITLE: Ladybird Books
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1975
FORMAT: Hardbound - 51 pages
PRICE: $1.50 READING LEVEL: 7

This is one book in a series of 280 titles. Some titles are suitable for children only but many will have adult appeal. Well illustrated, it gives basic directions for crocheting, explanations of the abbreviations used, and directions for making a variety of useful items.

GENERAL INTEREST (Continued)

AUTHOR: BURGER, JOHN R and LEWIS GARDNER
TITLE: Children of the Wild
PUBLISHER: Julian Messner
CANADIAN SOURCE: Musson Book Co., 30 Lesmill Rd., Don Mills, Ontario M3B 2T6
COPYRIGHT DATE: 1978
FORMAT: Hardbound - 125 pages
PRICE: $7.29 READING LEVEL: 6

A collection of true stories and legends concerning children who were raised by animals. Includes accounts concerning the wild boy of Aveyron, two girls raised in a wolf den, and a boy reared by a gazelle...*

AUTHOR: CARMICHAEL, CARRIE
TITLE: Bigfoot: Man, Monster, or Myth?
PUBLISHER: Macdonald-Raintree Canada, Suite 406, 2030 King St. E., Hamilton, Ontario L8K 6C1
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 48 pages
PRICE: $7.95 READING LEVEL: 3

An investigation into the existence of the legendary creatures that are said to have inhabited the northwestern states and British Columbia for hundreds of years. Book will appeal to lovers of the supernatural. Large typeface; good quality paper. Several colour photographs and drawings. *

AUTHOR: CHRIST, HENRY I.
TITLE: The World of Sports, Books I & II
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E., Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1975, 1977
FORMAT: Paperbound - 184 pages
PRICE: $4.24 each READING LEVEL: 4-5

Short stories about athletes and their sports. Questions on vocabulary, comprehension and inference with each selection. These books will be of interest to anyone who likes sports.

AUTHOR: ENGLISH, BETTY LOU
TITLE: Women at their Work
PUBLISHER: The Dial Press
CANADIAN SOURCE: Doubleday Canada Ltd., 105 Bond St., Toronto, Ontario M5B 1Y3
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 48 pages
PRICE: $6.95 READING LEVEL: 7

Twenty-one women discuss the work they do. We meet a judge, a jockey, a Rabbi, a carpenter, and others. The women relate briefly the incidents in their lives that brought them to their occupations. Illustrated by photographs.

GENERAL INTEREST (Continued)

AUTHOR: **GIBSON, WILLIAM**
TITLE: **The Miracle Worker**
PUBLISHER: **Bantam Books of Canada, Suite 408, 60 St. Clair Ave. E.,**
Toronto, Ontario M4T 1N5
COPYRIGHT DATE: 1960
FORMAT: Paperback - 128 pages
PRICE: **$1.50** READING LEVEL: 6

The inspiring drama of Annie Sullivan's struggle to release the young Helen Keller from the awful prison of eternal silence and darkness.*

AUTHOR: HANCOCK, DAVID
TITLE: Adventure With Eagles
PUBLISHER: Hancock House Pubs. Ltd., 3215 Island View Rd.,
Saanichton, B.C. VOS 1MO
COPYRIGHT DATE: 1970
FORMAT: Paperback - 40 pages
PRICE: $2.50 READING LEVEL: 7

A biologist and his wife travel the wilderness of B.C. in search of bald eagles. Many of the habits of this bird are discussed and illustrated by photographs.

AUTHOR: HILL, THOMAS A.
TITLE: Country Music
PUBLISHER: Franklin Watts
CANADIAN SOURCE: Grolier Ltd., 16 Overlea Blvd., Toronto, Ontario M4H 1A6
COPYRIGHT DATE: 1978
FORMAT: Hardbound - 73 pages
PRICE: $4.50 READING LEVEL: 8

Great for country music enthusiasts! Traces the history of country through its best known performers: Jimmy Rogers, Tex Ritter, Johnny Cash, Bob Wills, Hank Williams, etc... Many photographs of country music stars, and brief accounts of their careers. Back matter includes "Suggested Listening" (best records of the individual stars), "Suggested Reading" (an excellent listing of books on the country sound), and a 3-page index.*

AUTHOR: JANES, EDWARD C.
TITLE: When Men Panned Gold in the Klondike
PUBLISHER: Garrard Pub.
CANADIAN SOURCE: Thomas Nelson & Sons (Canada) Ltd., 81 Curlew Dr.,
Don Mills, Ontario M3A 2R1
COPYRIGHT DATE: 1968
FORMAT: Hardbound
PRICE: $3.68 READING LEVEL: 5

A descriptive account of how men lived in Alaska during the rush on the Klondike. Details from housing, socializing, and the actual mining are discussed. Many photos and some drawn illustrations. *

GENERAL INTEREST (Continued)

AUTHOR: LAWLESS, JOANN
TITLE: Mysteries of the Mind
PUBLISHER: Macdonald-Raintree Canada, Suite 406, 2030 King St. E.,
Hamilton, Ontario L8K 6C1
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 48 pages
PRICE: $7.95 READING LEVEL: 6

This book looks at a variety of phenomena such as telepathy, psychic healing, ESP, and predicting the future. *

AUTHOR: MAY, JULIAN
TITLE: The Olympics
SERIES TITLE: Sports Classics
PUBLISHER: Creative Education
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1975
FORMAT: Hardbound - 47 pages
PRICE: $8.95 READING LEVEL: 8-9

A description of the Olympic games from their beginning in Olympia, Greece, in 776 B.C. to the present time. Illustrated.

AUTHOR:
TITLE: Multicultural Festival Booklets
PUBLISHER: Crabtree Publishing Co. Ltd., 91 Nortonville Drive,
Agincourt, Ontario M1T 2G9
COPYRIGHT DATE: 1980+
FORMAT: Leaflets - 8 pages each
PRICE: $15.00 per year READING LEVEL: 4-6

Festivals of Japan is one in this series of multicultural booklets of which there are eight issues each year. In this booklet there is a Japanese legend, articles on the various festivals in Japan and how they are celebrated, and a description of a kimono and how to put one on. Another series by this publisher is the "Milticultural Country Booklets" which are similar in format to the festival booklets.

AUTHOR: NEERING, ROSEMARY
TITLE: Gold Rush
SERIES TITLE: Growth of a Nation Series
PUBLISHER: Fitzhenry & Whiteside Ltd., 150 Lesmill Rd.,
Don Mills, Ontario M3B 2T5
COPYRIGHT DATE: 1974
FORMAT: Paperback - 74 pages
PRICE: $4.00 READING LEVEL: 7-8

This book traces the events of the California gold rush and the British Columbia gold rush. Includes excerpts from a gold miner's almanac, some poems, and a list of items to take to the goldfields. There is a glossary in the back, as well as maps, appealing illustrations, and some photographs.

GENERAL INTEREST (Continued)

AUTHOR: OLSEN, JAMES
TITLE: This is Your Body *
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C
V5J 4K4
COPYRIGHT DATE: 1976
FORMAT: Paperback - 64 pages
PRICE: $2.95 READING LEVEL: 2

A discussion of the human body and its systems. Large type is used, and there are black and white illustrations throughout. The book lacks attractiveness but gives correct information at an elementary level.

AUTHOR: STEWIG, JOHN W.
TITLE: Sending Messages
PUBLISHER: Houghton Mifflin Canada Ltd., 150 Steelcase Rd. W.,
Markham, Ontario L3R 1B2
COPYRIGHT DATE: 1978
FORMAT: Hardbound - 64 pages
PRICE: $6.95 READING LEVEL: 7

An interesting description of how communication occurs on the non-verbal level. Pictures illustrate how dancers, conductors, mimes, the blind, policemen, etc. communicate via actions or special techniques. *

AUTHOR: WIGGINTON, ELIOT, ed.
TITLE: The Foxfire Book
PUBLISHER: Doubleday Canada Limited, 105 Bond St., Toronto, Ontario
M5B 1Y3
COPYRIGHT DATE: 1972
FORMAT: Paperback - 384 pages
PRICE: $4.95 READING LEVEL: 8-9

This book, subtitled "hogdressing; log cabin building; mountain crafts and foods; planting by the signs; snake lore; hunting tales; faith healing; moonshining; and other affairs of plain living" contains 33 illustrated prose pieces -- most of them from Foxfire magazine, a publication invented and produced by a group of high school students in Appalachia. The articles, some written by relatives and other community residents, some written by the students themselves, are beautifully illustrated with black and white photographs and drawings. There are four subsequent Foxfire volumes.+

LIFE SKILLS

AUTHOR: BONTRAGER, FRANCES M.
TITLE: Can You Give First Aid?
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1969
FORMAT: Paperback - 32 pages
PRICE: $1.00 READING LEVEL: 3

What to do before the doctor comes. Covers all aspects of basic first aid with review questions at the end of the book. Black and white illustrations.

AUTHOR: THE BOSTON WOMEN'S HEALTH BOOK COLLECTIVE
TITLE: Our Bodies, Ourselves: a Book By and For Women, 2nd ed.
PUBLISHER: Simon & Schuster
CANADIAN SOURCE: Monarch Press, A Division of Simon & Schuster,
3547 Bathurst St., Toronto, Ontario M6A 2C7
COPYRIGHT DATE: 1976
FORMAT: Paperback - 383 pages
PRICE: $4.95 READING LEVEL: 9

This book by, about, and for women has evolved from an early attempt to write "in concert" an authoritative monograph on women and their anatomy to what is one of the most comprehensive, provocative, definitive, honest -- and highly readable books ever published on women as people...+

AUTHOR: CONANT, ROGER
TITLE: Drugs: Facts for Decisions
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1971
FORMAT: Paperback - 32 pages
PRICE: $2.50 READING LEVEL: 5

Facts about drug problems, what drugs do, and why people take drugs. The chapter on drugs and the law is U.S. oriented. Illustrated.

AUTHOR: COOK, CHERI
TITLE: Using the Telephone
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C.
V5J 4K4
COPYRIGHT DATE: 1978
FORMAT: Paperback - 48 pages
PRICE: $1.50 READING LEVEL: 4-5

Presents information on using the telephone directory, using a business phone, telephone courtesy, sending telegrams, and more. Illustrated by black and white photographs.

LIFE SKILLS (Continued)

AUTHOR: COOK, CHERI
TITLE: Writing to Others
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1975
FORMAT: Paperback - 48 pages
PRICE: $1.50 READING LEVEL: 5

Covers personal letters, invitations, business letters, job application letters, and public announcements. Clear, easy to understand instructions with concrete examples.

AUTHOR: DAY, NANCY RAINES
TITLE: Help Yourself to Health
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1979
FORMAT: Paperback - 80 pages
PRICE: $2.95 READING LEVEL: 5

An introduction to preventive health care and taking responsibility for your own health.

AUTHOR: ELRICK, THOMAS F. and LESLEY WYLE
TITLE: Forms in Your Life
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E.,
Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1976
FORMAT: Paperback Workbook - 89 pages
PRICE: $4.00 READING LEVEL: 5-6

Practice and direction in filling out twenty-two Canadian forms, such as, application for a personal chequing account, application for family allowance, application for a union membership, etc.

AUTHOR: GREATSINGER, CALVIN et al.
TITLE: Practice in Survival Reading, Books 1-8
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1975 - 1978
FORMAT: Workbook
PRICE: $1.50 each READING LEVEL: 3-7

This series of workbooks presents exercises in interpreting simple machine directions (such as vending machines); exercises in reading signs, labels, instructions; and exercises in using the daily newspaper and basic reference books.

LIFE SKILLS (Continued)

AUTHOR: KOSCHNICK, KAY
TITLE: Having a Baby Series
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1975
FORMAT: Pamphlets - each has from 20 - 30 pages
PRICE: $3.00 for the set READING LEVEL: 5

There are six booklets in this series, treating such topics as pregnancy, prenatal care, giving birth, care of the baby, and the unwed mother. Illustrated by photographs and drawings.

AUTHOR: KOSCHNICK, KAY and STEPHEN LUDWIG
TITLE: The World of Work
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1975
FORMAT: Paperback - 48 pages
PRICE: $2.95 READING LEVEL: 6

Discusses such topics as finding out where the jobs are, jobs for special people, applying for a job, unions, etc. Illustrated by photographs.

AUTHOR: MILLER, NANCY GRIDLER
TITLE: Managing Your Money
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1979
FORMAT: Paperback - 64 pages
PRICE: $2.25 READING LEVEL: 5

A self-help guide to budgeting, purchasing goods and services, and other topics on money management.

AUTHOR: OATES, JEAN
TITLE: Maintaining Your Car
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1979
FORMAT: Paperback - 80 pages
PRICE: $2.95 READING LEVEL: [illegible]

Explains the various systems of a car and how you can practice preventive maintenance to keep your car in good running order.

AUTHOR:	STEIN, WENDY
TITLE:	Becoming a Car Owner
PUBLISHER:	New Readers Press
CANADIAN SOURCE:	Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C. V5J 4K4
COPYRIGHT DATE:	1976
FORMAT:	Paperback - 64 pages
PRICE:	$2.95 READING LEVEL: 6

General information for the consumer on many aspects of buying and owning a car. Some of the topics are shopping for a car, paying for a car, keeping the car in good running order, and more. Illustrated by drawings and black and white photographs.

AUTHOR:	TURNER, RICHARD H.
TITLE:	Real Experiences; Language in Everyday Use, Books 1 & 2
PUBLISHER:	Globe/Modern Curriculum Press, 200 Steelcase Road E., Markham, Ontario L3R 1G2
COPYRIGHT DATE:	1975, 1977
FORMAT:	Paperback - 118 pages
PRICE:	$4.50 each READING LEVEL: 4-5

Short dialogues (one to two pages each) which illustrate a real life experience. Some of these are filling out a time sheet, making a long-distance call, reading an insurance policy, etc. Vocabulary and comprehension exercises are at the end of each story.

AUTHOR:	UDVARI, STEPHEN S.
TITLE:	Family Devlopment Series
PUBLISHER:	Steck-Vaughn Co.
CANADIAN SOURCE:	Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C. V5J 4K4
COPYRIGHT DATE:	1978
FORMAT:	Paperback - @ 80 pages each
PRICE:	$1.86 each READING LEVEL: 4-6

Ten illustrated volumes with four basic themes:

About You
  1) Becoming a More Effective Person
  2) Understanding Yourself

About You and Others
  1) Communicating with Others
  2) Working with Others
  3) Your Family

About Your Home
  1) Buying Guides
  2) Family Money Management
  3) Health, Safety, & Sanitation

About Your Community
  1) Being an Informed Citizen
  2) Where To Go, Who to See, What to Do

The last two are U.S. in content and will therefore have limited usefulness.

NOVELS

AUTHOR: BRADLEY, STEVE
TITLE: The Candy Man
PUBLISHER: Fearon Pitman Publishers
CANADIAN SOURCE: Copp Clark Pitman, 517 Wellington St.W., Toronto, Ont. M5V 1G1
COPYRIGHT DATE: 1977
FORMAT: Paperback - 60 pages
PRICE: $2.50 READING LEVEL: 2

One in the series "Bestellers" - high interest novels written for adults. This particular novel takes place in New York City where what starts out as a pleasant holiday turns into a nightmare atop one of the city's skyscrapers.

AUTHOR: BURDICK, EUGENE and HARVEY WHEELER
TITLE: Fail-Safe
PUBLISHER: Bowmar-Noble
CANADIAN SOURCE: Thomas Nelson & Sons (Canada) Ltd., 81 Curlew Dr., Don Mills, Ontario M3A 2R1
COPYRIGHT DATE: 1962
FORMAT: Paperback - 125 pages
PRICE: $1.00 READING LEVEL: 7

An abridged version of a terrifying account of a global "accident" that is all too possible.

AUTHOR: GUEST, JUDITH
TITLE: Ordinary People
PUBLISHER: Ballantine Books of Canada, 5390 Ambler Dr., Mississauga, Ontario L4W 1Y7
COPYRIGHT DATE: 1976
FORMAT: Paperback - 263 pages
PRICE: $2.25 READING LEVEL: 5

This is the story of 17-year-old Conrad Jarrett, just returned home after eight months in a mental institution following a suicide attempt. He must construct a new self, a new life. His parents, too, must deal with this new reality. They have always thought of themselves as "ordinary people" and now must deal with an extraordinary new set of circumstances.

AUTHOR: KLUGER, RUTH and PEGGY MANN
TITLE: The Secret Ship
PUBLISHER: Doubleday Canada Limited, 105 Bond St., Toronto, Ont. M5B 1Y3
COPYRIGHT DATE: 1978
FORMAT: Hardbound - 136 pages
PRICE: $5.95 READING LEVEL: 3-4

This book is the true, exciting, suspenseful story of one of the missions of a secret rescue organization called Mossad. Mossad's purpose was to rescue Jews from Europe and its leader was a beautiful young woman. It contains much conversation and therefore makes for easy reading. Anyone who likes adventure, history, or spy stories will like this book. *
A true story adapted from The Last Escape.

NOVELS (Continued)

AUTHOR: LONDON, JACK
TITLE: The Call of the Wild
PUBLISHER: Harmony Books, One Park Avenue, New York 10016
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 126 pages
PRICE: $4.95 READING LEVEL: 8

This is an interesting edition of this classic story, as it is illustrated by photographs which were taken on location during the filming of the story for television.

AUTHOR: O'DELL, SCOTT
TITLE: Island of the Blue Dolphins
PUBLISHER: Dell Pub. Co., 1 Dag Hammarskjold Plaza, 245 E. 47th St., New York 10017
COPYRIGHT DATE: 1960
FORMAT: Paperback - 184 pages
PRICE: $1.50 READING LEVEL: 5

This story takes place in the early 1800's. A young Indian girl survives 18 years alone on an island. An adventure of the spirit.

AUTHOR: SPERRY, ARMSTRONG
TITLE: Call it Courage
PUBLISHER: Collier Macmillan, 1125B Leslie St., Don Mills, Ontario M3C 2K2
COPYRIGHT DATE: 1971
FORMAT: Paperback
PRICE: $1.00 READING LEVEL: 7-8

Although this book deals with the problems of growing up in a foreign land, adults seem to enjoy it.

AUTHOR: SPIELBERG, STEVEN
TITLE: Close Encounters of the Third Kind
PUBLISHER: Dell Pub. Co., 1 Dag Hammarskjold Plaza, 245 E. 47th St., New York 10017
COPYRIGHT DATE: 1977
FORMAT: Paperback
PRICE: $1.95 READING LEVEL: 6

A positive attempt to communicate with extra-terrestrial beings though the medium of music. In addition to writing this very popular novel, Steven Spielberg wrote and directed the record-breaking movie of the same title. Excellent science fiction. Enjoyable reading for those interested in the supernatural.*

NOVELS (Continued)

AUTHOR: WHITE, ROBB
TITLE: No Man's Land
PUBLISHER: Dell Pub. Co., 1Dag Hammarskjold Plaza, 245 E. 47th St., New York 10017
COPYRIGHT DATE: 1977
FORMAT: Paperback
PRICE: $1.50 READING LEVEL: 5

This easy novel, originally written for young people, is recommended for adult new readers as well. This marine mystery/adventure story is very good of its kind; there are no juvenile characters or situations, the writing is clear and fast-paced, and there is a wealth of detail about marine science.+

For further suggestions for novels, please see Appendix I which lists the "series books". Hundreds of titles are available through these easy reading series.

PICTORIAL BOOKS

AUTHOR: EDITORS OF NEW READERS PRESS
TITLE: Feelings Illustrated
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1977
FORMAT: Paperback
PRICE: $4.00 per set READING LEVEL: All levels

Four booklets per set: Laughing, Loving, Playing, Working. Captioned photographs (short, easy-reading captions) commenting on each picture.

AUTHOR: ESCHER, M.C.
TITLE: The Graphic Work of M.C. Escher; Introduced and Explained by the Author
PUBLISHER: Hawthorne Books
CANADIAN SOURCE: Prentice-Hall of Canada Ltd., 1870 Birchmount Rd., Scarborough, Ontario M1P 2J7
COPYRIGHT DATE: 1967
FORMAT: Softcover - unpaged
PRICE: $13.95 READING LEVEL: 9

The text, which comprises only about 10 pages of this book, does not have to be read for the book to be enjoyed. The prints of the Dutch graphic artist will fascinate everyone. Who can fail to be delighted by the sight of a man who is walking, at the same moment and in the same place, both upstairs and down? The boundary between illusion and reality merges in these fascinating prints.

PICTORIAL BOOKS (Continued)

AUTHOR: GIOVANNETTI
TITLE: Max
PUBLISHER: Atheneum Pubs., 122 E. 42nd St., New York, N.Y. 10017
COPYRIGHT DATE: 1977
FORMAT: Hardbound
PRICE: $6.95 READING LEVEL: All levels

A book of cartoons, each cartoon being a series of line drawings that require no explanatory text. Max, a creature resembling a hamster, displays his very human follies - curious, impetuous, often frustrated, but always optimistic.

AUTHOR: GORDON, SOL
TITLE: Signs
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1971
FORMAT: Paperback - @ 30 pages each
PRICE: $4.00 per set READING LEVEL: All levels

Four books of photographs of everyday scenes. There are signs in each photograph which the student can read and interpret.

AUTHOR: LOSS, JOAN
TITLE: What is it? A Book of Photographic Puzzlers
PUBLISHER: Doubleday Canada Ltd., 105 Bond St., Toronto, Ont. M5B 1Y3
COPYRIGHT DATE: 1974
FORMAT: Hardbound - 46 pages
PRICE: $4.95 READING LEVEL: All levels

Everyday objects, such as a comb or a sponge, have been magnified many times their real size in these photographs. The reader is challenged to identify the objects.

AUTHOR: SCHERMAN, DAVID, ed.
TITLE: The best of Life
PUBLISHER: Avon Books
CANADIAN SOURCE: Scholars' Choice, 4307 Canada Way, Burnaby, B.C. V5G 1J4
COPYRIGHT DATE: 1976
FORMAT: Paperback
PRICE: $8.95 READING LEVEL: All levels

A book of photographs taken from the popular news magazine Life.

STORIES

AUTHOR: ARTHUR, ROBERT, ed.
TITLE: Thrillers and More Thrillers
PUBLISHER: Random House of Canada, 5390 Ambler Dr.,
Mississauga, Ontario L4W 1Y7
COPYRIGHT DATE: 1968
FORMAT: Paperback
PRICE: $1.45 READING LEVEL: 6

Any person who enjoys suspense stories will read this selection of nine thrillers with interest. Since the stories take place in the last century, and the beginnings of our century, some expressions, and at times, the diction,are somewhat dated, and an explanation may be called for.*

AUTHOR: CLYMER, T.
TITLE: Conflicts
PUBLISHER: Ginn and Company, 3771 Victoria Park Ave.,
Scarborough, Ontario M1W 2P9
COPYRIGHT DATE: 1973
FORMAT: Paperback - 128 pages
PRICE: $3.00 READING LEVEL: 7-8

One in a series of 5 books containing selections by well-known authors, of interest to the adult student. There are several comprehension exercises at the end of each section. Appealing illustrations.

AUTHOR: COHEN, DANIEL
TITLE: Real Ghosts
PUBLISHER: Dodd, Mead & Co. (Canada) Ltd., 25 Hollinger Rd.,
Toronto, Ontario M4B 3G2
COPYRIGHT DATE: 1977
FORMAT: Hardbound - 122 pages
PRICE: $5.95 READING LEVEL: 6

This book is a collection of the best, and most well-documented, accounts of ghosts in the world. All of the stories have been checked. Sometimes the checking turned up a mistake or a fake. Other times, the story has remained eerie and puzzling. Index included.*

AUTHOR: ELWOOD, ANN
TITLE: Points of View
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E.,
Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1975
FORMAT: Paperback - 229 pages
PRICE: $4.57 READING LEVEL: 4

An interesting book which presents situations from several points of view. There are vocabulary and comprehension questions at the end of each set of stories.

STORIES (Continued)

AUTHOR: GONSHACK, SOL
TITLE: Little Stories for Big People
PUBLISHER: Regents Pub. Co. Inc.
CANADIAN SOURCE: Dominie Press Ltd., 55 Nugget Ave., Unit J,
Agincourt, Ontario M1S 3L1
COPYRIGHT DATE: 1976
FORMAT: Paperback - 129 pages
PRICE: $1.95 READING LEVEL: 5

This is a book of humourous stories that deal with a wide range of human emotions. There is a pen-drawn illustration for each story, as well as several discussion questions.

AUTHOR: GREEN, JUDITH ANDREWS
TITLE: The Man Who Stopped Time
PUBLISHER: Jamestown Publishers Inc., P.O. Box 6743,
Providence, Rhode Island 02940
COPYRIGHT DATE: 1978
FORMAT: Paperback - 160 pages
PRICE: $2.00 READING LEVEL: 3

Six stories, each approximately 10 pages with a common theme: the ability of a young man to stop time. The tales form a short novel concerning a bank robbery and the apprehension of the criminals. Filled with action and conversation, the narrative is comic-book-like yet surprisingly well-handled. Includes a very few black and white illustrations which enhance the stories. Clear, well-spaced type.*

AUTHOR: HAINES, MAX
TITLE: Bothersome Bodies
PUBLISHER: McClelland & Stewart Ltd., 25 Hollinger Road,
Toronto, Ontario M4B 3G2
COPYRIGHT DATE: 1977
FORMAT: Paperback - 188 pages
PRICE: $4.95 READING LEVEL: 8

It's one thing to murder someone, but what do you do with the "bothersome body" afterwards? These stories relate the rather gruesome facts about 17 killers and how they disposed of the evidence. Illustrated by photographs.

AUTHOR: KATZ, MILTON
TITLE: Real Stories, Book 1
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E.,
Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1969
FORMAT: Paperback - 245 pages
PRICE: $5.47 READING LEVEL: 3-6

Short newspaper articles of interest to adults. Each selection is followed by vocabulary and comprehension exercises.

STORIES (Continued)

AUTHOR: KELLER, ROSANNE
TITLE: Two for the Road
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1979
FORMAT: Paperback - 32 pages
PRICE: $1.00 READING LEVEL: 2

Two short stories. "Ms. Trucker" presents an amusing battle between the sexes. "Ups and Downs of Pike's Peak Peanut Pusher" is the story of a man who pushed a peanut to the summit of Pikes Peak.

AUTHOR: LEWIS, R.D.
TITLE: Reading for Adults, Books 1,2,3
PUBLISHER: Longman Canada Ltd.
ORDER FROM: Academic Press Canada Limited, 55 Barber Greene Rd.,
Don Mills, Ontario M3C 2A1
COPYRIGHT DATE: 1971
FORMAT: Paperback - 130 pages each
PRICE: $4.00 each READING LEVEL: 7-9

These three books have short colourful articles with a high interest level for adults. Comprehension exercises with each selection.

AUTHOR: POTTER, ROBERT R.
TITLE: Beyond Time and Space
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E.,
Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1978
FORMAT: Paperback - 216 pages
PRICE: $4.70 READING LEVEL: 7

Science fiction stories by such famous authors as Isaac Asimov and Ray Bradbury. Vocabulary and comprehension exercises accompany each story. Most of the stories are short - from three to five pages. A half-page introduction to each story sets the scene.

AUTHOR: POTTER, ROBERT R.
TITLE: Myths and Folktales Around the World
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E.,
Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1963
FORMAT: Paperback - 371 pages
PRICE: $6.00 READING LEVEL: 4

Timeless stories from Greece, Rome, Europe, the Near and Far East, Africa, and America. The stories are from three to ten pages in length, and have grammar and comprehension questions at the end of the book.

STORIES (Continued)

AUTHOR: POTTER, ROBERT R.
TITLE: Tales of Mystery and the Unknown
PUBLISHER: Globe/Modern Curriculum Press, 200 Steelcase Road E.
Markham, Ontario L3R 1G2
COPYRIGHT DATE: 1976
FORMAT: Paperback - 214 pages
PRICE: $5.75 READING LEVEL: 3

Each story is introduced with a paragraph to set the scene, as well as a short list of more difficult words that appear in the story. The stories are from five to eight pages in length. Comprehension and vocabulary exercises appear at the end of the story.

NATIVE INDIAN MATERIALS

The Native Indian materials are meant to be separate from the $500 bibliography. They are intended primarily for those who are working with Native Indian students; although, it is my hope that others, too, will find it a useful supplement to the bibliography.

AUTHOR: AYRE, ROBERT
TITLE: Sketco the Raven
PUBLISHER: Scholastic TAB Publications Ltd., 123 Newkirk Road, Richmond Hill, Ontario L4C 3G5
COPYRIGHT DATE: 1974
FORMAT: Paperback - 183 pages
PRICE: $1.25 READING LEVEL: 7

The narrative is drawn from the Raven Cycle of Legends which was common to the Indians along the northern Pacific Coast. Black and white illustrations.

AUTHOR: BEMISTER, MARGARET
TITLE: Thirty Indian Legends of Canada
PUBLISHER: Douglas & McIntyre, 1875 Welch Street, North Vancouver, British Columbia V7P 1B7
COPYRIGHT DATE: 1973
FORMAT: Paperback - 153 pages
PRICE: $5.95 READING LEVEL: 6

This title was first published over sixty years ago. At that time, the legends were for the most part drawn from original sources and many were presented for the first time. Each legend is three to four pages long which makes for quick and easy reading. The Indian motif illustrations are by Douglas Tait, a local artist. An attractive book.

AUTHOR: BOUCHARD, RANDY and KENNEDY, D. (Editors)
TITLE: Shuswap Stories
PUBLISHER: CommCept Publishing Ltd., #524, 470 Granville St., Vancouver, British Columbia V6C 1V5
COPYRIGHT DATE: 1979
FORMAT: Paperback - 152 pages
PRICE: $4.35 READING LEVEL: 5

A collection of thirty-six Shuswap Indian stories related by several elderly storytellers. Originally taped in the Shuswap language. Illustrated by photographs.

AUTHOR: CHIEF JOSEPH
TITLE: Chief Joseph's Own Story
PUBLISHER: Montana Indian Publications, 517 Rimrock Road, Billings, Montana 59102
COPYRIGHT DATE: 1972
FORMAT: Paperback - 32 pages
PRICE: $1.25 READING LEVEL: 7

In his own words, Chief Joseph, one of the most famous Indian leaders in North America, tells of the struggles his people have had with the white man. Told by him on his trip to Washington, D.C., in 1879. Photographs, drawings and maps complement the text.

NATIVE INDIAN MATERIALS (Continued)

AUTHOR: CLUTESI, GEORGE
TITLE: Potlatch
PUBLISHER: Gray's Publishing Ltd., P.O. Box 2160,
Sidney, B.C. V8L 3S6
COPYRIGHT DATE: 1973
FORMAT: Paperback - 188 pages
PRICE: $2.95 READING LEVEL: 8

This story is narrated by a man who attended and participated in the last Tloo-qwah-nah, or Potlatch, when he was a young man. It gives a good insight into the customs and practices of the potlatch. Illustrated by the author.

AUTHOR: CLUTESI, GEORGE
TITLE: Son of Raven, Son of Deer
PUBLISHER: Gray's Publishing Ltd., P.O. Box 2160,
Sidney, B.C. V8L 3S6
COPYRIGHT DATE: 1967
FORMAT: Hardback - 126 pages
PRICE: READING LEVEL: 7

The narrative is drawn from the Raven Cycle of Legends which was common to the Indians along the northern Pacific Coast. Black and white illustrations.

AUTHOR: CRAVEN, MARGARET
TITLE: I Heard the Owl Call My Name
PUBLISHER: Clarke, Irwin & Co. Ltd.
WESTERN SOURCE: Serv-West Distribution Ltd., 8320 Prince Edward St.,
Vancouver, B.C. V5X 3R9
COPYRIGHT DATE: 1973
FORMAT: Paperback - 166 pages
PRICE: $1.50 READING LEVEL: 7

This is the story of one man's discovery of the ultimate truths of life and love, courage and dignity, among the proud Indians of the Northwest. A young minister with only two years to live, is sent by his bishop to a parish of Kwakiutal Indians in British Columbia. How he suffered at the disintegration of the Indian culture, and how he learned not to fear death, is a lovely story beautifully and sparsely told.*

AUTHOR: DEUR, LYNN
TITLE: Indian Chiefs
SERIES TITLE: The American West Series
PUBLISHER: Fearon Publishers
CANADIAN SOURCE: Copp Clark Pitman, 517 Wellington St. West,
Toronto, Ontario M5V 1G1
COPYRIGHT DATE: 1972
FORMAT: Paperback - 103 pages
PRICE: $3.95 READING LEVEL: 4

This is one in a series of famous western heroes. This book contains short biographies of thirteen well-known Indian chiefs. Illustrated by prints and photographs.

NATIVE INDIAN MATERIALS (Continued)

AUTHOR: FORTIER, ED
TITLE: One Survived
PUBLISHER: Alaska Northwest Publishing Company,
Box 4-EEE, Anchorage, Alaska 99509
COPYRIGHT DATE: 1979
FORMAT: Paperback - 41 pages
PRICE: $1.95 READING LEVEL: 9

Exciting story of three Eskimo seal hunters who went out on an ice pack and were swept away. One hunter came back, after 18 days at the mercy of the elements. His companions vanished in the ocean, their bodies never to be found. This is the story of how Gregory Ayac survived the most terrible ordeal of his life. Photographs and maps.

AUTHOR: FOWLER, DON D. Photographs by Edward Curtis
TITLE: In a Sacred Manner We Live
PUBLISHER: Barre Publishers, 419 Park Ave., S., New York 10016
COPYRIGHT DATE: 1972
FORMAT: Paperback
PRICE: $5.95 READING LEVEL: All levels

A pictorial survey shows us the cultural diversity of the North American Indian.

AUTHOR: FOX, MARY LOU, ed.
TITLE: How the Bees Got Their Stingers
PUBLISHER: Ojibwe Cultural Foundation, Manitoulin Island, Ontario
Order from: Belford Book Distributing Co., 78 Broadview Ave.,
Toronto, Ontario M4M 3H3
COPYRIGHT DATE: 1977
FORMAT: Paperback - 38 pages
PRICE: READING LEVEL: 5

An Ojibwe-Odawa legend. Large hand-printed text which gives the impression of being very easy to read. Nannibush is the central character in these Ojibwe legends. Often mischievous, but also kind and helpful, he was an important spirit amongst the Ojibwe people. Intriguing illustrations.

AUTHOR: FOX, MARY LOU, ed.
TITLE: Ko-Ko-Ko- the Owl
PUBLISHER: Ojibwe Cultural Foundation, Manitoulin Island, Ontario
Order from: Belford Book Distributing Co., 78 Broadview Ave.,
Toronto, Ontario M4M 3H3
COPYRIGHT DATE: 1977
FORMAT: Paperback - 24 pages
PRICE: READING LEVEL: 6

An Ojibwe-Odawa legend. Large hand-printed text with very attractive brown, orange, and black illustrations.

NATIVE INDIAN MATERIALS (Continued)

AUTHOR: FRERE, R.
TITLE: Eskimo Life of Yesterday
PUBLISHER: Hancock House Publishers Ltd., 3215 Island View Road, Saanichton, B.C. V0S 1M0
COPYRIGHT DATE: 1977
FORMAT: Paperback - 48 pages
PRICE: $2.95 READING LEVEL: 8

Presents a simple and classic view of Eskimo life at the turn of the century. Illustrated by drawings and photographs.

AUTHOR: GEORGE, CHIEF DAN
TITLE My Heart Soars
PUBLISHER: Hancock House Publishers, Ltd., 3215 Island View Road, Saanichton, British Columbia V0S 1M0
COPYRIGHT DATE: 1974
FORMAT: Hardbound - 94 pages
PRICE: $9.95 READING LEVEL: 7

Chief Dan George speaks from his heart about his people in this poetic text.

AUTHOR:
TITLE: Gitsegukla History
PUBLISHER: Northwest College, School District # 88, P.O. Box 338, Hazelton, B.C.
COPYRIGHT DATE: 1979
FORMAT: Paperback - 41 pages
PRICE: $4.00 READING LEVEL: 7

A history of the Gitsegukla Village, about 80 miles east of Terrace. It is the result of the Gitsegukla History and Development Project. Some Indian words are placed in parentheses in the text. Topics covered are housing, work, food, clothing, feasts, totem poles, and more. Well illustrated with black and white photographs.

AUTHOR: GLUBOK, SHIRLEY
TITLE: Art of the Northwest Coast Indians
PUBLISHER: Macmillan Co. of Canada Ltd., 70 Bond St., Toronto, Ontario M5B 1X3
COPYRIGHT DATE: 1974
FORMAT: Hardbound - 48 pages
PRICE: $7.95 READING LEVEL: 7

The design and significance of totem poles and other artifacts gives insight into the lives and customs of the Northwest Coast tribes. Many photographs include ceremonial masks, long canoes, house fronts, statuary and household items...*

AUTHOR: GOODERHAM, KENT, ed.
TITLE I am an Indian
PUBLISHER: J.M. Dent & Sons (Canada) Ltd., 100 Scarsdale Rd., Don Mills, Ontario M3B 2R8
COPYRIGHT DATE: 1969
FORMAT: Paperback - 196 pages
PRICE: $3.50 READING LEVEL: 7-9

A beautiful anthology of prose and poetry written by Indians from all over Canada. Illustrated by photographs and drawings.

AUTHOR: GREEN, PAUL, aided by Abbe Abbott; illustrations by George Aden Ahgupuk
TITLE: I am Eskimo; Aknik My Name
PUBLISHER: Alaska Northwest Publishing Co., Box 4-EEE, Anchorage, Alaska 99509
COPYRIGHT DATE: 1959
FORMAT: Paperback - 85 pages
PRICE: $3.95 READING LEVEL: 7

Thirty-five short stories, written and illustrated by Eskimos, with a minimum of editing. The stories tell of the way of life of the Eskimo before the white man came. The stories are short - two to five pages - for easy reading. Illustrated by line drawings.

AUTHOR: HARRIS, CHIEF KENNETH B., translator, in collaboration with ROBINSON, FRANCES
TITLE: Visitors Who Never Left; The Origin of the People of Damelahamid
PUBLISHER: University of British Columbia Press, 2075 Wesbrook Mall, Vancouver, British Columbia V6T 1W5
COPYRIGHT DATE: 1974
FORMAT: Paperback - 139 pages
PRICE: $5.95 READING LEVEL: 6

This volume is the result of a project begun in 1969. The stories are the ancient stories of Damelahamid, lying between the Nass and Skeena Rivers in northern British Columbia. "The Origin of the Thunderbird" and "The Origin of the Killer Whale" are two of the myths. Illustrated by photographs. Glossary of Indian words at the back.

AUTHOR: HARRIS, CHRISTIE
TITLE: Raven's Cry
PUBLISHER: McClelland and Stewart Ltd., 25 Hollinger Rd., Toronto, Ontario M4B 3G2
COPYRIGHT DATE: 1966
FORMAT: Paperback - 193 pages
PRICE: $3.95 READING LEVEL: 7

The Indians' side of the story at the time of the great rush for animal pelts in the late 1700's. The story takes place in the Queen Charlotte Islands.

NATIVE INDIAN MATERIALS (Continued)

AUTHOR: HOFSINDE, ROBERT (GRAY-WOLF)
TITLE: Indian Beadwork
PUBLISHER: George I. McLeod Ltd., 30 Lesmill Rd., Toronto, Ontario M3G 2T6
COPYRIGHT DATE: 1958
FORMAT: Hardback - 122 pages
PRICE: $5.52 READING LEVEL: 5

The history of Indian beadwork, and patterns for many useful items are given here. Black and white illustrations.

AUTHOR: HOUSTON, JAMES
TITLE: Songs of the Dream People
PUBLISHER: Atheneum
CANADIAN SOURCE: Academic Press Canada Ltd., 55 Barber Greene Rd., Don Mills, Ontario M3C 2A1
COPYRIGHT DATE: 1972
FORMAT: Hardback - 83 pages
PRICE: $6.95 READING LEVEL: 5

A selection of songs and poems from the North American Indian and the Eskimo. They are grouped regionally and illustrated with drawings of artifacts and art.

AUTHOR: HUNGRY WOLF, ADOLF
TITLE: Charlo's People; The Flathead Tribe of Montana
PUBLISHER: Good Medicine Books, Box 844, Invermere, B.C.
COPYRIGHT DATE: 1974
FORMAT: Paperback - 64 pages
PRICE: $3.00 READING LEVEL: 8

An interesting history of the Flathead tribe of Montana. The photographs are an excellent complement to the subject content.

AUTHOR: HUNGRY WOLF, ADOLF
TITLE: Traditional Dress Issue
PUBLISHER: Good Medicine Books, Box 844, Invermere, B.C.
COPYRIGHT DATE: 1971
FORMAT: Paperback - 64 pages
PRICE: $3.00 READING LEVEL: 7

Describes the articles of clothing once worn by Indians and gives simple instructions for the making of these articles. Also describes their hair styles and personal decoration practices, such as tattooing, painting, and jewelry. Representative of Indians all over North America. Illustrated throughout.

NATIVE INDIAN MATERIALS (Continued)

AUTHOR: KAIPER, DAN and NAN KAIPER
TITLE: Tlingit; Their Art, Culture and Legends
PUBLISHER: Hancock House Publishers Ltd., 3215 Island View Road,
Saanichton, B.C. V0S 1M0
COPYRIGHT DATE: 1978
FORMAT: Paperback - 95 pages
PRICE: $4.00 READING LEVEL: 7

Village life and ceremonies, arts and crafts, and legends are the main topics covered in this book. Each section is two to five pages long. The text is easy going and interesting. Illustrations and map included.

AUTHOR: KINSELLA, W.P.
TITLE: Dance Me Outside
PUBLISHER: Oberon Press, 401A Inn of the Provinces,
Ottawa, Ontario K1R 7S8
COPYRIGHT DATE: 1977
FORMAT: Paperback - 158 pages
PRICE: $6.95 READING LEVEL: 7

This is W.P. Kinsella's first book of stories. They trace the adventures and misadventures of the people he knows who live on the Hobbema Indian Reserve in Alberta. Realism and humour are two of the marks of his writing.

AUTHOR: KINSELLA, W.P.
TITLE: Scars
PUBLISHER: Oberon Press, 401A Inn of the Provinces,
Ottawa, Ontario K1R 7S8
COPYRIGHT DATE: 1978
FORMAT: Paperback
PRICE: $5.95 READING LEVEL: 7

The stories in this book have appeared in such influential journals as Windsor Review, Tamarack and others. Kinsella writes in a colloquial style about the struggles of today's reserve Indians. The same characters - Frank Fencepost, Sadie One-Wound, Rufus Firstrider, Mad Etta, and others - appear throughout the stories. There is both humour and realism in these stories which will have high appeal.

AUTHOR: McCONKEY, LOIS
TITLE: Sea and Cedar
PUBLISHER: Douglas & McIntyre Ltd., 1875 Welch Street,
North Vancouver, B.C. V7P 1B7
COPYRIGHT DATE: 1973
FORMAT: Hardback - 31 pages
PRICE: $6.95 READING LEVEL: 7

A simple introduction to the Northwest Coast Indians, and how their lives were centred around the Pacific Ocean and the cedar tree. Appealing format with many black and white illustrations. Indexed. Type size is large.

AUTHOR: McLUHAN, T.C.
TITLE: Touch the Earth; a Self-portrait of Indian Existence
PUBLISHER: Monarch Press, A Division of Simon & Schuster,
3547 Bathurst St., Toronto, Ontario M6A 2C7
COPYRIGHT DATE: 1976
FORMAT: Paperback - 185 pages
PRICE: $3.95 READING LEVEL: 8

A selection of statements and writings by North American Indians, showing the course of Indian history and the abiding values of Indian life. Illustrated throughout with photographs.

AUTHOR: REID, W. Photographs by Adelaide de Menil
TITLE: Out of the Silence
PUBLISHER: Fitzhenry & Whiteside Ltd., 150 Lesmill Rd.,
Don Mills, Ontario M3B 2T5
COPYRIGHT DATE: 1971
FORMAT: Paperback - 121 pages
PRICE: READING LEVEL: 9

An intense look at the art of the Northcoast Indians through photographs and poetic text. Although there are some difficult words in the text, the photographs can be enjoyed in themselves.

AUTHOR: RINGSTAD, MURIEL
TITLE: Claiming a Right
PUBLISHER: New Readers Press
CANADIAN SOURCE: Educational Resources, 7786 Royal Oak Avenue
Burnaby, B.C. V5J 4K4
COPYRIGHT DATE: 1972
FORMAT: Paperback - 96 pages
PRICE: $1.95 READING LEVEL: 4

Twenty-four stories of great American Indians including some of the lesser-known leaders: Seattle (Susquamish), John Ross (Cherokee), Wavoka (Paiute), Plenty Coups (Crow), Ishi (Yahi), Black Elk (Sioux). *

AUTHOR: ROSEN, KENNETH, ed.
TITLE: The Man to Send Rain Clouds: Contemporary Stories by American Indians
PUBLISHER: Random House of Canada Ltd., 5390 Ambler Dr.,
Mississauga, Ontario L4W 1Y7
COPYRIGHT DATE: 1975
FORMAT: Paperback - 178 pages
PRICE: $2.95 READING LEVEL: 7

This fine collection of 18 short stories by young Indian writers reveals the preoccupations of contemporary American Indians. The works are over-shadowed by bitterness toward the life-patterns Indians have been forced to accept, and they reflect the writers' efforts to reconcile an inherent concept of tradition with a contemporary non-Indian world. This collection of works, for the most part poetry and traditional tales, illustrates the dominant genres of American Indian writers. +

AUTHOR: ROTHENBERG, JEROME, ed.
TITLE: Shaking the Pumpkin
PUBLISHER: Doubleday Canada Ltd., 105 Bond St.
Toronto, Ontario M5B 1Y3
COPYRIGHT DATE: 1972
FORMAT: Paperback - 399 pages
PRICE: $4.95 READING LEVEL: 7

A collection of Indian poetry. Categories of poems include dances, religious poetry, the poetry of legends, and more.

AUTHOR: SHARP, EDITH LAMBERT
TITLE: Nkwala
PUBLISHER: McClelland & Stewart Ltd., 25 Hollinger Rd.,
Toronto, Ontario M4B 3G2
COPYRIGHT DATE: 1974
FORMAT: Paperback
PRICE: $3.95 READING LEVEL: 6

The story of an Indian boy who has reached the age where he must attempt to be a man. It is also the story of the struggles of his people. This book is the winner of several awards for children's books, but it has adult appeal as well.

AUTHOR: SPEARE JEAN E., ed.
TITLE: The Days of Augusta
PUBLISHER: Douglas & McIntyre Ltd., 1875 Welch Street,
North Vancouver, B.C. V7P 1B7
COPYRIGHT DATE: 1973
FORMAT: Paperback - 79 pages
PRICE: $5.95 READING LEVEL: 4

In prose, poetry and many lovely photographs, an old Indian woman tells her story.

AUTHOR:
TITLE: Stories from Pangnirtung
PUBLISHER: Hurtig Publishers, 10560 - 105th Street,
Edmonton, Alberta T5H 2W7
COPYRIGHT DATE: 1976
FORMAT: Hardbound - 100 pages
PRICE: $5.95 READING LEVEL: 5-6

These are stories and recollections from Pangnirtung- a hamlet on Baffin Island. Told by the elders of the community, these stories convey the people's memories, their struggles, and the importance of the whale and the caribou in their lives.

AUTHOR: STREET, ELOISE
TITLE: Sepass Tales
PUBLISHER: Mitchell Press Ltd., P.O. Box 6000,
Vancouver, B.C. V6B 4B9
COPYRIGHT DATE: 1974
FORMAT: Hardback - 110 pages
PRICE: $4.95 READING LEVEL: * 5

A cycle of songs passed on by generations of religious leaders dating back, perhaps, to the creation myths of Central America. The songs were translated under the direction of Chief Sepass of Chilliwack.

AUTHOR: SURTEES, URSULA
TITLE: Lak-La Hai-Ee
Vol. I: Interior Salish Food Preparation
Vol. II: Building a Winter Dwelling
Vol. III: "Small One" and the Fall Fishing
PUBLISHER: Lamont-Surtees, Kelowna Centennial Museum,
470 Queensway Ave., Kelowna, B.C. V1Y 6S7
COPYRIGHT DATE: 1974-1979
FORMAT: Paperback - @ 20 pages each
PRICE: V.1 - $1.50, V.II - $1.50, V.III - $1.75
READING LEVEL: 4-5

Some of the old ways and customs of the Shuswap Indians. Written by the curator of the Kelowna Museum, with Indian contributors. The format of the books is very attractive with both drawings and photographs throughout.

AUTHOR: TORA (Translator)
TITLE: Sacred One Both Still and Moving/Stone Ribs
PUBLISHER: Intermedia Press, Box 3294, Vancouver, B.C. V6B 3X9
COPYRIGHT DATE: 1976
FORMAT: Paperback - 23 pages
PRICE: $4.00 READING LEVEL: 6

These are two Haida legends originally recorded in 1900 and 1901. The legends retain the wonder and mystery which predates the white man's arrival. Black and white illustrations by the translator.

AUTHOR: WAYNE, BENNETT, ed.
TITLE: Indian Patriots of the Great West
PUBLISHER: Garrard Pub. Co.
CANADIAN SOURCE: Thomas Nelson & Sons (Canada) Ltd., 81 Curlew Dr.,
Don Mills, Ontario M3A 2R1
COPYRIGHT DATE: 1974
FORMAT: Hardbound - 151 pages
PRICE: $5.20 READING LEVEL: 4

Biographical sketches of four American Indian Chiefs - Sitting Bull, Crazy Horse, Chief Joseph and Quanah Parker. Medium size type, wide margins, and well illustrated.

NATIVE INDIAN MATERIALS (Continued)

AUTHOR: WILLIAMS, SOPHIA and SAUL WILLIAMS
TITLE: Weagamow Notebook
PUBLISHER: Consolidated Amethyst Communications Inc., Unit 6, Unit 310,
60 Barbados Blvd., Scarborough, Ontario M1J 1K9
COPYRIGHT DATE: 1978
FORMAT: Paperback - 45 pages
PRICE: $2.95 READING LEVEL: 3

The diary of an Indian girl, Sophia Williams, while whe was with her family during the trapping season in northern Canada. There are also sketches and drawings by her brother, Saul Williams, depicting the same experience.

NATIVE INDIAN MATERIALS - SERIES

Folktale Series - Ojibwe

Kids Can Press
Order from: Belford Book Distributing Co, 78 Broadview Ave.
Toronto, Ontario M4M 3H3

Eight in the series. Bilingual booklets with very attractive illustrations. One title is How the birds got their colours. Reading levels 4 - 6.

APPENDIX I - SERIES BOOKS

This is a list of some of the more popular "series" books that have been written on lower reading levels. Through this list hundreds more titles are available for a leisure reading collection for adult new readers. It is suggested that you write to the publisher or publisher's representative for a catalogue which will give more detailed information. The following booklet is also useful as it gives evaluations and further information about many of these series: Easy reading; book series and periodicals for less able readers by Michael F. Graves (Newark, Delaware: International Reading Association, 1979).

THE ADAPTED CLASSICS
Globe/Modern Curriculum Press, 200 Steelcase Road,
Markham, Ontario L3R 1G2

Classic stories which have been adapted and abridged for levels 4-8.

THE CANADIANS
Fitzhenry and Whiteside Ltd., 150 Lesmill Road,
Don Mills, Ontario M3B 2T5

Short portraits of famous Canadians. Well illustrated. Reading levels 7-9.

COLLIER MACMILLAN ENGLISH READERS
Collier Macmillan Canada, Ltd., 539 Collier Macmillan Dr.,
Cambridge, Ontario N1R 5W9

Short stories, articles, biographies, modern novels, and simplified classics. Most of the books are on reading levels 7-9.

CREATIVE EDUCATION - This publisher produces several series.
Available in Canada from: Scholar's Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

SPORTS SUPERSTARS - A series of about forty biographies of sports personalities. Among those included are Billie Jean King, Bobby Hull, and Peggy Flemming. Reading level is approximately 7-8. Colourful illustrations.

CLOSE-UPS - A series of biographies of world famous personalities. Included are Sir Frederick Banting, Dag Hammarskjold, and Walt Disney. Reading level is approximately 7-8. Colourful watercolours for illustrations.

CRESTWOOD HOUSE - This publisher produces several series.
Available in Canada from: Scholar's Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

FUNSEEKERS SERIES - Books on kite flying, surfing, hang gliding, skiing, and more. Reading levels 6-8. Large print, and interesting, colourful illustrations.

SPOTLIGHT SERIES - Places the spotlight on today's entertainment stars. For example, the volume on country-western music, Nashville Music, presents the stories of Mac Davis, Loretta Lynn, and Charley Pride.

SERIES BOOKS (Continued)

FALCON BOOKS

Noble and Noble, Publishers, Inc.
Available in Canada from: Serv-West Distribution Ltd., 8320 Prince Edward St., Vancouver, B.C. V5X 3R9

Abridged, well-known stories, such as, *Fail Safe*, *Karen*, and *Anne Frank*. Reading levels 6-8.

FEARON-PITMAN - Several series are published by this company.

Available in Canada from: Copp Clark Pitman, 517 Wellington St. West, Toronto, Ontario M5V 1G1

FEARON RACING SERIES - Consists of five books on the subject of motor racing. Reading levels 5-6.

PACEMAKER BESTELLERS I AND II - Novelettes on high-interest topics with adult characters. Reading levels 1.9 - 2.6.

PACEMAKER TRUE ADVENTURES - True stories of historical figures. The various volumes are *Tales of Animals*, *Escape*, *Flying*, *Shipwreck*, *Railroads*, *Rescue*, and *Spies*. Reading levels 2-3.

FOLKTALE SERIES - OJIBWE

Kids Can Press
Order from: Belford Book Distributing Co., 78 Broadview Ave., Toronto, Ontario M4M 3H3

Eight in the series. Bilingual booklets with very attractive illustrations. One title is *How the birds got their colours*. Reading levels 4-6.

GRADED READERS FOR STUDENTS OF ENGLISH

English Language Services
Available in Canada from: Educational Resources, 7786 Royal Oak Avenue, Burnaby, B.C. V5J 4K4

There are twelve books in this series of adaptations of American classics. The first reader has a controlled vocabulary of 1500 words. The last volumes have controlled vocabularies of 4000 words.

GROWTH OF A NATION

Fitzhenry & Whiteside Ltd., 150 Lesmill Road, Don Mills, Ontario M3B 2T5

Canadian history in a series of attractive paperback texts. Reading levels 7-9.

THE INCREDIBLE SERIES

Dexter and Westbrook, Ltd., 958 Church St., Baldwin, N.Y. 11510

A series which focuses on true and unusual historical events. Reading levels 4-5.

JAMESTOWN CLASSICS SERIES

Jamestown Pubs., Inc., P.O. Box 6743, Providence, Rhode Island 02940

Adaptations of stories by Jack London, Bret Harte, and Arthur Conan Doyle. Cassette recordings are available as well. Reading levels 5-6.

JIM HUNTER BOOKS

Methuen Publications, 2330 Midland Ave., Agincourt, Ontario M1S 1P7

Adventure/mystery stories. Reading levels 3-4.

THE LADYBIRD SERIES

Wells & Hepworth Ltd.
Available in Canada from: Scholar's Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

280 titles covering a wide variety of subjects. Some titles are suitable for children only, but many will have adult appeal.

LONGMAN PUBLICATIONS

Available in Canada from: Academic Press Canada Ltd., 55 Barber Greene Rd.,
Don Mills, Ontario M3C 2A1

Several different series are put out by this publisher, including "The Longman Bridge Series" and "Longman Simplified English Series". Many titles from which to choose. Reading levels 2-8.

MACDONALD EASY READING EDITIONS

Macdonald Educational Limited 1975
Available in Canada from: Scholar's Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

Interesting and colourful books with many illustrations. Topics include birds, fishes, reptiles, plants, the weather, archaeology, the human body, and others. Reading level 3-4.

OXFORD UNIVERSITY PRESS PUBLICATIONS

Oxford University Press, 70 Wynford Dr., Don Mills, Ontario M3C 1J9

Several series are put out by this publisher. The "Progressive English Readers" are well-known stories and classics. They are rewritten on three grades of difficulty. Illustrated, with comprehension questions at the end of the book.
"Tales Retold for Easy Reading" are also well-known stories.

PAL PAPERBACK KITS

Ginn and Co., 3771 Victoria Park Ave., Scarborough, Ontario M1W 2P9

Three "Paperback Kits" of 54 books each (18 different titles). High-interest stories. Reading levels 1.5 - 5.5.

454

SERIES BOOKS (Continued)

READING SHELF I AND II

McGraw-Hill Ryerson Ltd., Suite 205, 1682 West 7th Ave.,
Vancouver, B.C. V6J 4S6

This series includes adaptations of fiction, short stories, poetry, and biographies. Reading levels 4-6.

SCHOLASTIC SERIES

Scholastic-TAB Publications Ltd., 123 Newkirk Rd.,
Richmond Hill, Ontario L4C 3G5

Several series are put out by this publisher. The "Action Library" includes 40 short, high-interest novels. They will probably have more appeal to young adults. Reading levels 2 - 3.9.
The "Contact" series focuses on topics relating to communication, the individual, and society. Reading levels 4-6.

SEARCH BOOKS

Bowmar
Available in Canada from: Thomas Nelson & Sons (Canada) Ltd.,
81 Curlew Dr., Don Mills, Ontario M3A 2R1

Twelve booklets on factual topics such as dolphins, bird migration, weather, astronomy, etc. Reading levels 2 - 2.5.

TREND BOOKS

Cheshire Books
Available in Canada from: Firefly Books Ltd., 2 Essex Ave., Unit 5,
Thornhill, Ontario L3T 3Y7

Twenty-five high-interest novels on reading levels 2-6.

YEARLING BOOKS

Dell Publishing Co., Inc., 1 Dag Hammarskjold Plaza, 245 East 47th St.,
New York, New York 10017

Biographies of famous people. Reading levels 3-8.

YOUR OWN THING READING SERIES

Leswing Press
Available in Canada from: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4

Thirteen titles about young adults who must deal with the situations and problems of today. Reading levels 4.1 - 5.8.

APPENDIX II - BOOKS WITH CASSETTE TAPES

This is a very brief list of several series of reading materials that are available with cassette tapes. These have been found to be very successful in the area of motivating and attracting the reluctant and/or adult new reader.

CASSETTE CLASSICS

Available in Canada from: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4

Each cassette presents a full range of sound effects and music. The read-along booklets are not illustrated. There are eleven sets altogether; the most suitable for adults would be:

Library 2 - Classic English and American stories, such as Tales of Poe, and The Time Machine.
Library 4 - Four great English stories - The Hound of the Baskervilles, The Turn of the Screw, Robin Hood, and Oliver Twist.

Library 6 - Greek Classics.

Library 7 - Fifteen American short stories.

Library 10- The Hobbitt. This set was a real "sensation" when used with ABE students at Capilano College.

The Lord of the Rings.

GEMINI SERIES

Regensteiner Publishing Enterprises, Inc.
Available in Canada from: Scholars' Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

A series of books on such topics as running, vans, hang gliding, bicycles, and more. Reading level 3-4. Can be purchased with or without cassettes.

PACESETTERS PACE-MATES

Children's Press
Available in Canada from: Scholars' Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

The same series as Fearon-Pitman's Bestellers, however, cassettes come with this edition. The cassettes play the opening chapters only. It is hoped that the student will continue reading the remainder of the novel him or herself. Reading level 1.9 - 2.6.

RIGHT TO READ PROGRAM KITS

Hartford Publishing
Available in Canada from: Scholars' Choice, 4307 Canada Way,
Burnaby, B.C. V5G 1J4

Paperback books on yoga, cosmetology, exercise, karate, judo, and others. Reading level 4-6. Very nicely illustrated with large print. Can be purchased with or without cassettes.

APPENDIX III

A LIST OF REFERENCES AND BIBLIOGRAPHIES FOR INSTRUCTORS AND LIBRARIANS

GENERAL

Anderson, Ethel, Audrey Thomas, and Carolyn Youssef (comps.)
Directory of Adult Basic Programs in Canada. Toronto: Movement for Canadian Literacy.
Available from: Movement for Canadian Literacy, Box 533, Postal Station P,
Toronto, Ontario M5S 2T1
$5.00 for members; $8.00 for non-members.

Brooke, W. Michael, ed.
Adult Basic Education: a Resource Book of Readings. Toronto: New Press, 1972.
The Canadian perspective.

Langley, Chris, ed.
BBC Adult Literacy Handbook. London: BBC, 1975.
Available in Canada from Methuen Publications.
Describes the BBC Adult Literacy Project.

Laubach, Robert S. and Kay Koschnick
Using Readability; Formulas for Easy Adult Materials. Syracuse, N.Y.: New Readers Press, 1977.
A general booklet on readability and how to determine the grade reading level of materials. There is a bibliography of other books and articles on readability at the end.
Available from: Educational Resources, 7786 Royal Oak Avenue,
Burnaby, B.C. V5J 4K4

Literacy/Alphabetisation.
Available from: The Movement for Canadian Literacy, Box 533, Postal
Station P, Toronto, Ontario M5S 2T1
A quarterly newsletter which will keep you up on developments in Canada in the field of literacy.

Lyman, Helen H.
Library Materials in Service to the Adult New Reader. Chicago: American Library Association, 1973. $10.00
The report on a study undertaken on finding suitable library materials for adult new readers.

Lyman, Helen H.
Literacy and the Nations's Libraries. Chicago: American Library Association, 1977. $12.50.
An introduction to the adult literacy field.

Lyman, Helen H.
Reading and the Adult New Reader. Chicago: American Library Association, 1976. $15.00.
A basic book for librarians wishing to become involved with literacy.

APPENDIX III - BIBLIOGRAPHY (Continued)

GENERAL (Continued)

Thomas, Audrey M. (Comp.)
Canadian Adult Basic Literacy Resource Kit. Toronto: Movement for Canadian Literacy, 1980.
Available from: Movement for Canadian Literacy, Box 533, Postal Station P, Toronto, Ontario M5S 2T1
A complete orientation to the problem of literacy in Canada.

BIBLIOGRAPHIES

Anderson, Ethel E., (Comp.)
Annotated A.B.E. Bibliography. Toronto: Movement for Canadian Literacy, 1978. $2.00.
Available from: Movement for Canadian Literacy, Box 533, Postal Station P, Toronto, Ontario M5S 2T1
Materials used in Canada in literacy programs.

Bell, Jean, ed.
New Readers Start Here. 2nd ed. London: The Library Association, 1976. $2.00.
Available from: Pendragon House Ltd.
A listing of books used in Great Britain.

College Of New Caledonia.
Easy Reading Bibliography. Prince George: College of New Caledonia, 1979.
Available from: Reader Services Librarian, College of New Caledonia, 3330 - 22nd Avenue, Prince George, B.C. V2N 1P8
A listing of the series books which have been useful with ABE students at the College of New Caledonia. No annotations.

Graves, Michael F, et al.
Easy Reading; Book Series and Periodicals for Less Able Readers.
Newark, Delaware: International Reading Association, 1979.
Includes reviews on about 50 series of books designed for less able readers.

Jacques, Joseph W. and Beverly Schwartz
Leisure Reading for Adults. Upper Montclair, New Jersey: National Adult Education Clearinghouse/National Multimedia Center, 1976. $8.00.
A listing of U.S. materials with lengthy annotations.

Literacy Volunteers of America.
Bibliography of Humanistic Reading for Grade Levels 1-8. Syracuse, N.Y.: Literacy Volunteers of America, Inc., 1979.
Available from: Literacy Volunteers of America, Inc., 623 Midtown Plaza, 700 E. Water St., Syracuse, N.Y. 13210
A list of books in the humanities. Reading grade levels and critical annotations are included.

Liu, Gwen, ed.
Easy Reading for the Family. Toronto: Toronto Public Library, 1978.
Available from: Toronto Public Library, Publicity Office, 40 Orchard View Blvd., Toronto M4R 1B9
A listing of materials for all ages with Canadian emphasis. Reading level is given.

BIBLIOGRAPHIES (Continued)

Vancouver Community College. King Edward Campus.
BLOC - Basic Literacy Material Outreach Collection. Vancouver: Vancouver Community College, 1980.
Available free from: Campus Librarian, Vancouver Community College, King Edward Campus, 2750 Oak St., Vancouver, B.C. V6H 3N2
Microfiche listing of the combined Public, College, and School Library Holdings in the Britannia Library Learning Resource Centre, as well as several of the learning centres in the Vancouver Community College Library System. Subject, author, and title listings. Items listed are available on Interlibrary Loan.

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